



# Broomfield and Kingswood Parish Council

[www.broomfieldandkingswood-pc.org.uk](http://www.broomfieldandkingswood-pc.org.uk)



## Public Notice of a Meeting of the Parish Council

### To: All Councillors

You are hereby summonsed to attend a meeting of the Broomfield and Kingswood Parish Council to be held at Broomfield and Kingswood Village Hall, Gravelly Bottom Road, Kingswood ME17 3PX on Monday 21 February 2022 at 7.30pm.

### To: All Residents

Members of the public are welcome to join.

Dated: 15<sup>th</sup> February 2022

Signed: **Hayley Roberts**, Parish Clerk

## A G E N D A

**Chairman's Announcement:** *Whilst it is permitted to record this meeting any person, Councillor or member of the public, wishing to do so is obliged to notify the meeting, before commencement of their intention to do so.*

**Public Forum** – *The Chairman welcomes members of the public and invites them to speak prior to the start of the Meeting, relating to the Agenda or local issues, (to a maximum of fifteen minutes and three minutes per speaker). You are requested to state your name and address prior to speaking.*

No	Item
1.	<b>To receive and approve apologies for absence</b>
2.	<b>Councillors Declarations of interest in items on the agenda</b>
2.1	Lobbying
2.2	Personal Interest
2.3	Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)
3.	<b>Reports from Representatives of Outside Bodies</b>
3.1	Kent County Council – County Councillor – Maidstone Rural East – Shellina Prendergast
3.2	Maidstone Borough Council – Ward Councillor – Gill Fort
4.	<b>To approve the minutes of the meetings of Broomfield &amp; Kingswood Parish Council</b> <b>Minutes of Parish Council Meetings held on 17 January 2022 and 31 January 2022.</b>
5.	<b>Co-option of Malcolm Clarke</b>
5.1	To resolve to co-opt Malcom Clarke onto the Parish Council
6.	<b>Planning Outcomes (for report only)</b>
7.	<b>Actions &amp; Outcomes (for report only)</b>
8.	<b>Finances and Payment of Accounts</b>
8.1	Bank reconciliation January 2022
8.2	Responsible Finance Officer's report January 2022
8.3	To approve the schedule of payments for February 2022
8.4	To ratify payments already made in January 2022
8.5	Reconciliation of invoices against cheques and ledger for January 2022
8.6	To consider performance against the 2021/22 budget
8.7	To resolve to renew the Parish Council's membership of Rural Kent
8.8	To resolve to accept the quote for grass maintenance in the Sports Field and Village
8.9	To discuss finalised Parish Service Scheme and S137 amounts for 2022/23.
8.10	To consider grant request from village Speedwatch group.
9.	<b>Sports Field</b>
9.1	Review of the month's Sports Field Inspection Sheets.
9.2	To consider three quotations with regards to the pothole repair in the car park and resolve to accept one.
9.3	To discuss and review wording for the sign for the opening and closing of the Sports Field gates

<b>10.</b> 10.1	<b>Policing</b> Crime Figures
<b>11.</b>	<b>To discuss correspondence in relation to the trees on the land owned in Tall Trees Close and to resolve a way forward</b>
<b>12.</b>	<b>To discuss Parish Council Action Plan for 2022</b>
<b>13.</b> 13.1 13.2	<b>The Queens Platinum Jubilee 2022</b> To receive an update and discuss The Queens Platinum Jubilee event arrangements To discuss correspondence received from RBLI 'Plant a Tree for the Jubilee'
<b>14.</b>	<b>To discuss KALC Maidstone Committee meeting held on Monday 31 January 2022</b>
<b>15.</b>	<b>To consider offer of planters from Maidstone Borough Council</b>
<b>16.</b>	<b>To consider the inclusion of a Parish Council article in the Downs Mail</b>
<b>17.</b> 17.1 17.2 17.3	<b>Residents' concerns</b> To consider and resolve what if any action to be taken in respect of: Dog fouling Anti-Social Behaviour
<b>18.</b>	<b>Any other information</b>
<b>19.</b>	<b>Items for next agenda</b>
	<b>Parish Council Meetings</b>  <b>The next meetings of the Parish Council are scheduled for Monday 7 March 2022 and Monday 21 March 2022. The meetings will take place at Broomfield and Kingswood Village Hall, Gravelly Bottom Road, Kingswood ME17 3PX from 7.30pm.</b>