



# Broomfield and Kingswood Parish Council

<http://www.broomfieldandkingswood-pc.org.uk/>



## Public Notice of a Meeting of the Parish Council

### To: All Councillors

You are hereby summonsed to attend the Parish Council Meeting of Broomfield and Kingswood Parish Council to be held at Broomfield and Kingswood Village Hall, Gravelly Bottom Road, Kingswood ME17 3PX on Monday 17 June 2024 at 7.30pm.

### To: All Residents

Members of the public are welcome to join.

Dated 11 June 2024

Signed: **Hayley Roberts**, Parish Clerk

## AGENDA

**Chairman's Announcement:** *Whilst it is permitted to record this meeting any person, Councillor or member of the public, wishing to do so is obliged to notify the meeting, before commencement of their intention to do so.*

**Public Forum -** *The Chairman welcomes members of the public and invites them to speak prior to the start of the Meeting, relating to the Agenda or local issues, (to a maximum of fifteen minutes and three minutes per speaker). You are requested to state your name and address prior to speaking.*

No	Item
1.	<b>To receive and approve apologies for absence</b>
2.	<b>Councillors Declarations of interest in items on the agenda</b>
2.1	Lobbying
2.2	Personal Interest
2.3	Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)
3.	<b>Reports from Representatives of Outside Bodies</b> Maidstone Borough Council – Ward Councillor – Gill Fort
4.	<b>To approve the minutes of the meeting of Broomfield &amp; Kingswood Parish Council</b> <b>Minutes of Annual Parish Council Meeting held on 20<sup>th</sup> May 2024</b>
5.	<b>Ratification of Planning consultation application decided by email using Delegation Powers re Planning (Minute No 19/101.1) Delegation;</b> <b>Application Reference: 24/502132/TPOA</b> <b>Proposal: Tree Preservation Order Application: Trim overhanging branches of 4 trees from the woodland adjoining the side and rear of the house back between 1.5m and 2m to the boundary.</b> <b>Location: Kingsway Cottage Lenham Road Kingswood Kent ME17 1LZ</b>
6.	<b>Planning Applications</b>
6.1	Application Ref: 24/502065/FULL Proposal: Erection of a rear garden room. Address: Dunrovin 17 Charlesford Avenue Kingswood Maidstone Kent ME17 3PE
6.2	Application Ref: 24/502259/FULL Proposal: Erection of a single storey rear extension. Address: Hayden House Chartway Street Sutton Valence Maidstone Kent ME17 3HZ
7.	<b>Planning Outcomes (for report only)</b>
8.	<b>Actions &amp; Outcomes (for report only)</b>

<b>9.</b>	<b>Finances and Payment of Accounts</b>
9.1	Bank reconciliation May 2024
9.2	Responsible Finance Officer's report May 2024
9.3	To approve the schedule of payments for June 2024
9.4	To ratify payments already made in May 2024
9.5	Reconciliation of invoices against cheques and ledger for May 2024
9.6	To consider the year end performance against the 2024/25 budget
<b>10.</b>	<b>Sports Field</b>
10.1	Review of the month's Sports Field Inspection Sheets
10.2	To discuss quotation for repair of damaged gate and resolve whether to proceed
<b>11.</b>	<b>Policing</b>
11.1	Crime Figures
<b>12.</b>	<b>To review and resolve to accept the Asset Register</b>
<b>13.</b>	<b>To receive an update on the Joint Village Hall Project</b>
<b>14.</b>	<b>To discuss antisocial behaviour and the possible installation of street lighting</b>
<b>15.</b>	<b>Residents' concerns</b>
15.1	Waste Collections
15.2	HGVs
<b>16.</b>	<b>Any other information</b>
<b>17.</b>	<b>Items for next agenda</b>
<b>18.</b>	<b>Parish Council Meeting</b>
	<b>The next meeting of the Parish Council is scheduled for Monday 15<sup>th</sup> July 2024. The meeting will take place at Broomfield and Kingswood Village Hall, Gravelly Bottom Road, Kingswood ME17 3PX from 7.30pm.</b>