



# Broomfield and Kingswood Parish Council

[www.broomfieldandkingswood-pc.org.uk](http://www.broomfieldandkingswood-pc.org.uk)



## Public Notice of a Meeting of the Parish Council

### To: All Councillors

You are hereby summonsed to attend a meeting of the Broomfield and Kingswood Parish Council to be held at Broomfield and Kingswood Village Hall, Gravelly Bottom Road, Kingswood ME17 3PX on Monday 3 April 2023 at 7.30pm.

### To: All Residents

Members of the public are welcome to join.

Dated: 28 March 2023

Signed: **Hayley Roberts**, Parish Clerk

## A G E N D A

**Chairman's Announcement:** *Whilst it is permitted to record this meeting any person, Councillor or member of the public, wishing to do so is obliged to notify the meeting, before commencement of their intention to do so.*

**Public Forum** – *The Chairman welcomes members of the public and invites them to speak prior to the start of the Meeting, relating to the Agenda or local issues, (to a maximum of fifteen minutes and three minutes per speaker). You are requested to state your name and address prior to speaking.*

No	Item
1.	<b>To receive and approve apologies for absence</b>
2.	<b>Councillors Declarations of interest in items on the agenda</b>
2.1	Lobbying
2.2	Personal Interest
2.3	Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)
3.	<b>Reports from Representatives of Outside Bodies</b>
3.1	Maidstone Borough Council – Ward Councillor – Gill Fort
4.	<b>To approve the minutes of the meetings of Broomfield &amp; Kingswood Parish Council</b>
4.1	Minutes of Parish Council Meeting held on 20 February 2023.
4.2	Minutes of Staff Committee Meeting held on 10 March 2023.
5.	<b>Planning Applications</b> The following planning applications are to be considered and resolved:
5.1	Application Ref: 23/500804/FULL Proposal: Demolition of existing front porch. Erection of single storey rear extension and front extension to form porch and bay windows, with internal alterations. (revised scheme to 9/503653/FULL being a gable roof to porch and changes to fenestration). Address: Carlyon Gravelly Bottom Road Kingswood Maidstone Kent ME17 3NU
6.	<b>Ratification of decision for planning application;</b> Application Ref: 23/500711/FULL Proposal: Erection of a single storey rear extension to the existing bungalow. Address: The Putlogs Broomfield Road Kingswood Maidstone Kent ME17 3NY
7.	<b>Planning Outcomes (for report only)</b>
8.	<b>Actions &amp; Outcomes (for report only)</b>
9.	<b>Finances and Payment of Accounts</b>
9.1	Bank reconciliation February 2023
9.2	Responsible Finance Officer's report February 2023
9.3	To approve the schedule of payments for March 2023
9.4	To ratify payments already made in February 2023
9.5	Reconciliation of invoices against cheques and ledger for February 2023
9.6	To consider performance against the 2022/23 budget
9.7	To sign form to add all Cllrs as signatories on the UTB bank account
9.8	To consider donation request from the KSS Air Ambulance Charity
9.9	To review and complete the insurance pre renewal questionnaire

<b>10.</b>	<b>Sports Field</b>
10.1	Review of the month's Sports Field Inspection Sheets
10.2	To discuss quotations for replacement bench at Sports Field and resolve to accept one
10.3	To discuss installing a sign for the Sports Field in relation to motorbikes, quads and scooters
<b>11.</b>	<b>Policing</b> Crime Figures
<b>12.</b>	<b>To discuss and resolve dates for the Annual Parish Meeting and Annual Parish Council Meeting</b>
<b>13.</b>	<b>To resolve to adopt the Parish Council Action Plan for 2023</b>
<b>14.</b>	<b>To consider request from resident for a salt bin to be place at junction of Ashford Road and Peter Pease Close.</b>
<b>15.</b>	<b>To receive an update on the Joint Village Hall Project</b>
<b>16.</b>	<b>To discuss Kings Coronation plans</b>
<b>17.</b>	<b>To discuss Maidstone Borough Gypsy, Traveller and Travelling Showpeople Development Plan Document Consultation and Call for Sites</b>
<b>18.</b>	<b>To discuss repair of noticeboard on Broomfield Green and installation of a new noticeboard at The Sports Field</b>
<b>19.</b>	<b>To discuss South East Waters draft Strategic Direction Statement (SDS) and resolve whether to complete the survey</b>
<b>20.</b>	<b>Feedback from Maidstone KALC Meeting - Monday 27.03.23</b>
<b>21.</b>	<b>Feedback from March Ward Cluster meeting</b>
<b>22.</b>	<b>To consider and resolve whether to purchase further litter pick equipment</b>
<b>23.</b>	<b>To resolve whether to arrange a village first aid course (to include defibrillator training)</b>
<b>24.</b>	<b>To resolve to accept Cllr Lakin's resignation</b>
<b>25.</b>	<b>Residents' concerns</b>
25.1	Pothole Repairs
25.2	Dog Mess
25.3	5G Mast on Chartway Street
25.4	Quad bikes and air rifles in the the woods
25.5	Parking on footpaths
<b>26.</b>	<b>Any other information</b>
<b>27.</b>	<b>Items for next agenda</b>
<b>28.</b>	<b>Parish Council Meetings</b>  <b>The next meetings of the Parish Council are scheduled for Monday 17 April 2023. The meeting will take place at Broomfield and Kingswood Village Hall, Gravelly Bottom Road, Kingswood ME17 3PX from 7.30pm.</b>