



# Broomfield and Kingswood Parish Council

[www.broomfieldandkingswood-pc.org.uk](http://www.broomfieldandkingswood-pc.org.uk)



## Public Notice of a Meeting of the Parish Council

### To: All Councillors

You are hereby summonsed to attend a meeting of the Broomfield and Kingswood Parish Council to be held at Broomfield and Kingswood Village Hall, Gravelly Bottom Road, Kingswood ME17 3PX on Monday 15 November 2021 at 7.15pm.

### To: All Residents

Members of the public are welcome to join.

Whilst virtual meetings can no longer be held Councillors appreciate that not everyone is comfortable attending a face to face meeting yet. Please contact the Clerk, Hayley Roberts, before the meeting if you would like to raise any questions or concerns but do not wish to attend the meeting in person due to the pandemic.

Dated: 9<sup>th</sup> November 2021

Signed: **Hayley Roberts**, Parish Clerk

## A G E N D A

**Chairman's Announcement:** *Whilst it is permitted to record this meeting any person, Councillor or member of the public, wishing to do so is obliged to notify the meeting, before commencement of their intention to do so.*

**Public Forum –** *The Chairman welcomes members of the public and invites them to speak prior to the start of the Meeting, relating to the Agenda or local issues, (to a maximum of fifteen minutes and three minutes per speaker). You are requested to state your name and address prior to speaking.*

No	Item
1.	<b>To receive and approve apologies for absence</b>
2.	<b>Councillors Declarations of interest in items on the agenda</b>
2.1	Lobbying
2.2	Personal Interest
2.3	Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)
3.	<b>Reports from Representatives of Outside Bodies</b>
3.1	Kent County Council – County Councillor – Maidstone Rural East – Shellina Prendergast
3.2	To discuss the Arriva and Nu Venture bus service with Shellina Prendergast
3.3	Maidstone Borough Council – Ward Councillor – Gill Fort
4.	<b>To approve the minutes of the meetings of Broomfield &amp; Kingswood Parish Council</b> <b>Minutes of Parish Council Meeting held on 4 October 2021.</b>
5.	<b>Planning Applications</b> The following Planning Applications to be considered and resolved:
5.1	Application Ref: 21/505073/FULL Proposal: Relocation of a mobile home for ancillary accommodation to the host property. Address: High Trees Gravelly Bottom Road Kingswood Maidstone Kent ME17 3NX
6.	<b>Planning Outcomes (for report only)</b>
7.	<b>Actions &amp; Outcomes (for report only)</b>
8.	<b>Finances and Payment of Accounts</b>
8.1	Bank reconciliation – September 2021
8.2	Responsible Finance Officer's report September 2021
8.3	Ratify schedule of payments made September 2021
8.4	Reconciliation of invoices against cheques and ledger for September 2021
8.5	Bank reconciliation – October 2021
8.6	Responsible Finance Officer's report October 2021

8.7	To approve the schedule of payments for October 2021
8.8	To ratify payments already made in November 2021
8.9	Reconciliation of invoices against cheques and ledger for October 2021
8.10	To consider performance against the 2020/21 budget.
8.11	To discuss Village Hall hire payment schedule
8.12	Ratification of decision re use of digital banking for the Nationwide bank account.
8.13	To review and discuss draft budget for 2022/23
<b>9.</b>	<b>Sports Field</b>
9.1	Review of the month's Sports Field Inspection Sheets
9.2	Antisocial behaviour
9.3	To receive update regarding fencing repairs
9.4	To discuss request from Headcorn Football Club
<b>10.</b>	<b>Policing</b>
10.1	Crime Figures
<b>11.</b>	<b>Ratification of decisions regarding planning applications discussed under Delegation Powers re Planning (Minute No 19/101.1) Delegation</b>
11.1	Application Ref: 21/504942/TPOA Proposal: TPO application to reduce lower canopy of group of Sweet Chestnuts by 3m to radial spread of 3m. Address: 6 Nine Oaks Court Kingswood Maidstone Kent ME17 1LW
11.2	Application: 21/505466/FULL Proposal: Demolition of garage and erection of single storey side and rear extension. Address: Fifth Acre 18 Charlesford Avenue Kingswood Maidstone Kent ME17 3PE
<b>12.</b>	<b>To review and discuss the joining of the KFRS/KALC Fire Hydrant Initiative</b>
<b>13.</b>	<b>To consider request in relation to funding of Christmas Eve event</b>
<b>14.</b>	<b>To receive an update on the progress regarding The Community Building</b>
<b>15.</b>	<b>To consider and resolve whether to apply for Contain Outbreak Management Fund (COMF)</b>
<b>16.</b>	<b>To discuss the organisation of The Queens Platinum Jubilee Event</b>
<b>17.</b>	<b>To review and discuss MBC Submission version of its Local Plan</b>
<b>18.</b>	<b>To resolve whether to hold a December Parish Council meeting</b>
<b>19.</b>	<b>Residents' concerns</b>
19.1	To consider and resolve what if any action to be taken in respect of:
19.2	Antisocial behaviour
<b>20.</b>	<b>Any other information</b>
<b>21.</b>	<b>Items for next agenda</b>
	<b>Parish Council Meetings</b>  <b>The next meeting of the Parish Council is scheduled for Monday 20 December 2021. The meetings will take place at Broomfield and Kingswood Village Hall, Gravelly Bottom Road, Kingswood ME17 3PX from 7.15pm.</b>