



# Broomfield and Kingswood Parish Council

[www.broomfieldandkingswood-pc.org.uk](http://www.broomfieldandkingswood-pc.org.uk)



## Public Notice of a Meeting of the Parish Council

### To: All Councillors

You are hereby summonsed to attend a meeting of the Broomfield and Kingswood Parish Council to be held at Broomfield and Kingswood Village Hall, Gravelly Bottom Road, Kingswood ME17 3PX on Monday 20 February 2023 at 7.30pm.

### To: All Residents

Members of the public are welcome to join.

Dated: 13 February 2023

Signed: **Hayley Roberts**, Parish Clerk

## A G E N D A

**Chairman's Announcement:** *Whilst it is permitted to record this meeting any person, Councillor or member of the public, wishing to do so is obliged to notify the meeting, before commencement of their intention to do so.*

**Public Forum** – *The Chairman welcomes members of the public and invites them to speak prior to the start of the Meeting, relating to the Agenda or local issues, (to a maximum of fifteen minutes and three minutes per speaker). You are requested to state your name and address prior to speaking.*

No	Item
1.	<b>To receive and approve apologies for absence</b>
2.	<b>Councillors Declarations of interest in items on the agenda</b>
2.1	Lobbying
2.2	Personal Interest
2.3	Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)
3.	<b>Reports from Representatives of Outside Bodies</b>
3.1	Maidstone Borough Council – Ward Councillor – Gill Fort
3.2	Kent County Council – County Councillor – Maidstone Rural East – Shellina Prendergast
4.	<b>To approve the minutes of the meetings of Broomfield &amp; Kingswood Parish Council</b> <b>Minutes of Parish Council Meeting held on 16 January 2022.</b>
5.	<b>To approve amendment to the minutes of the meetings of Broomfield &amp; Kingswood Parish Council</b> <b>Minutes of Parish Council Meeting held on 19 December 2022.</b>
6.	<b>Planning Applications</b> The following planning applications are to be considered and resolved:
6.1	Application Ref: 23/500304/FULL Proposal: Erection of 4no. hotel room cabins along the edge of the Great Water. Works will include landscape, decking, single hotel room buildings and associated access works. Address: Leeds Castle Ashford Road Hollingbourne Kent ME17 1PL
6.2	Application Ref: 23/500501/FULL Proposal: Use of land for the stationing of 1no. glamping pod (retrospective). Address: The Finches Caravan And Camping Site Chartway Street East Sutton Maidstone Kent ME17 3DW
6.3	Application Ref: 23/500109/FULL Proposal: Replace existing cabin with the erection of a detached reception/office building. Address: Go Ape Leeds Castle Ashford Road Hollingbourne Maidstone Kent ME17 1PL
7.	<b>Ratification of planning application;</b> <b>Application ref: 23/500337/FULL</b> <b>Proposal: Proposed replacement dwelling with basement (Revision of Planning Application ref: 22/505278/FULL)</b> <b>Address: The Meadow Chartway Street Sutton Valence Kent ME17 3JB</b>

8.	<b>Planning Outcomes (for report only)</b>
9.	<b>Actions &amp; Outcomes (for report only)</b>
10.	<b>Finances and Payment of Accounts</b>
10.1	Bank reconciliation January 2023
10.2	Responsible Finance Officer's report January 2023
10.3	To approve the schedule of payments for February 2023
10.4	To ratify payments already made in January 2023
10.5	Reconciliation of invoices against cheques and ledger for January 2023
10.6	To consider performance against the 2022/23 budget
10.7	To resolve to add all Cllrs as signatories on the UTB bank account
10.8	To resolve to accept the quotation for grass maintenance in the Sports Field and Village for 2023/24
10.9	To discuss finalised Parish Service Scheme and S137 amounts for 2023/24
11.	<b>Sports Field</b>
11.1	Review of the month's Sports Field Inspection Sheets
11.2	To discuss quotations for replacement bench at Sports Field and resolve to accept one
11.3	To discuss and resolve to accept recommendation of purchase of birch and apple trees
12.	<b>Policing</b> Crime Figures
13.	<b>Staff Committee</b> To set a date for the next Staff Committee meeting as appraisals are due.
14.	<b>To consider request from resident for a salt bin to be place at junction of Broomfield Road and Park Barn Road</b>
15.	<b>To receive an update on the Joint Village Hall Project</b>
16.	<b>To discuss Parish Council website</b>
17.	<b>To discuss Kings Coronation plans</b>
18.	<b>To discuss spending of £2,500 SEW donation and £100 donation from resident for footpaths</b>
19.	<b>To discuss KALC Maidstone Committee meeting held on Monday 30 January 2023</b>
20.	<b>To discuss request from Speedwatch</b>
21.	<b>To discuss and resolve whether to comment on The Levelling-up and Regeneration Bill consultation</b>
22.	<b>To discuss correspondence received in relation to EV Charging Points from KCC</b>
23.	<b>To consider request from Maidstone Borough Council Emergency Planning and Resilience Team in relation to water distribution sites</b>
24.	<b>Residents' concerns</b>
25.	<b>Any other information</b>
26.	<b>Items for next agenda</b>
27.	<b>To agree the public's exclusion from the confidential part of the meeting. That in view of the confidential nature of the business (employment/legal issues) about to be transacted it was resolved under the provisions of Public Bodies admissions to meetings Act 1960 s.1 that the press and public be temporarily excluded, and they are instructed to withdraw.</b>
28.	<b>To discuss sports field matter</b>
	<b>Parish Council Meetings</b>  The next meetings of the Parish Council are scheduled for Monday 20 February 2023. The meeting will take place at Broomfield and Kingswood Village Hall, Gravelly Bottom Road, Kingswood ME17 3PX from 7.30pm.