



Broomfield and Kingswood Parish Council

www.broomfieldandkingswood-pc.org.uk



Public Notice of a Meeting of the Parish Council

To: All Councillors

You are hereby summonsed to attend a meeting of the Broomfield and Kingswood Parish Council to be held at Broomfield and Kingswood Village Hall, Gravelly Bottom Road, Kingswood ME17 3PX on Monday 16 October 2023 at 7.30pm.

To: All Residents

Members of the public are welcome to join.

Dated: 10th October 2023

Signed: **Hayley Roberts**, Parish Clerk

A G E N D A

Chairman's Announcement: Whilst it is permitted to record this meeting any person, Councillor or member of the public, wishing to do so is obliged to notify the meeting, before commencement of their intention to do so.

Public Forum – The Chairman welcomes members of the public and invites them to speak prior to the start of the Meeting, relating to the Agenda or local issues, (to a maximum of fifteen minutes and three minutes per speaker). You are requested to state your name and address prior to speaking.

No	Item
1.	To receive and approve apologies for absence
2.	Councillors Declarations of interest in items on the agenda
2.1	Lobbying
2.2	Personal Interest
2.3	Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)
3.	Reports from Representatives of Outside Bodies Maidstone Borough Council – Ward Councillor – Gill Fort
4.	To approve the minutes of the meeting of Broomfield & Kingswood Parish Council Minutes of Parish Council Meeting held on 18th September 2023
5.	Planning Outcomes (for report only)
6.	Actions & Outcomes (for report only)
7.	Finances and Payment of Accounts
7.1	Bank reconciliation September 2023
7.2	Responsible Finance Officer's report September 2023
7.3	To approve the schedule of payments for October 2023
7.4	To ratify payments already made in September 2023
7.5	Reconciliation of invoices against cheques and ledger for September 2023
7.6	To consider performance against the 2023/24 budget
7.7	To appoint a budget review committee for 2024/25 budget
8.	Sports Field
8.1	Review of the month's Sports Field Inspection Sheets
8.2	To discuss quotations for CCTV equipment and resolve how to proceed
8.3	To discuss car park and wooden bollards and resolve how to proceed
8.4	To consider and resolve to accept quotation for the installation of items purchased using the Love Where You Live Grant
9.	Policing Crime Figures
10.	To consider and approve GDPR policy
11.	To receive an update on the Joint Village Hall Project

12.	To consider and approve the External Auditor Report and Certificate 2022/23
13.	To provide feedback from and discuss Annual Clerks Conference and Annual Finance Conference
14.	To receive feedback from Maidstone KALC Meeting held on 25.09.2023
15.	To discuss implementation of an Emergency Plan for the Parish
16.	To consider Maidstone Local Plan Review – Main Modifications Consultation following Examination and accompanying consultations
17.	To discuss whether to proceed with The DHSC Community Automated External Defibrillator Fund application
18.	To discuss plans for ceremony on Remembrance Day
19.	To discuss village speed signs
20.	To discuss the village planters and resolve how to proceed
21.	Residents' concerns
22.	Any other information
23.	Items for next agenda
24.	<p>Parish Council Meetings</p> <p>The next meeting of the Parish Council is scheduled for Monday 6th and 20th of November 2023. The meeting will take place at Broomfield and Kingswood Village Hall, Gravelly Bottom Road, Kingswood ME17 3PX from 7.30pm.</p>