

Broomfield and Kingswood Parish Council

http://www.broomfieldandkingswood-pc.org.uk

Minutes of the Meeting of the Parish Council



Minutes of the Parish Council Meeting held at Broomfield and Kingswood Village Hall, Kingswood ME17 3PX on Monday 19 December 2022

Present at meeting: Cllr Tina Clark (Chairman); Cllr Gareth Davies; Cllr Chris Pink and Cllr Malcolm Clarke

Hayley Roberts - Parish Clerk/RFO

There were two members of the public present.

There were no declarations of intent to record the meeting by Councillors or members of the public.

Cllr Clark opened the meeting at 7:31pm

Min No	Item	Action
692.	To receive and approve apologies for absence	
692.1	Cllr Steve Lakin – work commitments	
692.2	Cllr Aimee Parker – illness	
692.3	Cllr Simon Pearce - illness	
693.	Councillors Declarations of interest in items on the agenda	
693.1	Lobbying – None	
693.2	Personal Interest – None	
693.3	Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion) - None	
694.	Welcome by the Parish Council Chairman, Tina Clark	
695.	Reports from Representatives of Outside Bodies	
	Maidstone Borough Council – Ward Councillor – Gill Fort – apologies sent.	
696.	To approve the minutes of the meeting of Broomfield & Kingswood Parish Council	
	Minutes of Annual Parish Council Meeting held on 21 November 2022	
	The above minutes were approved as a true copy and duly signed by Cllr Clark.	
697.	Planning Applications	
	The following Planning Application to be considered and resolved:	
697.1	Application Ref: 22/505522/FULL	
	Proposal: Change of use of land for the siting of 3no. holiday let lodges (resubmission of 22/500127/FULL).	
	Address: Oakdale Pitt Road Kingswood Kent ME17 3NR	
	Following due consideration, Clirs agreed to neither object or approve this application and to	
	leave it to MBC planning department to make a decision. Cllrs do not wish to refer this application	
	to the planning committee.	
698.	Planning Outcomes (for report only)	
	Cllrs noted that MBC had determined the following planning application:	
698.1	Application Ref: 22/504148/FULL	
	Proposal:. Use of land for the stationing of 17 No. holiday lodges with verandas to the front and rear	
	elevations, landscaping, ecology enhancements and access.	
	Address: The Finches Chartway Street Sutton Valence Kent ME17 3JB	
	MBC Decision: Application Refused 29.11.22	
698.2	Application Ref: 22/504711/FULL	
	Proposal:. Demolition of existing dwelling and erection of 1no. dwelling with associated parking and	
	garden, including landscape and biodiversity enhancements (Resubmission of 22/501783/FULL).	
	Address: Land Adjacent to Honeysuckle Lodge Gravelly Bottom Road Kingswood Kent ME17 3NX MBC Decision: Application Refused 05.12.22	
	Signed	

699.	Actions & Outcomes (for report only) Clirs discussed outstanding actions.	
	Clerk advised of the following updates Cllr Davies and Clerk have been spraying pavements this month in relation to dog fouling. The exercise equipment is due to be repaired on the 10 th of January 2023. Remedial work to trees at the Sports Field to take place on 31 st January 2023. White fingerpost sign has been repaired and funded by a grant received from KCC.	
700. 700.1	Finances and Payment of Accounts Bank reconciliation November 2022 This was circulated to Cllrs prior to the meeting and agreed by all at the meeting. Signed by Cllr Davies and RFO.	
700.2	Responsible Finance Officer's report November 2022 This was circulated to Cllrs prior to the meeting and agreed by all at the meeting. Signed by Cllr Clarke and Cllr Pink.	
700.3	To approve the schedule of payments for December 2022 This was circulated to Cllrs prior to the meeting and Cllrs resolved to approve the schedule of payments. Signed by Cllr Clark and Cllr Clarke.	
700.4	To ratify payments already made in November 2022 This was circulated to Cllrs prior to the meeting and agreed by all at the meeting. Signed by Cllr Clarke and Cllr Pink.	
700.5	Reconciliation of invoices against cheques and ledger for November 2022 Councillors reconciled the invoices against the ledger and Cllr Pink and Cllr Davies initialled the invoices and ledger accordingly.	
700.6	To consider performance against the 2022/23 budget Cllrs noted the performance against the 2022/23 budget.	
700.7	To discuss the final draft budget 2023/24 and resolve to adopt it Cllrs reviewed and discussed the final draft budget for 2023/24 and made further amendments. Clerk to action and bring final budget to the next meeting for review and adoption.	Clerk
700.8	To consider request from Maidstone Mediation Cllrs discussed and resolved to make a donation of £200 to Maidstone Mediation.	Clerk
700.9	To consider request from Marie Curie Cllrs discussed and resolved to make a donation of £200 to Marie Curie.	Clerk
700.10	To review notification of external auditor appointment for the 2022-23 financial year for the 5 year period until 2026-27 Cllrs reviewed and resolved to accept the appointment.	
701. 701.1	Sports Field Review of the month's Sports Field Inspection Sheets Cllrs reviewed and nothing to report.	
701.2	To discuss and resolve whether to attend the Routine Inspector Course for play areas Cllrs discussed and resolved that the Parish Clerk and Paul Beaney should attend the course as it will be beneficial for the Parish playground. Parish Clerk to arrange.	Clerk
701.3	To consider and resolve whether to accept quotation for repair to basket swing shackles Cllrs considered the quotation for the repair of the basket swing as identified in the annual inspection and resolved to accept it. Clerk to arrange repair.	Clerk
702.	Policing	
702.1	Crime Figures On Sunday 27th of November around 16:32 in Wildwood Close. Somebody damaged a window of a residential property. Crime Report No. 46/229612/22 - Posted 30/11/2022	
702.2	On Sunday 27th of November around 16:34 in Cayser Drive. Somebody smashed a window of a residential property. Crime Report No. 46/229639/22 - Posted 30/11/2022	
	Signed	

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