



# Broomfield and Kingswood Parish Council

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Public Notice of a Meeting of the Parish Council

To: All Councillors

You are hereby summonsed to attend a Meeting of the Broomfield and Kingswood Parish Council to be held at the Village Hall, Gravelly Bottom Road, Kingswood on 16 March 2020 at 7.15pm.

Dated: 10 March 2020

Signed: **Pam Bower** Parish Clerk

## A G E N D A

**Chairman's Announcement:** *Whilst it is permitted to record this meeting any person, Councillor or member of the public, wishing to do so is obliged to notify the meeting, before commencement of their intention to do so.*

**Public Forum -** *The Chairman welcomes members of the public and invites them to speak prior to the start of the Meeting, relating to the Agenda or local issues, (to a maximum of fifteen minutes and three minutes per speaker). You are requested to state your name and address prior to speaking.*

No	Item
1.	<b>To receive and approve apologies for absence</b>
2.	<b>Councillors Declarations of interest in items on the agenda</b>
2.1	Lobbying
2.2	Personal Interest
2.3	Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)
3.	<b>Reports from Representatives of Outside Bodies</b>
3.1	Kent County Council – County Councillor – Maidstone Rural East – Shellina Prendergast
3.2	Maidstone Borough Council – Ward Councillor – Gill Fort
4.	<b>To approve the minutes of the meetings of Broomfield &amp; Kingswood Parish Council</b>
4.1	Minutes of the Parish Council meeting held on 20 January 2020
5.	<b>Actions &amp; Outcomes (for report only)</b>
6.	<b>Planning Applications</b> The following Planning Applications to be considered and resolved:
6.1	Application: 20/500278/FULL Proposal: Create a 100m2 pond with shallow, sloping sides and maximum depth of 2m, using spoil to create banks, especially on downward slope. Replace fencing (removed for access). <b>Location: Land East of Broomfield Road, Leeds Castle, Broomfield, Maidstone, Kent ME17 1PL</b>
6.2	Application: 20/500914/FULL Proposal: Proposed loft conversion with new front and rear dormer windows <b>Location: Merryfield, 76 Charlesford Avenue, Kingswood, Maidstone, Kent, ME17 3PH</b>
6.3	Application: 20/500859/FULL Proposal: Loft conversion to include raising of roof height and insertion of rooflights. Demolition of existing rear extension and erection of part single, part two storey rear extension to include rear Juliet balcony <b>Location: Pamar, Broomfield Road, Kingswood, Maidstone, Kent ME17 3NY</b>
7.	<b>Planning Outcomes</b>

<b>8.</b>	<b>CCTV</b>
8.1	To consider quotes received for upgrade of CCTV in the Sports Field
<b>9.</b>	<b>Finances and Payment of Accounts - RFO</b>
9.1	Bank reconciliation – February 2020
9.2	Responsible Finance Officer's report
9.3	To approve accounts for payment & ratify payments already made
9.4	To approve the schedule of payments for March 2020
9.5	Reconciliation of invoices against cheques and ledger for February 2019
9.6	To consider performance against the 2019/20 budget to date
9.7	To consider repair of permissive footpath
<b>10.</b>	<b>Policing</b>
10.1	Crime Figures
<b>11.</b>	<b>Feedback from Coffee Morning – Cllr Hoy</b>
11.1	To receive feedback from the monthly coffee morning held on 07.03.20
<b>12.</b>	<b>Reports</b>
12.1	Dynamic Councillor Training, 07.03.20 -Cllrs, Hubbard, Parker and Pink
12.2	Village Hall Committee Meeting – Cllr Hubbard
<b>13.</b>	<b>Parish Events</b>
13.4	To receive an update on the progress of Parish Events in 2020
<b>14.</b>	<b>Grants</b>
14.1	To resolve to adopt the amended Grants Policy
14.2	To consider grant request from the Three Suttons Helpline
14.3	To consider grant request from the Kingswood Baby and Toddler Group
<b>15.</b>	<b>Sports Field</b>
15.1	To consider the quotes provided from Maria Cook for the annual inspection of the sports field
15.2	To consider discussions re the Sports Field fence with owner of the adjacent land
<b>16.</b>	<b>Community Building Working Group</b>
16.1	To finalise arrangements for the Consultation morning, 21.03.20
<b>17.</b>	<b>Monthly Coffee Morning</b>
17.1	Councillors to agree which coffee mornings they will attend
<b>18.</b>	<b>Training for Councillors and Staff</b>
18.1	To consider training available for Councillors and Staff
<b>19.</b>	<b>Parish Council Action Plan Update</b>
19.1	To receive an update on progress of the Parish Council's 2020 Action Plan
<b>20.</b>	<b>APM/APCM</b>
20.1	To agree date and format of the APM/APCM.
<b>21</b>	<b>Any other information</b>
<b>22.</b>	<b>Items for next agenda</b>
	<b>Parish Council Meetings</b>
	<b>The next meeting of the Parish Council will be on 20 April 2020, at The Village Hall, Gravelly Bottom Road, Kingswood from 19:15.</b>