



Broomfield and Kingswood Parish Council

www.broomfieldandkingswoodpc.kentparishes.gov.uk



Public Notice of a Meeting of the Parish Council

To: All Councillors

You are hereby summonsed to attend a Meeting of the Broomfield and Kingswood Parish Council to be held virtually via the Zoom App on 21 September 2020 at 7.15pm.

To: All Residents

This meeting will take place virtually via the Zoom Application. Members of the public are welcome to join Cllrs for the meeting:

Join Zoom Meeting

<https://us02web.zoom.us/j/87314458648?pwd=Y3I2elczWDVGUkQyMGR0QkNqaEIQU09>

Meeting ID: 873 1445 8648

Passcode: 917883

Please email the Parish Clerk at parishclerk@bandkpc.org in advance of the meeting, to advise that you will be joining the meeting

Dated: 15 September 2020

Signed: **Pam Bower**, Parish Clerk

A G E N D A

Chairman's Announcement: *Whilst it is permitted to record this meeting any person, Councillor or member of the public, wishing to do so is obliged to notify the meeting, before commencement of their intention to do so.*

Public Forum - *The Chairman welcomes members of the public and invites them to speak prior to the start of the Meeting, relating to the Agenda or local issues, (to a maximum of fifteen minutes and three minutes per speaker). You are requested to state your name and address prior to speaking.*

No	Item
1.	To receive and approve apologies for absence
2.	Councillors Declarations of interest in items on the agenda
2.1	Lobbying
2.2	Personal Interest
2.3	Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)
3.	Reports from Representatives of Outside Bodies
3.1	Kent County Council – County Councillor – Maidstone Rural East –Shellina Prendergast
3.2	Maidstone Borough Council – Ward Councillor – Gill Fort
4	Preservation of Ancient Woodlands – Patrick Garten
5.	Food Outlet in the Sports Field – Barry Goodsell
5.1	To receive a proposal for a food outlet in the Sports Field
6.	Planning Applications
6.1	The following Planning Application to be considered and resolved: Application: 20/503992/FULL Proposal: Erection of apart single storey part two storey extension to front and part single storey part two storey rear extension Location: Pine Tree House, Chartway Street, Maidstone, ME17 3HZ

7.	Planning Outcomes (for report only)
8. 8.1	To approve the minutes of the meetings of Broomfield & Kingswood Parish Council Minutes of Parish Council Meeting held on 17 August 2020
9.	Actions & Outcomes (for report only)
10. 10.1 10.2 10.3 10.4 10.5 10.6	Finances and Payment of Accounts Bank reconciliation – August 2020 Responsible Finance Officer's report August 2020 To ratify payments already made in August 2020 To approve the schedule of payments for September 2020 Reconciliation of invoices against cheques and ledger for August 2020 To consider performance against the 2020/21 budget
11. 11.1	Policing Crime Figures
12. 12.1 12.2 12.3 12.4	Sports Field To resolve to accept the quotation for the replacement of the damaged Toddler Swings To consider the issue with the roundabout matting To consider a sign for the MUGA as advised in the Annual Inspection Report and resolve to purchase one To consider a meeting of the Community Building Working Group to discuss proposals for the Sports Field
13. 13.1 13.2 13.3	Councillors and Emails To request Councillors' access their emails once a day To consider the use of a private Twitter feed as a means of communication between Councillors To reconsider use of the OneDrive for Parish Council Meeting Papers
14. 14.1 14.2	Staff Committee To resolve who will be the third members of the Staff Committee To resolve how the Clerk's appraisal will proceed
15. 15.1 15.2	Policies and Procedures To resolve to adopt the Members Allowance Scheme To resolve to adopt the Performance Management and Staff Development Policy
16. 16.1 16.2	Website – Cllr Pink To resolve which domain should be used To consider signs that have the current Parish Council website address on
17. 17.1	Electric Vehicle charging Point To consider applying for an electric vehicle charging point in the Sports Field
18. 18.1 18.2 18.3 18.4 18.5	Any other information Noticeboard outside the village shop Downs Mail Article re crime in the village Pop-up Café Goodie Bags To receive an update on speeding on the Lenham Road Update on co-option following resignation of Cllr Tandy
19.	Items for next agenda
	Parish Council Meetings The next meeting of the Parish Council will be on Monday 19 October 2020. If it is felt to be appropriate, the meeting will take place at The Village Hall, Gravelly Bottom Road, Kingswood from 19:15. If not, the meeting will take place virtually via the Zoom Application.