



# Broomfield and Kingswood Parish Council

<http://www.broomfieldandkingswood-pc.org.uk/>



## Public Notice of a Meeting of the Parish Council

### To: All Councillors

You are hereby summonsed to attend the Parish Council Meeting of Broomfield and Kingswood Parish Council to be held at Broomfield and Kingswood Village Hall, Gravelly Bottom Road, Kingswood ME17 3PX on Monday 21<sup>st</sup> July 2025 at 7.30pm.

### To: All Residents

Members of the public are welcome to join.

Dated 16<sup>th</sup> July 2025

Signed: **Hayley Roberts**, Parish Clerk

## A G E N D A

**Chairman's Announcement:** *Whilst it is permitted to record this meeting any person, Councillor or member of the public, wishing to do so is obliged to notify the meeting, before commencement of their intention to do so.*

**Public Forum** - *The Chairman welcomes members of the public and invites them to speak prior to the start of the Meeting, relating to the Agenda or local issues, (to a maximum of fifteen minutes and three minutes per speaker). You are requested to state your name and address prior to speaking.*

No	Item
1.	<b>To receive and approve apologies for absence</b>
2.	<b>Councillors Declarations of interest in items on the agenda</b>
2.1	Lobbying
2.2	Personal Interest
2.3	Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)
4.	<b>Reports from Representatives of Outside Bodies</b>
4.1	Maidstone Borough Council – Ward Councillor – Gill Fort
4.2	Kent County Council – County Councillor – Cllr Sarah Emberson
5.	<b>To approve the minutes of the meeting of Broomfield &amp; Kingswood Parish Council Minutes of Annual Parish Council Meeting held on 16<sup>th</sup> June 2025</b>
6.	<b>Planning Applications</b> Application Ref: 25/502137/FULL Proposal: Demolition of existing conservatory, porch and garage. Erection of porch, single-storey side extension, changes to fenestration and associated landscaping. Address: 1 The Waldens Kingswood Kent ME17 3QG
7.	<b>Ratification of Planning consultation applications decided by email using Delegation Powers re Planning (Minute No 19/101.1) Delegation;</b>
7.1	Application Ref: 25/502428/FULL Proposal: Erection of a part two part single storey rear extension with addition of dormer. Replacement of the existing front wall, gates and railings and irreparable windows. Address: The Old Forge Ashford Road Broomfield Kent ME17 1PZ
7.2	Application Ref: 25/502429/LBC Proposal: Listed Building Consent for conservation works including: roof re-tiling, mortar re-pointing, replacement of irreparable windows, repainting the main door. Internal finishes with lath and plaster finishes over removed plasterboard. Reinstatement of original fireplace masonry. Erection of part 2 part single storey rear extension with addition of dormer. Replacement of the existing front wall, gates and railings. Address: The Old Forge Ashford Road Broomfield Kent ME17 1PZ

7.3	Application Ref: 25/502338/FULL Proposal: Erection of a single storey rear extension including 1no. roof light. Address: 78 Cayser Drive Kingswood Kent ME17 3QF
8.	<b>Planning Outcomes (for report only)</b>
9.	<b>Actions &amp; Outcomes (for report only)</b>
10.	<b>Finances and Payment of Accounts</b>
10.1	Bank reconciliation June 2025
10.2	Responsible Finance Officer's report June 2025
10.3	To approve the schedule of payments for July 2025
10.4	To ratify payments already made in June 2025
10.5	Reconciliation of invoices against cheques and ledger for June 2025
10.6	To consider the year end performance against the 2024/25 budget
10.7	To resolve whether to renew the SLCC membership for 2025/26
11.	<b>Sports Field</b>
11.1	Review of the month's Sports Field Inspection Sheets
11.2	To discuss and resolve whether to accept quotation for replacement bollards
11.3	To discuss the car park and how Cllrs wish to proceed
11.4	To consider Grass Pitch Funding for Headcorn Juniors
11.5	To discuss and resolve whether to accept quotation for resistograph/timber test inspection on the basket swing
11.6	To consider and review quotations for installing shelving and storage boxes in the container
12.	<b>Policing</b> Crime Figures
13.	<b>To receive an update on the Joint Village Hall Project</b>
14.	<b>To discuss Annual Clerks Conference and Annual Finance Conference and resolve whether the Clerk should attend</b>
15.	<b>To review and discuss need for an emergency plan</b>
16.	<b>To discuss issues faced by Cllrs with regards to email addresses and resolve how to proceed</b>
17.	<b>Feedback from session supporting Speedwatch on National Speed Awareness Day</b>
18.	<b>Feedback from KALC EGM</b>
20.	<b>To resolve whether to hold an August Parish Council Meeting</b>
21.	<b>Residents' concerns</b>
22.	<b>Any other information</b>
23.	<b>Items for next agenda</b>
24.	<b>Parish Council Meeting</b>  The next meeting of the Parish Council is scheduled for Monday 18 <sup>th</sup> August 2025. The meeting will take place at Broomfield and Kingswood Village Hall, Gravelly Bottom Road, Kingswood ME17 3PX from 7.30pm.