



Broomfield and Kingswood Parish Council

www.broomfieldandkingswoodpc.kentparishes.gov.uk



Public Notice of a Meeting of the Parish Council

To: All Councillors

You are hereby summonsed to attend a Meeting of the Broomfield and Kingswood Parish Council to be held at the Village Hall, Gravelly Bottom Road, Kingswood on 17 June 2019 at 7.15pm.

Dated: 11 June 2019

Signed: *Pam Bower* Parish Clerk

A G E N D A

No	Item
1.	To receive and approve apologies for absence
2.	Councillors Declarations of interest in items on the agenda
2.1	Lobbying
2.2	Personal Interest
2.3	Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)
3.	Reports from Representatives of Outside Bodies
3.1	Kent County Council – County Councillor – Maidstone Rural East –Shellina Prendergast
3.2	Maidstone Borough Council – Ward Councillor – Gill Fort
4	Planning Applications The following Planning Applications to be considered and resolved:
4.1	Application: 19/502405/FULL Proposal: Erection of chalet Style two storey side extension. Location: 27 Bushy Grove, Kingswood, Maidstone, Kent, ME17 3QL
4.2	Application: 19/502268/FULL Proposal: Proposed single storey extension at ground floor with a basement, first floor extension and associated landscaping works Location: Barnhall Lodge, Gravelly Bottom Road, Kingswood, Maidstone, Kent, ME17 3NS
4.3	Application: 19/502447/FULL Proposal: Replacement of existing timber stables with a timber American style barn of a similar size and scale. Location: Summerwood Farm, Pitt Road, Kingswood, Maidstone, Kent, ME17 3NR
5.	Planning Outcomes (for report only)
6.	To approve the minutes of the meetings of Broomfield & Kingswood Parish Council
6.1	Minutes of Parish Council Meeting held on 15 April 2019
7.	Actions & Outcomes (for report only)
8.	Finances and Payment of Accounts - RFO
8.1	Bank reconciliation – April and May 2019
8.2	Responsible Finance Officer's report
8.3	To approve accounts for payment & ratify payments already made
8.4	Reconciliation of invoices against ledger for April and May 2019
8.5	To resolve to cancel Cheque No 189 issued on 09.05.19

8.6	To resolve if regular monthly payments need approval
8.7	To resolve if the budget for the maintenance of the planters should be increased
8.8	To resolve the Village Handyman hourly rate
8.9	Satswana Pricing – to resolve which of the Satswana support offers to accept
9.	Policing
9.1	Crime Figures
10.	Maidstone Bus Pilot – Cllr Clark
10.1	To receive an update on the progression of this pilot
11.	Training for Councillors and Staff
11.1	To consider training that is currently available and resolve if it should be accessed by Councillors/staff
12.	SharePoint for Councillors
12.1	To receive an update on progress with a OneDrive site
13.	Parish Council Action Plan
13.1	To monitor the action plan and take appropriate actions
14.	Litter Picking – Cllr Page
14.1	To resolve to purchase equipment for litter picking
15.	Defibrillator
15.1	To resolve whether to mark the defibrillator with an indelible marker pen
15.2	To receive an update on discussions regarding provision of a defibrillator at the village hall
16	Wi-Fi at the Village Hall – Cllr Darling
16.1	To receive an update on the Parish Council's use of the Wi-Fi in the Village Hall
17.	Letter to farmers re Wildlife – Cllr Hoy
18.	Staff Committee
18.1	To agree a date for the next meeting of the staff committee
19.	Delegated powers for Committees
19.1	To approve and adopt the Terms of Reference and Scheme of Delegation for the Staff Committee
20.	Quarterly Parish Liaison Meetings
20.1	To resolve which Councillor will attend these meetings
21	Parish Events – Cllr Clark
21.1	To receive feedback on the Parish Summer Event held on 15 June
21.2	To consider celebration of VE Day on Saturday 10 May 2020
22.	Village Fete
22.1	Ratification of the decision at the Parish Council Meeting on 14 April to make a suitable donation for a table at the village fete.
23.	Finger Post
23.1	To receive feedback on the state of the Village Finger Post and resolve what action needs to be taken.
24.	Sports Field
24.1	Consideration of Resident complaints re the gate into the Play Area.
24.2	Consideration of placing another sign the same as that at the Lenham Road entrance to the Sports Field at the permissive footpath entrance to Sports Field
24.3	To resolve whether the picnic tables in the Sports Field should be repaired and made good
24.4	

	To resolve what further action should be taken regarding the broken fence behind the Scout Hut
25. 25.1	Members Allowance – Cllr Darling To resolve if Councillors will take an allowance for work undertaken on behalf of the Parish Council
26. 26.1	Highways Improvement Plan – Clerk To receive feedback from the Clerk's meeting with KCC Highways
27.	Broomfield Broadband – Cllr. Hoy
28. 28.1	Any other information Update on Parish Council Telephone and Broadband
29.	Items for next agenda
	Parish Council Meetings The next meeting of the Parish Council will be on Monday 15 July 2019, at the Village Hall, Gravelly Bottom Road, Kingswood from 19:15.