



# Broomfield and Kingswood Parish Council

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## Minutes of the Meeting of the Parish Council

Minutes of the Parish Council Meeting held at  
Broomfield and Kingswood Village Hall, Kingswood ME17 3PX on Monday 4 October 2021

**Present at meeting:** Cllr Gareth Davies (Vice Chairman), Cllr Simon Pearce and Cllr Katherine Ross

Hayley Roberts - Parish Clerk

Joanne Gosden – RFO

Ian Game – Potential new Councillor

There was no members of the public present.

There were no declarations of intent to record the meeting by Councillors or members of the public.

Cllr Davies opened the meeting at 7:15pm

Min No	Item	Action
<b>386.</b>	<b>To receive and approve apologies for absence</b>	
386.1	Cllr Tina Clark – On holiday	
386.2	Cllr Chris Pink – Sickness	
386.3	Cllr Aimee Parker – Appointment elsewhere	
386.4	Cllr Laura Hubbard – Childcare problem	
<b>387.</b>	<b>Councillors Declarations of interest in items on the agenda</b>	
387.1	Lobbying – None	
387.2	Personal Interest – None	
387.3	Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion) - None	
<b>388.</b>	<b>Welcome by the Parish Council Vice Chairman, Gareth Davies</b>	
<b>389.</b>	<b>Reports from Representatives of Outside Bodies</b>	
389.1	Kent County Council – County Councillor – Maidstone Rural East – Shellina Prendergast – apologies received due to commitment elsewhere.	
389.2	Maidstone Borough Council – Ward Councillor – Gill Fort <ul style="list-style-type: none"> <li>Pilot Scheme to Combat Litter – no further details are available until the end of the year.</li> <li>Boundary Review – still ongoing. There will be a consultation and three member wards will probably be introduced.</li> <li>Draft Local Plan – plan was being presented and discussed on Monday 4th October at the Strategic Planning and Infrastructure Committee and If passed it will go to the full council on Wednesday the 6th October for approval to go to consultation.</li> </ul> Of concern is that there is an allocation of approx. 800 houses to the South East of Maidstone. This is likely to have an effect on the ward terms of traffic. There will potentially be two large developments one in Lenham and another at Lidsing, north of Boxley. Between Kingswood and three other Parishes there may be a need to build 35 units (dwellings) between them during 2022 and 2037. There is also an area around Leeds and Langley that is being safeguarded for a potential Leeds Langley Relief Rd.	
	7.22PM GILL FORT LEFT THE MEETING	
<b>390.</b>	<b>To approve the minutes of the meetings of Broomfield &amp; Kingswood Parish Council</b>	
390.1	Minutes of Parish Council Meeting held on 20 September 2021. The above minutes were approved as a true copy and duly signed by Cllr Davies.	
<b>391.</b>	<b>Planning Outcomes (for report only)</b>	
	Cllrs noted that MBC had determined the following planning applications:	
391.1	Application Ref: 21/503841/FULL Proposal: Erection of a single storey side extension. Address: Ushant, Gravelly Bottom Road, Kingswood, Maidstone, Kent ME17 3PZ MBC Decision: Application Permitted 22.09.21 <b>Signed</b> _____	

