



Broomfield and Kingswood Parish Council

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Public Notice of a Meeting of the Parish Council

To: All Councillors

You are hereby summonsed to attend a Meeting of the Broomfield and Kingswood Parish Council to be held at the Village Hall, Gravelly Bottom Road, Kingswood on 17 February 2020 at 7.15pm.

Dated: 10 February 2020

Signed: ***Pam Bower*** Parish Clerk

A G E N D A

Chairman's Announcement: *Whilst it is permitted to record this meeting any person, Councillor or member of the public, wishing to do so is obliged to notify the meeting, before commencement of their intention to do so.*

Public Forum - *The Chairman welcomes members of the public and invites them to speak prior to the start of the Meeting, relating to the Agenda or local issues, (to a maximum of fifteen minutes and three minutes per speaker). You are requested to state your name and address prior to speaking.*

No	Item
1.	To receive and approve apologies for absence
2.	Councillors Declarations of interest in items on the agenda
2.1	Lobbying
2.2	Personal Interest
2.3	Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)
3.	Reports from Representatives of Outside Bodies
3.1	Kent County Council – County Councillor – Maidstone Rural East – Shellina Prendergast
3.2	Maidstone Borough Council – Ward Councillor – Gill Fort
4.	30 mph speed limit on the Lenham Road
4.1	To resolve whether to contribute to the cost of a 30mph speed limit on the Lenham Road
5.	To approve the minutes of the meetings of Broomfield & Kingswood Parish Council
5.1	Minutes of the Parish Council meeting held on 20 January 2020
6.	Actions & Outcomes (for report only)
7.	Planning Applications The following Planning Applications to be considered and resolved:
7.1	Application: 19/506397/FULL Proposal: Erection of a fully glazed single-storey rear extension with ragstone chimney and new internal partitions. Single storey infill side extension to provide greater amenity space for master bedroom. Ancillary works to include a new front door, new gable glazing, partial timber cladding of the dwelling and increased decking area. Location: The Apiary Gravelly Bottom Road Kingswood Maidstone, Kent ME17 3NT
7.2	Application: 20/500178/FULL Proposal: Raising of roof height and insertion of dormers to provide additional bedrooms Location: 1 Charlesford Avenue Kingswood Maidstone Kent, ME17 3PE
7.3	Application: 20/500268/FULL Proposal: Erection of single storey front extension with creation of front balcony and single storey rear extension. Location: Sevenoaks Gravelly Bottom Road Kingswood Maidstone, Kent ME17 3NS

7.4	<p>Application 20/500416/FULL Proposal: Demolition of the existing fire damaged building and the erection of a replacement industrial/commercial building. Location: The Homestead Gravelly Bottom Road Kingswood Kent, ME17 8NX</p>
7.5	<p>Application: 20/500304/FULL Proposal: Erection of single storey rear extension including basement and alterations to existing balconies and bi-folding doors. Location: Barnhall Lodge Gravelly Bottom Road Kingswood, Maidstone Kent ME17 3NS</p>
7.6	<p>To consider if Cllrs which to modify/withdraw previous representations re the following:</p> <p>Notification of Appeal Lodged with the Planning Inspectorate Proposal: Erection of a single storey rear extension to existing dwelling and erection of 1no. new semi-detached dwelling Location: 2 Elder Close, Kingswood, Maidstone An appeal has been lodged by Mr J Hobson in relation to the above for the following reason: Maidstone Borough Council has refused permission for this application.</p>
7.7	<p>To ratify the decision made regarding the following application under the scheme of delegation, planning applications: Application: 20/500178/FULL Proposal: Raising of roof height and insertion of dormers to provide additional bedrooms. Location: 1 Charlesford Avenue Kingswood Maidstone Kent ME17, 3PE</p>
8.	Planning Outcomes
9.	Finances and Payment of Accounts - RFO
9.1	Bank reconciliation – January 2020
9.2	Responsible Finance Officer's report
9.3	To approve accounts for payment & ratify payments already made
9.4	To approve the schedule of payments for February 2020
9.5	Reconciliation of invoices against cheques and ledger for January 2019
9.6	To consider performance against the 2019/20 budget to date
9.7	To resolve to amend signatories for cheques and bank accounts
9.8	To consider the emails received regarding the precept flyer
9.9	To consider a change of the XLN tariff
9.10	To consider the Auditors response re S137 monies
10.	Maternity Cover
10.1	To resolve how to cover the RFO when she goes on Maternity Leave
11.	Members of Committees
11.1	To resolve membership of committees following the resignations of Cllr Darling and Cllr Page
12.	Co-option of Chris Pink
12.1	To formally co-opt Chris Pink onto the Parish Council.
13.	Policing
13.4	Crime Figures
14.	Feedback from Coffee Morning – Cllr Clark
14.1	To receive feedback from the monthly coffee morning held on 01.02.20
15.	Reports
15.1	East of Maidstone Transport Group Meeting, 20.01.20 - Cllr Clark
15.2	Launch of the brand-new Guide to the Role of the Safety Advisory Group, 21.01.20 – Cllr Clark
16.	Parish Events
16.1	To receive an update on the progress of Parish Events in 2020
16.2	To resolve when the next litter picking exercise should take place
17.	Grants
17.1	To consider what action to be taken when the Council is approached for a grant.
17.2	To consider the draft Grants Policy and Grants application form
18.	Sports Field
18.1	To further consider how to resolve the opening and closing of the Sports Field Gates

18.2	To consider the email received regarding aggressive dogs in the Sports Field
18.3	To ratify the decision taken at the January Parish Council meet to continue to use the current company for grass cutting in the Sports Field and around the village.
18.4	To consider the quotes provided from Maria Cook for the annual inspection of the sports field
19.	Resignation of Cllr Page
19.1	To ratify the decision taken at the January Parish Council meet to accept the resignation of Cllr Page
20.	Parish Council Working Groups
20.1	To receive a report from the Parish News Working Group – Cllr Darling
20.2	To receive a report from the Community Building Working Group – Cllr Hoy
21.	Cart Shed at Park Barn Farm – Cllr Hoy
22	Any other information
23.	Items for next agenda
24.	Parish Council Meetings
	The next meeting of the Parish Council will be on 16 March 2020, at The Village Hall, Gravelly Bottom Road, Kingswood from 19:15.