



Broomfield and Kingswood Parish Council

<http://www.broomfieldandkingswood-pc.org.uk/>



Public Notice of a Meeting of the Parish Council

To: All Councillors

You are hereby summonsed to attend the Parish Council Meeting of Broomfield and Kingswood Parish Council to be held at Broomfield and Kingswood Village Hall, Gravelly Bottom Road, Kingswood ME17 3PX on Monday 15th September 2025 at 7.30pm.

To: All Residents

Members of the public are welcome to join.

Dated 9th September 2025

Signed: **Hayley Roberts**, Parish Clerk

A G E N D A

Chairman's Announcement: *Whilst it is permitted to record this meeting any person, Councillor or member of the public, wishing to do so is obliged to notify the meeting, before commencement of their intention to do so.*

Public Forum - *The Chairman welcomes members of the public and invites them to speak prior to the start of the Meeting, relating to the Agenda or local issues, (to a maximum of fifteen minutes and three minutes per speaker). You are requested to state your name and address prior to speaking.*

No	Item
1.	To receive and approve apologies for absence
2.	Councillors Declarations of interest in items on the agenda
2.1	Lobbying
2.2	Personal Interest
2.3	Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)
4.	Reports from Representatives of Outside Bodies
4.1	Maidstone Borough Council – Ward Councillor – Gill Fort
4.2	Kent County Council – County Councillor – Cllr Sarah Emberson
5.	To approve the minutes of the meeting of Broomfield & Kingswood Parish Council Minutes of Annual Parish Council Meeting held on 21st July 2025
6.	Planning Applications
6.1	Application Ref: 25/503688/FULL Proposal: Conversion of an existing outbuilding into residential annexe (ancillary to the main dwelling) and siting of two mobile homes as temporary accommodation (Resubmission of 25/502052/FULL). Address: The Old Forge Ashford Road Broomfield Kent ME17 1PZ
6.2	Application Ref: 25/503657/FULL Proposal: Change of for the use of land to a natural burial ground with landscaping, parking and access Address: Land East Of The Homestead Gravelly Bottom Road Kingswood Kent
7.	Ratification of Planning consultation applications decided by email using Delegation Powers re Planning (Minute No 19/101.1) Delegation; Application Ref: 25/502223/FULL Proposal: The use of land for the stationing of 2no. caravans for residential purposes, erection of 2no. dayrooms and laying of hardstanding ancillary to that use. Address: Land At Junction Of Pitt Road/Chartway Street Cross Drive Kingswood Kent ME17 3JB
8.	Planning Outcomes (for report only)
9.	Actions & Outcomes (for report only)

10.	Finances and Payment of Accounts
10.1	Bank reconciliation July and August 2025
10.2	Responsible Finance Officer's report July and August 2025
10.3	To approve the schedule of payments for September 2025
10.4	To ratify payments already made in July and August 2025
10.5	Reconciliation of invoices against cheques and ledger for July and August 2025
10.6	To consider the year end performance against the 2024/25 budget
11.	Sports Field
11.1	Review of the month's Sports Field Inspection Sheets
11.2	To discuss concerns in relation to the bins at the Sports Field and resolve how to proceed
12.	Policing
	Crime Figures
13.	To discuss and resolve to accept and implement the NALC National Salary Award 2025/2026
14.	To receive an update on the Joint Village Hall Project
15.	To consider request from the Churchwarden for St Margaret's Church in Broomfield
16.	To discuss KCC Parish Bus Stop Shelter Grant
17.	Feedback from the Maidstone KALC Meeting on Monday 28 July 2025
18.	To discuss the Parishes fire hydrants
19.	To consider request from Leeds and Kingswood Scout Group
20.	To discuss converting the Parish Council website to .gov.uk
21.	Residents' concerns
22.	Any other information
23.	Items for next agenda
24.	Parish Council Meeting
	The next meeting of the Parish Council is scheduled for Monday 20 th October 2025. The meeting will take place at Broomfield and Kingswood Village Hall, Gravelly Bottom Road, Kingswood ME17 3PX from 7.30pm.