<b>392.</b>	<b>Actions &amp; Outcomes (for report only)</b> The following outstanding actions were discussed by Cllrs... Installation of the Brisk Plus was due week commencing 4th of October 2021 – delayed due to a part not arriving from Europe and will now be Thursday the 14th of October 2021.  Remedial work from Sports Field tree survey being completed on 26th October 2021.  CCTV signs – Cllrs resolved that another CCTV sign A3 size should be placed on the playground fencing.	<b>Clerk</b>
<b>393.</b> 393.1  393.2  393.3  393.4  393.5  393.6  393.7	<b>Finances and Payment of Accounts</b> Bank reconciliation – September 2021 Cllrs resolved to add to November PCM agenda due lack of information due to it only being two weeks since last PCM.  Responsible Finance Officer's report September 2021 Cllrs resolved to add to November PCM agenda due lack of information due to it only being two weeks since last PCM.  To approve the schedule of payments for September 2021 This was circulated to Cllrs prior to the meeting and agreed by all at the meeting. Signed by Cllr Davies and Cllr Pearce.  To ratify payments already made in October 2021 Cllrs resolved to add to November PCM agenda due lack of information due to it only being two weeks since last PCM.  Reconciliation of invoices against cheques and ledger for September 2021 Cllrs resolved to add to November PCM agenda due lack of information due to it only being two weeks since last PCM.  To consider performance against the 2020/21 budget. Cllrs resolved to add to November PCM agenda due lack of information due to it only being two weeks since last PCM.  To discuss and approve the use of digital banking for the Nationwide bank account. Cllrs discussed and approved. To be ratified at November PCM as only three Cllrs present.	
<b>394.</b> 394.1 394.2  394.3	<b>Sports Field</b> Review of the month's Sports Field Inspection Sheets Cllrs reviewed and no action required.  Cllrs noted that there has been some small damage to the disabled swing. Cllrs resolved that as the damage does not affect use it would not need repairing however will be monitored. Cllrs resolved to report the incident to the police. Clerk to action.	<b>Clerk</b>
<b>395.</b> 395.1  395.2	<b>Policing</b> <b>Crime Figures</b> On Saturday 18th of September between 09:45 and 10:15 in Lenham Road. Somebody reached into a vehicle and have stolen items. Crime Report No. 46/183364/21 - Posted 24/09/2021  <b>PCSO update</b> No update received due to only being two weeks since last meeting.	
<b>396.</b> 396.1 396.2	<b>Feedback from Maidstone KALC Area Committee meeting</b> Minutes of the KALC Area Committee meeting circulated to Cllrs prior to the meeting. Feedback from KALC Area Committee meeting received from Cllr Clark and read aloud to Cllrs by Clerk.	
<b>397.</b> 397.1	<b>Feedback from Visions Zero Launch Event.</b> Feedback from Visions Zero Launch Event received from Cllr Kemp and read aloud to Cllrs by Clerk.	
<b>398.</b> 398.1	<b>To discuss the organisation of The Queens Platinum Jubilee Event.</b> Clerk confirmed that Broomfield and Kingswood Village Hall has been booked for the 4 <sup>th</sup> of June 2021. Further discussion/planning to take place at the next PCM in November.	
<b>399.</b> 399.1 399.2	<b>Community Building Update – meeting date for meeting with Village Hall Committee set?</b> Discussions are still ongoing regarding a suitable meeting date with the VH Committee. Cllr Davies to address questions raised in preparation. <b>Signed</b> _____	<b>Cllr Davies</b>

<p><b>400.</b></p> <p>400.1</p> <p>400.2</p> <p>400.3</p> <p>400.4</p> <p>400.5</p>	<p><b>Any other information</b></p> <p>Additional Planning Application Cllrs are advised that one additional planning application (see below) has been received subsequent the publication of the agenda for the meeting and the response submission date was prior to the November Parish Council meeting date.</p> <p>Application Ref: 21/505073/FULL Proposal: Relocation of a mobile home for ancillary accommodation to the host property. Address: High Trees Gravelly Bottom Road Kingswood Maidstone Kent ME17 3NX Cllrs discussed the application and resolved that more information is required. Clerk to contact planning officer.</p> <p>Annual Clerks Conference – Feedback received and Clerk advised Spacehive was particularly interesting and could be relevant for the future.</p> <p>Speedwatch – Becky Smith has set up a Speed Watch group, a risk assessment has been completed by Kent Police and some training has been given. For Speed Watch to be viable more volunteers are required. Please contact Becky Smith or Hayley Roberts, Parish Clerk if you are interested in volunteering.</p> <p>Overgrown vegetation – a polite reminder to residents to ensure hedges, trees etc are cut back to allow access to pavements and clear visibility for motorists.</p> <p>Letter from resident – Cllr Davies to response to letter from resident.</p>	<p><b>Clerk</b></p> <p><b>Cllr Davies</b></p>
<p><b>384.</b></p> <p>384.1</p> <p>384.2</p> <p>384.3</p> <p>384.4</p> <p>384.5</p> <p>384.6</p> <p>384.7</p> <p>384.8</p>	<p><b>Items for next agenda</b></p> <p>Bank reconciliation – September 2021 Responsible Finance Officer's report September 2021 To ratify payments already made in October 2021 Reconciliation of invoices against cheques and ledger for September 2021 To consider performance against the 2020/21 budget. Ratification of decision re use of digital banking for the Nationwide bank account. To discuss the organisation of The Queens Platinum Jubilee Event. Ratification of planning application Ref: 21/505073/FULL</p>	
<p><b>385.</b></p>	<p><b>Parish Council Meetings</b></p> <p><b>The next meeting of the Parish Council is scheduled for Monday 15 November 2021. The meeting will take place at Broomfield and Kingswood Village Hall, Gravelly Bottom Road, Kingswood ME17 3PX from 7.15pm.</b></p> <p><b>There was no further business, Cllr Davies closed the meeting at 8.10pm</b></p> <p><b>Signed _____</b></p>	