



# Broomfield and Kingswood Parish Council

[www.broomfieldandkingswoodpc.kentparishes.gov.uk](http://www.broomfieldandkingswoodpc.kentparishes.gov.uk)



## Public Notice of a Meeting of the Parish Council

To: All Councillors

You are hereby summonsed to attend a Meeting of the Broomfield and Kingswood Parish Council to be held at the Village Hall, Gravelly Bottom Road, Kingswood on 18 March 2019 at 7.00pm.

Dated: 12 March 2019

Signed: *Pam Bower* Parish Clerk

### A G E N D A

No	Item
1.	<b>To receive and approve apologies for absence</b>
2.	<b>Councillors Declarations of interest in items on the agenda</b>
2.1	Lobbying
2.2	Personal Interest
2.3	Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)
3.	<b>Reports from Representatives of Outside Bodies</b>
3.1	Kent County Council – County Councillor – Maidstone Rural East –Shellina Prendergast
3.2	Maidstone Borough Council – Ward Councillor – Gill Fort
4.	<b>To approve the minutes of the meetings of Broomfield &amp; Kingswood Parish Council</b>
4.1	Minutes of the Parish Council Office Committee Meeting held on 4 February 2019
4.2	Minutes of Parish Council Meeting on 18 February 2019
4.3	Minutes of Parish Council Meeting held on 04 March 2019
5.	<b>Actions &amp; Outcomes (for report only)</b>
6.	<b>Finances and Payment of Accounts - RFO</b>
6.1	Bank reconciliation – February 2019
6.2	Responsible Finance Officer's report
6.3	To approve accounts for payment & ratify payments already made
6.4	Reconciliation of invoices against cheques for February 2019
6.5	ARCK Membership – advice re increase in membership
6.6	Bank signatories – account management submission form to be completed by authorised signatories
7.	<b>Policing</b>
7.1	Crime Figures
8.	<b>PCSO attendance at Parish Council Meetings</b>
8.1	To resolve the Parish Councils expectation re PCSO attendance at Parish Council meetings
9.	<b>Cllr's Parish Email Addresses</b>
9.1	To resolve how to move forward with ensuring all Cllrs are using their parish email addresses.
10.	<b>Parish Council Action Plan</b>
10.1	To monitor relevant actions and take appropriate actions

<b>11.</b> 11.1	<b>Maidstone Borough Council's Call for Sites – Cllr Hoy</b> To resolve if the Parish Council should put forward a block of land
<b>12.</b> 12.1	<b>CCTV</b> To resolve how to move forward with the CCTV
<b>13</b> 13.1	<b>Litter Picking Exercise</b> To resolve if this should take place
<b>14.</b> 14.1	<b>Broken Fence behind Scout Hut</b> To resolve any action to be taken
<b>15.</b> 15.1	<b>Village Planters</b> To resolve the planting schedule for the planters for the next financial year
<b>16.</b> 16.1 16.2	<b>Staff Committee</b> To resolve whether to reinstate the Staff Committee To resolve membership of the Staff Committee if it is reinstated
<b>17.</b> 17.1	<b>Delegated powers for Committees</b> To resolve whether to delegate partial powers to the Staff Committee and the Parish Council Office Committee
<b>18</b> 18.1 18.2	<b>Sports Field</b> Update on installation of play area equipment and signs in the sports field Parking Surface in the Sports Field Cllrs to resolve to repair the potholes
<b>19.</b> 19.1	<b>Parish Events – Cllr Clark</b> To receive an update on arrangements for the Parish Summer Event
<b>20.</b> 20.1	<b>Parish Noticeboards</b> To receive an update on cost for replacing Broomfield Green Noticeboard and resolve which company to proceed with.
<b>21.</b> 21.1 21.2 21.3	<b>Any other information</b> Update on Ridge Golf Club Results of Household Waste Consultation Clerks Monthly Update
<b>22.</b> 22.1	<b>Grant Funding Application</b> To resolve to submit an application for Maidstone Borough Council Members Community Grant to repair the permissive footpath
<b>23.</b>	<b>Items for next agenda</b>
<b>24.</b>	<b>Parish Council Meetings</b>  <b>If necessary, the next Meeting of the Parish Council will be on Monday 01 April 2019 at The Village Hall, Gravelly Bottom Road, Kingswood from 19:30.</b>  <b>The following meeting of the Parish Council will be on Monday 15 April 2019 at The Village Hall, Gravelly Bottom Road, Kingswood from 19:00</b>