



Broomfield and Kingswood Parish Council

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Public Notice of a Meeting of the Parish Council

To: All Councillors

You are hereby summonsed to attend a Meeting of the Broomfield and Kingswood Parish Council to be held at the Village Hall, Gravelly Bottom Road, Kingswood on 16 March 2020 at 7.15pm.

Dated: 10 March 2020

Signed: **Pam Bower** Parish Clerk

A G E N D A

Chairman's Announcement: *Whilst it is permitted to record this meeting any person, Councillor or member of the public, wishing to do so is obliged to notify the meeting, before commencement of their intention to do so.*

Public Forum - *The Chairman welcomes members of the public and invites them to speak prior to the start of the Meeting, relating to the Agenda or local issues, (to a maximum of fifteen minutes and three minutes per speaker). You are requested to state your name and address prior to speaking.*

No	Item
1.	To receive and approve apologies for absence
2.	Councillors Declarations of interest in items on the agenda
2.1	Lobbying
2.2	Personal Interest
2.3	Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)
3.	Reports from Representatives of Outside Bodies
3.1	Kent County Council – County Councillor – Maidstone Rural East – Shellina Prendergast
3.2	Maidstone Borough Council – Ward Councillor – Gill Fort
4.	To approve the minutes of the meetings of Broomfield & Kingswood Parish Council
4.1	Minutes of the Parish Council meeting held on 20 January 2020
5.	Actions & Outcomes (for report only)
6.	Planning Applications The following Planning Applications to be considered and resolved:
6.1	Application: 20/500278/FULL Proposal: Create a 100m2 pond with shallow, sloping sides and maximum depth of 2m, using spoil to create banks, especially on downward slope. Replace fencing (removed for access). Location: Land East of Broomfield Road, Leeds Castle, Broomfield, Maidstone, Kent ME17 1PL
6.2	Application: 20/500914/FULL Proposal: Proposed loft conversion with new front and rear dormer windows Location: Merryfield, 76 Charlesford Avenue, Kingswood, Maidstone, Kent, ME17 3PH
6.3	Application: 20/500859/FULL Proposal: Loft conversion to include raising of roof height and insertion of rooflights. Demolition of existing rear extension and erection of part single, part two storey rear extension to include rear Juliet balcony Location: Pamar, Broomfield Road, Kingswood, Maidstone, Kent ME17 3NY
7.	Planning Outcomes

8. 8.1	CCTV To consider quotes received for upgrade of CCTV in the Sports Field
9. 9.1 9.2 9.3 9.4 9.5 9.6 9.7	Finances and Payment of Accounts - RFO Bank reconciliation – February 2020 Responsible Finance Officer's report To approve accounts for payment & ratify payments already made To approve the schedule of payments for March 2020 Reconciliation of invoices against cheques and ledger for February 2019 To consider performance against the 2019/20 budget to date To consider repair of permissive footpath
10. 10.1	Policing Crime Figures
11. 11.1	Feedback from Coffee Morning – Cllr Hoy To receive feedback from the monthly coffee morning held on 07.03.20
12. 12.1 12.2	Reports Dynamic Councillor Training, 07.03.20 -Cllrs, Hubbard, Parker and Pink Village Hall Committee Meeting – Cllr Hubbard
13. 13.4	Parish Events To receive an update on the progress of Parish Events in 2020
14. 14.1 14.2 14.3	Grants To resolve to adopt the amended Grants Policy To consider grant request from the Three Suttons Helpline To consider grant request from the Kingswood Baby and Toddler Group
15. 15.1 15.2	Sports Field To consider the quotes provided from Maria Cook for the annual inspection of the sports field To consider discussions re the Sports Field fence with owner of the adjacent land
16. 16.1	Community Building Working Group To finalise arrangements for the Consultation morning, 21.03.20
17. 17.1	Monthly Coffee Morning Councillors to agree which coffee mornings they will attend
18. 18.1	Training for Councillors and Staff To consider training available for Councillors and Staff
19. 19.1	Parish Council Action Plan Update To receive an update on progress of the Parish Council's 2020 Action Plan
20. 20.1	APM/APCM To agree date and format of the APM/APCM.
21	Any other information
22.	Items for next agenda
	Parish Council Meetings The next meeting of the Parish Council will be on 20 April 2020, at The Village Hall, Gravelly Bottom Road, Kingswood from 19:15.