



Broomfield and Kingswood Parish Council

<http://www.broomfieldandkingswood-pc.org.uk>



Minutes of the Meeting of the Parish Council

Minutes of the Parish Council Meeting held at
Broomfield and Kingswood Village Hall, Kingswood ME17 3PX on Monday 19 December 2022

Present at meeting: Cllr Tina Clark (Chairman); Cllr Gareth Davies; Cllr Chris Pink and Cllr Malcolm Clarke

Hayley Roberts - Parish Clerk/RFO

There were two members of the public present.

There were no declarations of intent to record the meeting by Councillors or members of the public.

Cllr Clark opened the meeting at 7:31pm

Min No	Item	Action
692. 692.1 692.2 692.3	To receive and approve apologies for absence Cllr Steve Lakin – work commitments Cllr Aimee Parker – illness Cllr Simon Pearce - illness	
693. 693.1 693.2 693.3	Councillors Declarations of interest in items on the agenda Lobbying – None Personal Interest – None Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion) - None	
694.	Welcome by the Parish Council Chairman, Tina Clark	
695.	Reports from Representatives of Outside Bodies Maidstone Borough Council – Ward Councillor – Gill Fort – apologies sent.	
696.	To approve the minutes of the meeting of Broomfield & Kingswood Parish Council Minutes of Annual Parish Council Meeting held on 21 November 2022 The above minutes were approved as a true copy and duly signed by Cllr Clark.	
697. 697.1	Planning Applications The following Planning Application to be considered and resolved: Application Ref: 22/505522/FULL Proposal: Change of use of land for the siting of 3no. holiday let lodges (resubmission of 22/500127/FULL). Address: Oakdale Pitt Road Kingswood Kent ME17 3NR Following due consideration, Cllrs agreed to neither object or approve this application and to leave it to MBC planning department to make a decision. Cllrs <u>do not</u> wish to refer this application to the planning committee.	
698. 698.1 698.2	Planning Outcomes (for report only) Cllrs noted that MBC had determined the following planning application: Application Ref: 22/504148/FULL Proposal: Use of land for the stationing of 17 No. holiday lodges with verandas to the front and rear elevations, landscaping, ecology enhancements and access. Address: The Finches Chartway Street Sutton Valence Kent ME17 3JB MBC Decision: Application Refused 29.11.22 Application Ref: 22/504711/FULL Proposal: Demolition of existing dwelling and erection of 1no. dwelling with associated parking and garden, including landscape and biodiversity enhancements (Resubmission of 22/501783/FULL). Address: Land Adjacent to Honeysuckle Lodge Gravelly Bottom Road Kingswood Kent ME17 3NX MBC Decision: Application Refused 05.12.22	
Signed _____		

699.	Actions & Outcomes (for report only) Cllrs discussed outstanding actions. Clerk advised of the following updates... Cllr Davies and Clerk have been spraying pavements this month in relation to dog fouling. The exercise equipment is due to be repaired on the 10 th of January 2023. Remedial work to trees at the Sports Field to take place on 31 st January 2023. White fingerpost sign has been repaired and funded by a grant received from KCC.	
700.	Finances and Payment of Accounts	
700.1	Bank reconciliation November 2022 This was circulated to Cllrs prior to the meeting and agreed by all at the meeting. Signed by Cllr Davies and RFO.	
700.2	Responsible Finance Officer's report November 2022 This was circulated to Cllrs prior to the meeting and agreed by all at the meeting. Signed by Cllr Clarke and Cllr Pink.	
700.3	To approve the schedule of payments for December 2022 This was circulated to Cllrs prior to the meeting and Cllrs resolved to approve the schedule of payments. Signed by Cllr Clark and Cllr Clarke.	
700.4	To ratify payments already made in November 2022 This was circulated to Cllrs prior to the meeting and agreed by all at the meeting. Signed by Cllr Clarke and Cllr Pink.	
700.5	Reconciliation of invoices against cheques and ledger for November 2022 Councillors reconciled the invoices against the ledger and Cllr Pink and Cllr Davies initialled the invoices and ledger accordingly.	
700.6	To consider performance against the 2022/23 budget Cllrs noted the performance against the 2022/23 budget.	
700.7	To discuss the final draft budget 2023/24 and resolve to adopt it Cllrs reviewed and discussed the final draft budget for 2023/24 and made further amendments. Clerk to action and bring final budget to the next meeting for review and adoption.	Clerk
700.8	To consider request from Maidstone Mediation Cllrs discussed and resolved to make a donation of £200 to Maidstone Mediation.	Clerk
700.9	To consider request from Marie Curie Cllrs discussed and resolved to make a donation of £200 to Marie Curie.	Clerk
700.10	To review notification of external auditor appointment for the 2022-23 financial year for the 5 year period until 2026-27 Cllrs reviewed and resolved to accept the appointment.	
701.	Sports Field	
701.1	Review of the month's Sports Field Inspection Sheets Cllrs reviewed and nothing to report.	
701.2	To discuss and resolve whether to attend the Routine Inspector Course for play areas Cllrs discussed and resolved that the Parish Clerk and Paul Beaney should attend the course as it will be beneficial for the Parish playground. Parish Clerk to arrange.	Clerk
701.3	To consider and resolve whether to accept quotation for repair to basket swing shackles Cllrs considered the quotation for the repair of the basket swing as identified in the annual inspection and resolved to accept it. Clerk to arrange repair.	Clerk
702.	Policing	
702.1	Crime Figures On Sunday 27th of November around 16:32 in Wildwood Close. Somebody damaged a window of a residential property. Crime Report No. 46/229612/22 - Posted 30/11/2022	
702.2	On Sunday 27th of November around 16:34 in Cayser Drive. Somebody smashed a window of a residential property. Crime Report No. 46/229639/22 - Posted 30/11/2022	

