



# Broomfield and Kingswood Parish Council

[www.broomfieldandkingswoodpc.kentparishes.gov.uk](http://www.broomfieldandkingswoodpc.kentparishes.gov.uk)



## Public Notice of a Meeting of the Parish Council

To: All Councillors

You are hereby summonsed to attend a Meeting of the Broomfield and Kingswood Parish Council to be held virtually via the Zoom App on 20 April 2019 at 7.15pm.

To: All Residents

This meeting will take place virtually via the Zoom Application. Members of the public are welcome to join Cllrs for the meeting but they will have needed to download Zoom and will need to email the Parish Clerk at [parishclerk@bandkpc.org](mailto:parishclerk@bandkpc.org) in advance of the meeting, so that a meeting request can be forwarded

Dated: 14 April 2020

Signed: *Pam Bower* Parish Clerk

## A G E N D A

**Chairman's Announcement:** *Whilst it is permitted to record this meeting any person, Councillor or member of the public, wishing to do so is obliged to notify the meeting, before commencement of their intention to do so.*

**Public Forum -** *The Chairman welcomes members of the public and invites them to speak prior to the start of the Meeting, relating to the Agenda or local issues, (to a maximum of fifteen minutes and three minutes per speaker). You are requested to state your name and address prior to speaking.*

No	Item
1.	<b>To receive and approve apologies for absence</b>
2.	<b>Councillors Declarations of interest in items on the agenda</b>
2.1	Lobbying
2.2	Personal Interest
2.3	Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)
3.	<b>Reports from Representatives of Outside Bodies</b>
3.1	Kent County Council – County Councillor – Maidstone Rural East –Shellina Prendergast
3.2	Maidstone Borough Council – Ward Councillor – Gill Fort
4	<b>Broomfield Road</b>
4.1	To consider email received from a resident living on Broomfield Road
5.	<b>Planning Applications</b>
5.1	The following Planning Applications to be considered and resolved: Application: 20/501569/LBC Proposal: Listed Building consent for the erection of single storey rear extension, demolition of internal walls and insertion of bifold doors to new rear bedroom. <b>Location: Park Barn Farm House, Park Barn Road, Broomfield, Maidstone, Kent, ME17 1PN</b>
5.2	Application: 20/501568/FULL Proposal: Erection of single storey rear extension with internal and external alterations <b>Location: Park Barn Farm House, Park Barn Road, Broomfield, Maidstone, Kent, ME17 1PN</b>
6.	<b>Planning Outcomes (for report only)</b>
7.	<b>To approve the minutes of the meetings of Broomfield &amp; Kingswood Parish Council</b>
7.1	Minutes of Parish Council Meeting held on 16 March 2020

<b>8.</b>	<b>Actions &amp; Outcomes (for report only)</b>
<b>9.</b> 9.1 9.2 9.3 9.4 9.5 9.6 9.7 9.8 9.9	<b>Finances and Payment of Accounts - RFO</b> Bank reconciliation – March 2020 Responsible Finance Officer's report To approve accounts for payment & ratify payments already made To approve the schedule of payments for April 2020 Reconciliation of invoices against cheques and ledger for March 2020 To consider the final performance against the 2019/20 budget To consider whether to change bank accounts from the Nationwide account to another Ratification of decision to order new edition of CAB Ratification of Staff Committee to grant the RFO one month's special leave prior to starting maternity leave
<b>10.</b> 10.1	<b>Policing</b> Crime Figures
<b>11.</b> 11.1	<b>Boxing Club</b> To consider how to move forward with provision of a Boxing club in the village following an update from the PCSO
<b>12.</b> 12.2 12.3	<b>Sports Field</b> To consider thinning of the trees between the road and car park following receipt of information from Nick Gallavin To reconsider resolution to ask Jackson's Fencing to undertake repair to yellow play rea gates in light of the work undertaken by the Village Handyman Fence between Sports Field and resident's field – to decide who will undertake the research
<b>13.</b>	<b>Drains in Peter Pease Close – Cllr Tandy</b>
<b>14.</b> 14.1	<b>Grants</b> To consider a request for a grant from the British Red Cross
<b>15.</b> 15.1	<b>Dog mess in the village</b> To consider email received from a Kingswood resident
<b>16.</b> 16.1 16.2 16.3	<b>Any other information</b> Update on volunteer scheme – Parish Clerk KALC - Supporting your local community APM, APCM and AGAR arrangements for 2020
<b>17.</b>	<b>Items for next agenda</b>
<b>18.</b>	<b>Parish Council Meetings</b>  <b>The next meeting of the Parish Council will be on Monday 18 May 2020 and this will be the Annual Parish Council Meeting. If the lock down is still in place, this meeting will take place virtually via the Zoom Application. If the lock down has been lifted, the meeting will take place at The Village Hall, Gravelly Bottom Road, Kingswood from 19:15.</b>