



# Broomfield and Kingswood Parish Council

[www.broomfieldandkingswood-pc.org.uk](http://www.broomfieldandkingswood-pc.org.uk)



## Public Notice of a Meeting of the Parish Council

### To: All Councillors

You are hereby summonsed to attend a meeting of the Broomfield and Kingswood Parish Council to be held at Broomfield and Kingswood Village Hall, Gravelly Bottom Road, Kingswood ME17 3PX on Monday 25 April 2022 at 7.30pm.

### To: All Residents

Members of the public are welcome to join.

Dated: 20<sup>th</sup> April 2022

Signed: **Hayley Roberts**, Parish Clerk

## A G E N D A

**Chairman's Announcement:** *Whilst it is permitted to record this meeting any person, Councillor or member of the public, wishing to do so is obliged to notify the meeting, before commencement of their intention to do so.*

**Public Forum** – *The Chairman welcomes members of the public and invites them to speak prior to the start of the Meeting, relating to the Agenda or local issues, (to a maximum of fifteen minutes and three minutes per speaker). You are requested to state your name and address prior to speaking.*

No	Item
1.	<b>To receive and approve apologies for absence</b>
2.	<b>To appoint a Chairperson for the meeting in the absence of Cllr Clark</b>
3.	<b>Councillors Declarations of interest in items on the agenda</b>
3.1	Lobbying
3.2	Personal Interest
3.3	Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)
4.	<b>Reports from Representatives of Outside Bodies</b>
4.1	Maidstone Borough Council – Ward Councillor – Gill Fort
5.	<b>To approve the minutes of the meetings of Broomfield &amp; Kingswood Parish Council</b> <b>Minutes of Parish Council Meeting held on 21 March 2022.</b>
6.	<b>Planning Applications</b> The following Planning Applications to be considered and resolved:
6.1	Application Ref: 22/501151/FULL Proposal: Demolition of existing garden room and erection of a single storey side and rear extension, to form replacement garden room and laundry room. Address: Rosemary Chartway Street Sutton Valence Kent ME17 3HZ
6.2	Application Ref: 22/501392/FULL Proposal: Change of use of agricultural field to dog paddock. Address: Cherry Tree Farm Cross Drive Kingswood Kent ME17 3NP
6.3	Application Ref: 22/501659/TPOA Proposal: TPO application to dismantle one oak tree to near ground level using the latest lowering and rigging techniques to avoid damage to surrounding features. Address: Kingsbroom Broomfield Road Kingswood Maidstone Kent ME17 3NY
6.4	Application Ref: 22/500896/FULL Proposal: Retrospective application for change of use of land to residential garden, erection of a 1.9m close board fence and demolition of existing 1.9m brick boundary wall. Address: 4 Tall Trees Close Kingswood Maidstone Kent ME17 3PT
7.	<b>Planning Outcomes (for report only)</b>

<b>8.</b>	<b>Actions &amp; Outcomes (for report only)</b>
<b>9.</b>	<b>Finances and Payment of Accounts</b>
9.1	Bank reconciliation March 2022
9.2	Responsible Finance Officer's report March 2022
9.3	To approve the schedule of payments for April 2022
9.4	To ratify payments already made in March 2022
9.5	Reconciliation of invoices against cheques and ledger for March 2022
9.6	To consider the year end performance against the 2021/22 budget
9.7	To resolve to agree rent for Tall Trees and Scout Hut for the Financial year 2022/23.
9.8	To review and resolve to accept insurance renewal for 2022/23.
9.9	To resolve to agree and renew KALC and NALC membership.
9.10	To consider three quotations for the Annual Playground Inspection and resolve to accept one.
9.11	To resolve to agree and renew Satswana renewal.
9.12	To consider a request from the local Speedwatch group.
9.13	To consider a request from Kent Air Ambulance. To consider a request from Victim Support.
<b>10.</b>	<b>Sports Field</b>
10.1	Review of the month's Sports Field Inspection Sheets.
10.2	To discuss request from Scouts regarding the height barrier.
<b>11.</b>	<b>Policing</b>
11.1	Crime Figures
<b>12.</b>	<b>Ratification of decision re planning application references 22/500705/FULL and 22/500127/FULL</b>
<b>13.</b>	<b>To discuss and resolve date of the Annual Parish Meeting</b>
<b>14.</b>	<b>The Queens Platinum Jubilee 2022</b>
14.1	To receive an update and discuss The Queens Platinum Jubilee event arrangements
<b>15.</b>	<b>To receive an update on the Community Building project</b>
<b>16.</b>	<b>To set a date for the village litter pick</b>
<b>17.</b>	<b>To discuss and resolve response to correspondence received from the NALC Smaller Councils Committee</b>
<b>18.</b>	<b>To receive feedback from Leeds Castle Event – Cllr Clark</b>
<b>19.</b>	<b>Residents' concerns</b>
19.1	To consider and resolve what if any action to be taken in respect of:
19.2	Anti-Social Behaviour
<b>20.</b>	<b>Any other information</b>
<b>21.</b>	<b>Items for next agenda</b>
	<b>Parish Council Meetings</b>
	The next meeting of the Parish Council is scheduled for Monday 16 May 2022 and will be the Annual Parish Council Meeting. The meeting will take place at Broomfield and Kingswood Village Hall, Gravelly Bottom Road, Kingswood ME17 3PX from 7.30pm.