

Broomfield and Kingswood Parish Council

http://www.broomfieldandkingswood-pc.org.uk/



Minutes of the Meeting of the Parish Council

Minutes of the Parish Council Meeting held at Broomfield and Kingswood Village Hall, Kingswood ME17 3PX on Monday 16 December 2024

Present at meeting: Cllr Tina Clark (Chairman), Cllr Gareth Davies (Vice Chairman), Cllr Malcolm Clarke and Cllr Chris Pink.

Hayley Roberts - Parish Clerk/RFO

There were four members of the public present.

There were no declarations of intent to record the meeting by Councillors or members of the public.

Cllr Clark opened the meeting at 7:30pm

242.1 To receive and approve apologies for absence 242.2 Cllr Simon Pearce – work commitments 243.1 Councillors Declarations of interest in items on the agenda 243.1 Lobbying – None 243.2 Personal Interest – None Personal Interest (Councillor to leave meeting table whilst such item is under discussion) - None 244. Welcome by the Parish Council Chairman, Cllr Tina Clark 245. Reports from Representatives of Outside Bodies Maidstone Borough Council – Ward Councillor – Gill Fort - apologies sent 246. To approve the minutes of the meeting of Broomfield & Kingswood Parish Council Minutes of Parish Council Meeting held on 18th November 2024 The above minutes were approved as a true copy and duly signed by Cllr Clark. 247. Planning Applications Application Ref: 24/504587/LBC Proposal: Listed Building Consent for the installation of Portakabin storage building on existing hardstanding. Address: Leeds Castle Ashford Road Hollingbourne Kent ME17 1PL After due consideration Cllrs had no objections to this application. 247.2 Application Ref: 24/504586/FULL Proposal: Installation of Portakabin storage building on existing hardstanding. Address: Leeds Castle Ashford Road Hollingbourne Kent ME17 1PL After due consideration Cllrs had no objections to this application. 247.3 Application Ref: 24/504883/LBC Proposal: Listed Building Consent for installation of EV charger. Addre	Action
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248. Planning Outcomes (for report only)	
No applications have been decided since the last meeting.	
Two applications have been decided since the last meeting.	
Signed	

Citis reviewed and discussed actions and outcomes - The First Ad course took place in November and it was very successful. Citirs hope to hold two more in the new year (one for adults and one for teenagers). - Storage container has been ordered and we await delivery in January. 250.1 250.1 250.1 250.1 250.1 250.2 260.2 260.2 260.2 260.2 260.2 260.2 260.2 260.2 260.3 260.			
250.1 Bank reconciliation November 2024 This was circulated to Cilirs prior to the meeting and agreed by all at the meeting and signed by Cilir Pink and RFO. 250.2 Responsible Finance Officer's report November 2024 This was circulated to Cilirs prior to the meeting and agreed by all at the meeting and signed by Cilir Clark and Cilir Davies. 250.3 To approve the schedule of payments for December 2024 This was circulated to Cilirs prior to the meeting and agreed by all at the meeting, Signed by Cilir Pink and Cilir Clarke. 250.4 To ratify payments already made in November 2024 This was circulated to Cilirs prior to the meeting and agreed by all at the meeting and signed by Cilir Clark and Cilir Davies. 250.5 Reconciliation of invoices against cheques and ledger for November 2024 Cilirs reconciled the invoices against cheques and ledger for November 2024 Cilirs reconciled the invoices against the ledger Cilir Clarke initialled the invoices and ledgers accordingly. 250.6 To consider performance against the 2024/25 budget Circulated prior to meeting. Clark reviewed budget for the year 2024/25 so far. 250.7 To discusse the draft budget for 2025/25 and resolve whether to adopt it Clark discussed the budget for 2025/25 and resolve whether to adopt it Clark discuss the draft budget for 2025/25 and resolve whether to adopt it Clark discussed the budget for 2025/25 and resolve whether to adopt it Clark advised that there are no new issues to report. 251. Sports Field Review of the month's Sports Field Inspection Sheets Clerk advised that there are no new issues to report. 252. Policing Crime Figures 253. To receive an update on the Joint Village Hall Project Cilir Clark updated Cliris with regards to this. Final drawings for the design have now been received and the next step is for costings to be calculated and funding options to be looked into. 254. To review cCCTV quotations and resolve how to progress Cliris discussed quotations for upgating the Sports Field CCTV and resolved to proceed. Clir Pink to contact	249.	 The First Aid course took place in November and it was very successful. Cllrs hope to hold two more in the new year (one for adults and one for teenagers). 	
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	Signed	
	Cllr Clark closed the meeting at 8.34pm	
	The next meetings of the Parish Council are scheduled for Monday 20th January 2025. The meetings will take place at Broomfield and Kingswood Village Hall, Gravelly Bottom Road, Kingswood ME17 3PX from 7.30pm.	
241.	Parish Council Meetings	
240.	Items for next agenda	
258.	Any other information Broomfield Water – the drains have now been unblocked and water from the stream is no longer running along the road by the church.	
257.3	Broomfield Road water leak/mud on road – due to a water leak on Broomfield Road near Hunters Moon there is quite a lot of mud and debris being washed up on the road. The Clerk will take this up again with KCC, Maidstone Borough Council and South East Water.	Clerk
257.2	Dog fouling – this is still a huge issue around the parish. Please be a responsible dog owner and pick up after your dog. It is not only disgusting but an offence and the Clerk will be contacting Maidstone Borough Council to find out what more can be done.	Clerk
	We urge residents to please report all incidents no matter how small, there has been some police presence in the last couple of weeks responding to incidents. Please report on 101 or using the online tool. If the incident is an emergency please ensure you call 999.	