



Broomfield and Kingswood Parish Council

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Public Notice of a Meeting of the Parish Council

To: All Councillors

You are hereby summonsed to attend a meeting of the Broomfield and Kingswood Parish Council to be held at Broomfield and Kingswood Village Hall, Gravelly Bottom Road, Kingswood ME17 3PX on Monday 17 January 2022 at 7.30pm.

To: All Residents

Members of the public are welcome to join.

Dated: 11th January 2022

Signed: **Hayley Roberts**, Parish Clerk

A G E N D A

Chairman's Announcement: *Whilst it is permitted to record this meeting any person, Councillor or member of the public, wishing to do so is obliged to notify the meeting, before commencement of their intention to do so.*

Public Forum – *The Chairman welcomes members of the public and invites them to speak prior to the start of the Meeting, relating to the Agenda or local issues, (to a maximum of fifteen minutes and three minutes per speaker). You are requested to state your name and address prior to speaking.*

No	Item
1.	To receive and approve apologies for absence
2.	Councillors Declarations of interest in items on the agenda
2.1	Lobbying
2.2	Personal Interest
2.3	Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)
3.	Reports from Representatives of Outside Bodies
3.1	Kent County Council – County Councillor – Maidstone Rural East – Shellina Prendergast
3.2	Maidstone Borough Council – Ward Councillor – Gill Fort
4.	To approve the minutes of the meetings of Broomfield & Kingswood Parish Council Minutes of Parish Council Meeting held on 15 November 2021.
5.	Planning Applications The following Planning Applications to be considered and resolved:
5.1	Application Ref: 21/506541/TPOA Proposal: TPO Application for 3 x Oak Trees (T1,T2, T3)-Raise crown to 7-8m and thin by 35% as shown on tree photos. Address: Oakside 22 Chestnut Drive Kingswood Maidstone Kent ME17 3PP
6.	Ratification of decisions regarding planning applications discussed under Delegation Powers re Planning (Minute No 19/101.1) Delegation
6.1	Application Ref: 21/506421/FULL Proposal: Erection of a first floor extension to the existing bungalow and a part one/part two storey front and side extension. Alterations to fenestration. (Amendment to 21/502735/FULL) Address: The Cedars Gravelly Bottom Road Kingswood Maidstone Kent ME17 3NT
6.2	Application Ref: 21/506383/FULL Proposal: Part retrospective application for the change of use of land to residential with retention of summer house. Address: Dunrovin 17 Charlesford Avenue Kingswood Maidstone Kent ME17 3PE
6.3	Application Ref: 21/506212/TPOA Proposal: TPO Application for 1 (T1) Oak - Lift to 5m above ground level to give clearance of property. Address: 6 Nine Oaks Court Kingswood Maidstone Kent ME17 1LW

6.4	Application Ref: 21/505980/FULL Proposal: Section 73 - Application for removal of condition 6 (to allow existing polytunnels to be retained on site) pursuant to 20/505399/FULL for - Erection of additional polytunnels and associated drainage works. Address: Morry Farm Morry Lane East Sutton Maidstone Kent ME17 3DR
7.	Planning Outcomes (for report only)
8.	Actions & Outcomes (for report only)
9.	Finances and Payment of Accounts
9.1	Bank reconciliation – November and December 2021
9.2	Responsible Finance Officer's report November and December 2021
9.3	To approve the schedule of payments for January 2022
9.4	To ratify payments already made in November and December 2021
9.5	Reconciliation of invoices against cheques and ledger for November and December 2021
9.6	To consider performance against the 2021/22 budget
9.7	To resolve to adopt a reserves policy for 2022/23
9.8	To discuss the final draft budget 2022/23 and resolve to adopt it
9.9	To resolve the level of precept for 2022/23
9.10	To consider a request for a grant from the Heart of Kent Hospice
9.11	To consider and resolve whether to add a third signatory to the Nationwide bank account.
9.12	Ratification of change of bank details for an existing beneficiary.
10.	Sports Field
10.1	Review of the month's Sports Field Inspection Sheets
10.2	To discuss and agree action with regards to potholes in the car park
10.3	To discuss and action the opening and closing of the Sports Field gates
11.	Policing
11.1	Crime Figures
12.	To discuss and resolve way forward for implementation of the KFRS/KALC Fire Hydrant Warden
13.	To review the village Shopping Bus Service
14.	To receive an update and discuss The Queens Platinum Jubilee event arrangements
15.	To discuss a recycling initiative request from Maidstone Lions Club
16.	To discuss request from Astra Recycling Ltd
17.	Staff Committee
17.1	To appoint one substitute member of the Staffing Committee
17.2	To consider and accept resignation of RFO
17.3	To consider next steps with regard to RFO role
18.	KALC Community Awards Scheme 2022
18.1	To resolve if Cllrs wish to nominate anyone for the KALC community Award Scheme
19.	Residents' concerns
19.1	To consider and resolve what if any action to be taken in respect of:
19.2	Arriva school bus service
20.	Any other information
21.	Items for next agenda
	Parish Council Meetings The next meeting of the Parish Council is scheduled for Monday 7 February 2022 and Monday 21 February 2022. The meetings will take place at Broomfield and Kingswood Village Hall, Gravelly Bottom Road, Kingswood ME17 3PX from 7.30pm.