Signed

702.3	Between 00:01 on Sunday 27th of November and 10:47 on Tuesday 29th of November in Gravelly Bottom Road. Somebody damaged a window of a residential property. Crime Report No. 46/229558/22 - Posted 30/11/2022	
702.4	Between 21:00 on Monday 28th of November and 08:00 on Tuesday 29th of November in Laurel Grove. Somebody damaged two advertising boards. Crime Report No. 46/230427/22 - Posted 02/12/2022	
702.5	Between 23:00 on Friday 2nd of December and 11:59 on Saturday 3rd of December in Pitt Road. Somebody tried to steal a Honda CBR 125 motorbike from the road damaging the ignition and steering. Crime Report No. 46/233239/22 - Posted 06/12/2022	
702.6	Between 21:00 on Saturday 3rd of December and 06:00 on Sunday 4th of December in Gravelly Bottom Road. Somebody stole Christmas trees. Crime Report No. 46/233695/22 - Posted 08/12/2022	
703.	Ratification of decision re planning applications references 22/505417/FULL & 22/505382/FULL Cllrs discussed and ratified decision made by email to object to both of these applications.	
704.	To receive an update on the Joint Village Hall Project Cllr Clark and Cllr Clarke met with a couple of members of the Village Hall Committee to discuss potential options with regards to a potential extension of the hall. Discussions are ongoing and Cllr Clark is to arrange drawings to take to the Village Hall Committee for further discussion.	Cllr Clark
705.	To discuss setting up a Community Transport Scheme Cllr Clark, Cllr Clarke and Clerk provided feedback from the bus meeting with various other Parishes. There are three options being explored; setting up of a new commercial bus service, setting up of and running of a community bus service for which various grants may be available and the Kent Karrier. It was felt that although useful the Kent Karrier was limited with regards to who can use it. If any residents would like further information on the Kent Karrier please visit the following link or contact the Parish Clerk https://www.kent.gov.uk/roads-and-travel/travelling-around-kent/community-transport/kent-karrier It was agreed that the various Parishes would research and obtain quotations for commercial and community bus service options and meet again in January.	Clerk
706.	Feedback from Roundtable discussion with Helen Whately and Maidstone Parish Councils in Faversham and Mid Kent Cllr Clark and Clerk provided feedback from meeting which discussed amongst other things transport issues and roads and congestion. All Parishes appear to have the same issues. The meeting was only 45 minutes long therefore discussions were brief.	
707.	Feedback from Maidstone KALC Meeting - Monday 28.11.2022 Minutes circulated prior to meeting and Cllr Clark provided feedback from meeting. One point raised was in regards to having a basic emergency plan.	
708.	Feedback from SES Water / South East Water / Southern Water draft Water Resources Management Plans Webinar Parish Clerk provided feedback from webinar. If any residents require a copy of the webinar recording please contact the Parish Clerk.	
709.	Residents' concerns	
710.	Any other information Final recommendations have been published for future electoral arrangements for Maidstone Borough Council. Information can be found here; https://consultation.lgbce.org.uk/node/32722	
690.	Items for next agenda	
690.1	To discuss basic emergency plan	
690.2	To receive an update on the Joint Village Hall Project	
690.3	To discuss Kings Coronation plans	
690.4	To discuss the final draft budget 2023/24 and resolve to adopt it	
691.	Parish Council Meetings The next meeting of the Parish Council is scheduled for Monday 16 January 2023. The meeting will take place at Broomfield and Kingswood Village Hall, Gravelly Bottom Road, Kingswood ME17 3PX from 7.30pm. There was no further business, Cllr Clark closed the meeting at 9.09pm Signed _____	

