



Broomfield and Kingswood Parish Council

www.broomfieldandkingswood-pc.org.uk



Public Notice of a Meeting of the Parish Council

To: All Councillors

You are hereby summonsed to attend a meeting of the Broomfield and Kingswood Parish Council to be held at Broomfield and Kingswood Village Hall, Gravelly Bottom Road, Kingswood ME17 3PX on Monday 19th February 2024 at 7.30pm.

To: All Residents

Members of the public are welcome to join.

Dated: 13th February 2024

Signed: **Hayley Roberts**, Parish Clerk

A G E N D A

Chairman's Announcement: *Whilst it is permitted to record this meeting any person, Councillor or member of the public, wishing to do so is obliged to notify the meeting, before commencement of their intention to do so.*

Public Forum – *The Chairman welcomes members of the public and invites them to speak prior to the start of the Meeting, relating to the Agenda or local issues, (to a maximum of fifteen minutes and three minutes per speaker). You are requested to state your name and address prior to speaking.*

No	Item
1.	To receive and approve apologies for absence
2.	Councillors Declarations of interest in items on the agenda
2.1	Lobbying
2.2	Personal Interest
2.3	Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)
3.	Reports from Representatives of Outside Bodies Maidstone Borough Council – Ward Councillor – Gill Fort
4.	To approve the minutes of the meeting of Broomfield & Kingswood Parish Council Minutes of Parish Council Meetings held on 20th November 2023 and 15th January 2024
5.	Ratification of Planning consultation applications decided by email using Delegation Powers re Planning (Minute No 19/101.1) Delegation;
5.1	Application Ref: 23/505639/FULL Proposal: Siting of a replacement mobile home for gypsy/traveller use. Address: Kwana Cross Drive Kingswood Kent ME17 3NP
5.2	Application Ref: 23/505767/OUT Proposal: Outline Application (access, layout and scale sought) for erection of a detached 4 bed house with associated parking and access. Address: Little Chippings Lenham Road Kingswood Kent ME17 1LZ
6.	Planning Outcomes (for report only)
7.	Actions & Outcomes (for report only)
8.	Finances and Payment of Accounts
8.1	Bank reconciliation January 2024
8.2	Responsible Finance Officer's report January 2024
8.3	To approve the schedule of payments for February 2024
8.4	To ratify payments already made in January 2024
8.5	Reconciliation of invoices against cheques and ledger for January 2024
8.6	To consider performance against the 2023/24 budget
8.7	To resolve to accept quotation for grass maintenance in the Sports Field and Village for 2024/25
8.8	To discuss Parish Service Scheme and S137 amounts for 2024/25
10.	Sports Field
10.1	Review of the month's Sports Field Inspection Sheets
10.2	To resolve to accept pothole repair quotation for car park

11. 11.1 11.2	Policing Crime Figures PC James Phillips
12.	To discuss quotation for repair of damaged fence in leased land in Tall Trees Close
13.	To discuss Silent Tommy Vandalism and resolve how to proceed
14.	To discuss potential application for the Winter Support Scheme and resolve whether to proceed
15.	To discuss village planter cover quotation and resolve whether to accept it
16.	To resolve how to proceed with the Pop Up Café donations
17.	To discuss Highway Improvement Plan
18.	To discuss correspondence received from Scout Group in relation to Wi-Fi
19.	To confirm a date for a Village Fete
20.	Feedback from the Co-ordinated Parishes Traffic Group meeting
21. 21.1 21.2	Residents' concerns Road closures HGVs
22.	Any other information
23.	Items for next agenda
24.	Parish Council Meetings The next meeting of the Parish Council is scheduled for Monday 18th March 2024. The meeting will take place at Broomfield and Kingswood Village Hall, Gravelly Bottom Road, Kingswood ME17 3PX from 7.30pm.