



Broomfield and Kingswood Parish Council



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Public Notice of a Meeting of the Parish Council

To: All Councillors

You are hereby summonsed to attend a Meeting of the Broomfield and Kingswood Parish Council to be held at the Village Hall, Gravelly Bottom Road, Kingswood on 16 September 2019 at 7.15pm.

Dated: 10 September 2019

Signed: *Pam Bower* Parish Clerk

A G E N D A

No	Item
1.	To receive and approve apologies for absence
2.	Councillors Declarations of interest in items on the agenda
2.1	Lobbying
2.2	Personal Interest
2.3	Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)
3.	Reports from Representatives of Outside Bodies
3.1	Kent County Council – County Councillor – Maidstone Rural East –Shellina Prendergast
3.2	Maidstone Borough Council – Ward Councillor – Gill Fort
4.	30mph speed limit To consider the discussions that have taken place with KCC Highways
5.	Planning Applications
5.1	The following Planning Applications to be considered and resolved: Application: 19/504216/LBC Proposal: Listed Building Consent for internal and external works, consisting of the reinstatement of existing rear door, blocking up of internal doors and removal of screens, together with the external redecoration of the pub and beer store, Insertion of new entrance arbour and extended patio area. Location: Park Gate Inn Ashford Road Hollingbourne Maidstone, Kent, ME17 1PG
5.2	Application: 19/504215/FULL Proposal: Internal and external works, consisting of the reinstatement of existing rear door, blocking up of internal doors and removal of screens, together with the external redecoration of the pub and beer store, Insertion of new entrance arbour and extended patio area. Location: Park Gate Inn Ashford Road Hollingbourne Maidstone, Kent, ME17 1PG
5.3	Application: 19/504381/FULL Proposal: Erection of single storey rear extension to existing dwelling and erection of 1 no. new semi-detached dwelling. Location: 2 Elder Close Kingswood Maidstone Kent ME17 3PR
5.4	To consider if Cllrs which to modify/withdraw previous representations re the following: Notification of Appeal Lodged with the Planning Inspectorate Proposal: Erection of a detached dwelling. Location: 3 Kingsbroom Court Kingswood Maidstone An appeal has been lodged by Mrs Linda Ashman in relation to the above for the following reason: Maidstone Borough Council has refused permission for this application

6.	Planning Outcomes
7.	Parish Office To further discuss acquiring a Parish Office
8.	To approve the minutes of the meetings of Broomfield & Kingswood Parish Council
8.1	Minutes of the Parish Council meeting held on 19 August 2019
8.2	Minutes of the Parish Council meeting held on 02 September 2019
9.	Actions & Outcomes (for report only)
10.	Finances and Payment of Accounts - RFO
10.1	Bank reconciliation – August 2019
10.2	Responsible Finance Officer's report
10.3	To approve accounts for payment & ratify payments already made
10.4	Reconciliation of invoices against cheques and ledger for August 2019
10.5	To resolve to accept the quote for 3 x vertical pull latch locks for the play area gates
10.6	To resolve to accept quote for another sign in the Sports Field
10.7	To consider if the Internal Auditor should be asked to undertake a 1/2 yearly audit.
11.	Broomfield and Kingswood Financial Regulations
11.1	To consider and adopt the amended Broomfield and Kingswood Financial Regulations.
12.	202/21 Budget
12.1	To consider a first draft of the Parish Council's 2020/21 budget
13.	Policing
13.1	Crime Figures
14.	Parish Council Action Plan
14.1	To monitor the action plan and take appropriate actions
15.	Training for Councillors and Staff
15.1	To consider training that is currently available and resolve if it should be accessed by Councillors/staff
16.	Quarterly Parish Liaison Meetings
16.1	To receive an update on this forum and resolve if a Cllr would like to be a part of this forum April 2020 onwards
17	Scouts Camp Fire
17.1	Councillors to review use of site by Scouts for Campfires
18.	5G Mobile Coverage in rural areas
18.1	Councillors to consider if they wish to respond to the NALC Policy Consultation E-Briefing 10-19 – 5G Mobile Coverage in Rural Areas
19.	GDPR issues
19.1	To consider the report produced by the Clerk and its recommendations
20.	Delegation of Powers to Clerk regarding planning applications
20.1	Councillors to resolve to adopt the delegation of powers to the Clerk re planning applications
21.	Sports Field
21.1	To receive and update on repairs in the play area
21.2	To consider if it is necessary to continue with MBC undertaking safety checks in the play area.
21.3	Sports Field Gates – Cllr Clark
22.	Reports
22.1	Bringing the NHS Long Term Plan to life in Kent and Medway, 11.09.19 – Clerk

23. 23.1	Monthly Coffee Morning Councillors to resolve who will attend the October and November monthly coffee mornings.
24.	Any other information
25.	Items for next agenda
	Parish Council Meetings The next meeting of the Parish Council will be on Monday 21 October 2019, at The Village Hall, Gravelly Bottom Road, Kingswood from 19:15.