



# Broomfield and Kingswood Parish Council



[www.broomfieldandkingswoodpc.kentparishes.gov.uk](http://www.broomfieldandkingswoodpc.kentparishes.gov.uk)

Public Notice of a Meeting of the Parish Council

To: All Councillors

You are hereby summonsed to attend a Meeting of the Broomfield and Kingswood Parish Council to be held virtually via the Zoom App on 15 June 2020 at 7.15pm.

To: All Residents

This meeting will take place virtually via the Zoom Application. Members of the public are welcome to join Cllrs for the meeting but they will have needed to download Zoom and will need to email the Parish Clerk at [parishclerk@bandkpc.org](mailto:parishclerk@bandkpc.org) in advance of the meeting, so that a meeting request can be forwarded.

Dated: 09 June 2020

Signed: *Pam Bower* Parish Clerk

## A G E N D A

**Chairman's Announcement:** *Whilst it is permitted to record this meeting any person, Councillor or member of the public, wishing to do so is obliged to notify the meeting, before commencement of their intention to do so.*

**Public Forum -** *The Chairman welcomes members of the public and invites them to speak prior to the start of the Meeting, relating to the Agenda or local issues, (to a maximum of fifteen minutes and three minutes per speaker). You are requested to state your name and address prior to speaking.*

No	Item
1.	<b>To receive and approve apologies for absence</b>
2.	<b>Councillors Declarations of interest in items on the agenda</b>
2.1	Lobbying
2.2	Personal Interest
2.3	Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)
3.	<b>Reports from Representatives of Outside Bodies</b>
3.1	Kent County Council – County Councillor – Maidstone Rural East –Shellina Prendergast
3.2	Maidstone Borough Council – Ward Councillor – Gill Fort
4	<b>Planning Applications</b>
4.1	The following Planning Application to be considered and resolved: Application: 20/502184/FULL Proposal: Erection of a two-storey front extension <b>Location: Dandenong 84 Charlesford Avenue Kingswood Maidstone Kent.</b>
4.2	The following applications are for noting: Application: 20/502298/LAWPRO Proposal: Lawful Development Certificate for a proposed single storey rear extension. <b>Location: 1 Upper Street Cottages Upper Street Broomfield Maidstone Kent</b>
4.3	Application: 20/502163/SUB Proposal: Submission of Details to Discharge Condition 2 (Materials) Condition 4 (Biodiversity Method Statement) and Condition 5 (Contamination) Subject to 20/500416/FULL <b>Location: The Homestead Gravelly Bottom Road Kingswood Kent ME17 8NX</b>
5.	<b>Planning Outcomes (for report only)</b>
6.	<b>To approve the minutes of the meetings of Broomfield &amp; Kingswood Parish Council</b>
6.1	Minutes of Parish Council Meeting held on 18 May 2020

<b>7.</b>	<b>Actions &amp; Outcomes (for report only)</b>
<b>9.</b>	<b>Finances and Payment of Accounts - RFO</b>
9.1	Bank reconciliation – May 2020
9.2	Responsible Finance Officer's report May 2020
9.3	To approve accounts for payment & ratify payments already made in May 2020
9.4	To approve the schedule of payments for June 2020
9.5	Reconciliation of invoices against cheques and ledger for May 2020
9.6	To consider performance against the 2020/21 budget
9.7	To resolve what is needed regarding the grass cutting at Broomfield Green
9.8	To resolve the amount to be invoiced for the lease of the land by the Scout Group
9.9	To resolve the amount to be invoiced for the rent of the land by the two houses in Tall Trees Close
<b>10.</b>	<b>Policing</b>
10.1	Crime Figures
<b>11.</b>	<b>Boxing Club</b>
11.1	To receive an update on hosting a boxing club in the village.
<b>12.</b>	<b>Sports Field</b>
12.1	<b>TreeCyle Annual Inspection Report</b> To consider the annual sports field tree inspection report and to resolve if the remedial recommended action should take place.
12.2	<b>Play Area Annual Inspection Report</b> To consider the action that needs to be taken following the annual inspection of the Sports Field Play Area
12.3	<b>Permissive Footpath</b> To resolve if the yearly cut back of the permissive footpath should take place
12.4	<b>Teenage shelter</b> To resolve when and by what means the ground should be made good under the teenage shelter
12.5	<b>Red Poppy Seeds</b> To resolve if some red poppy seeds should be scattered around the WW1 benches and other places around the village
<b>13.</b>	<b>Lanyards</b>
13.1	To resolve to purchase lanyards for Councillors and staff
<b>14.</b>	<b>Rubbish Bins</b>
14.1	To resolve to purchase extra rubbish bins and where they should be placed.
<b>15.</b>	<b>Damage to verges on the Lenham Road</b>
<b>16.</b>	<b>Any other information</b>
16.1	Biographies for the new website
16.2	Kids in play area
16.3	Village Shop
16.4	Peter Pease Close and Orbit Housing
<b>17.</b>	<b>Items for next agenda</b>
<b>18.</b>	<b>Parish Council Meetings</b>
	<b>The next meeting of the Parish Council will be on Monday 20 July 2020. If the lock down is still in place, this meeting will take place virtually via the Zoom Application. If the lock down has been lifted, the meeting will take place at The Village Hall, Gravelly Bottom Road, Kingswood from 19:15.</b>