



Broomfield and Kingswood Parish Council

www.broomfieldandkingswood-pc.org.uk



Public Notice of a Meeting of the Parish Council

To: All Councillors

You are hereby summonsed to attend a Meeting of the Broomfield and Kingswood Parish Council to be held virtually via either the Zoom App or Microsoft Teams on 19 April at 7.15pm.

To: All Residents

This meeting will take place virtually via the Zoom Application.

Topic: Broomfield and Kingswood Parish Council Meeting 19th April 2021
Time: Apr 19, 2021 07:15 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/2258568624?pwd=Z1pVcEkvK0lBM1RVcFh5RlB4NFImUT09>

Meeting ID: 225 856 8624

Passcode: 3kMwQH

Members of the public are welcome to join Cllrs for the meeting.

Please email the Parish Clerk at parishclerk@bandkpc.org in advance of the meeting, to advise that you wish to join the meeting.

Dated: 13 April 2021

Signed: **Hayley Roberts**, Parish Clerk

A G E N D A

Chairman's Announcement: *Whilst it is permitted to record this meeting any person, Councillor or member of the public, wishing to do so is obliged to notify the meeting, before commencement of their intention to do so.*

Public Forum - *The Chairman welcomes members of the public and invites them to speak prior to the start of the Meeting, relating to the Agenda or local issues, (to a maximum of fifteen minutes and three minutes per speaker). You are requested to state your name and address prior to speaking.*

No	Item
1.	To receive and approve apologies for absence
2.	Councillors Declarations of interest in items on the agenda
2.1	Lobbying
2.2	Personal Interest
2.3	Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)
3.	Reports from Representatives of Outside Bodies
3.1	Kent County Council – County Councillor – Maidstone Rural East – Shellina Prendergast
3.2	Maidstone Borough Council – Ward Councillor – Gill Fort
4.	Planning Applications The following Planning Applications to be considered and resolved:
4.1	Application Ref: 21/501308/LBC Proposal: Listed Building Consent for erection of an outbuilding. Address: Westlea Barn Upper Street Broomfield Maidstone Kent ME17 1PS
4.2	Application Ref: 21/501307/FULL Proposal: Erection of an outbuilding. Address: Westlea Barn Upper Street Broomfield Maidstone Kent ME17 1PS

4.3	Application Ref: 21/501710/FULL Proposal: Erection of a two storey side extension with a single storey rear extension and a porch. Location: 4 Cayser Drive Kingswood Maidstone Kent ME17 3QB
4.4	Application Ref: 21/501231/FULL Proposal: Erection of a single storey rear extension and loft conversion. Location: Wildacres Pitt Road Kingswood Maidstone Kent ME17 3NR
5.	Planning Outcomes (for report only)
6.	To approve the minutes of the meetings of Broomfield & Kingswood Parish Council
6.1	Minutes of Parish Council Meeting held on 15 March 2021
7.	Actions & Outcomes (for report only)
8.	Finances and Payment of Accounts
8.1	Bank reconciliation – March 2021
8.2	Responsible Finance Officer's report March 2021
8.3	To approve the schedule of payments for March 2021
8.4	To ratify payments already made in April 2021
8.5	Reconciliation of invoices against cheques and ledger for March 2021
8.6	To consider performance against the 2020/21 budget
8.7	Self-Invoicing of Village Hall fees.
8.8	To resolve to agree and renew O2 mobile tariff.
8.9	To resolve to agree rent for Tall Trees and Scout Hut for the Financial year 2021/22.
8.10	To resolve to agree and renew KALC and NALC membership.
8.11	To resolve to agree termination of XLN contract.
8.12	Ratification of decision to make a donation to the Air Ambulance.
9.	Sports Field
9.1	Review of the month's Sports Field Inspection Sheets
9.2	To receive an update on the Junior Play Unit – Cllr Parker
9.3	To receive an update on the potential of a disabled swing – Cllr Parker
9.4	To receive an update on meeting regarding CCTV – Cllr Pink
9.5	To consider the opening and closing of the Sports Field gates
9.6	To consider fencing quotations
10.	Policing
10.1	Crime Figures
10.2	PCSO update
11.	Maidstone Area Committee of the Kent Association of Local Councils
11.1	Feedback from Area KALC Meeting – Cllr Clark
12.	Ratification of decision re planning application reference 21/501166/FULL
	Proposal: Erection of single storey rear extension to kitchen, dining room and bedroom. Location: Pevilyn Broomfield Road Kingswood Maidstone Kent ME17 3NY
13.	Community Building
13.1	To receive an update regarding the funding webinar – Cllr Pink
13.2	To resolve the next steps.
14.	Tom Hoy Award
14.1	To announce the winner of the Tom Hoy Award.
15.	Storage of Parish Council Files
15.1	Scanning and shredding of archive documents – Cllr Clark
16.	ECO Green Communities Environmental Stations
16.1	To consider to place posts with dog waste bags around the Sports Field and/or Village to help tackle the dog fouling issues.
17.	Public Right of Way
17.1	Application Ref: PROW/KH302/1569 Proposal: Extinguishment of Public Footpath KH302 (part) Broomfield and Kingswood Location: Broomfield Road

18. 18.1	Social Media To discuss if we should have a presence on other social media such as Twitter.
19.	Leeds Castle Liaison Group
20.	Bus service & alternatives
21. 21.1 21.2 21.3	Residents' concerns To consider and resolve what if any action to be taken in respect of: Dog Fouling Litter at the Sports Field
22.	Any other information
23.	Items for next agenda
	Parish Council Meetings The next meeting of the Parish Council is scheduled for Monday 3 May and Monday 17 May 2021. If it is felt to be appropriate the meetings will take place at The Village Hall, Gravelly Bottom Road, Kingswood from 19:15. If not, the meetings will take place virtually via the Zoom Application or Microsoft Teams.