



<p><b>211</b></p> <p>211.1</p> <p>211.2</p>	<p><b>Reports from Representatives of Outside Bodies</b></p> <p>Kent County Council – County Councillor – Maidstone Rural East – Shellina Prendergast – apologies received. No report provided.</p> <p>Maidstone Borough Council – Ward Councillor – Gill Fort. Apologies received and the following report provided: MBC Call for Sites – If every site was agreed it would provide Maidstone with something in the order of 66,000 new homes which, whilst it looks alarming, means that many sites will probably not proceed. Cllr Fort recommends that if anyone has objections to certain sites they should write into the planners.</p>	
<p><b>212</b></p> <p>212.1</p> <p>212.2</p>	<p><b>To approve the minutes of the meetings of Broomfield &amp; Kingswood Parish Council</b></p> <p>Minutes of the Parish Council meeting held on 21 October 2019 The above minutes were approved and duly signed as a true record by Cllr. Clark</p> <p>Minutes of the Extraordinary Parish Council meeting held on 04 November 2019 The above minutes were approved following amendment and duly signed as a true record by Cllr. Clark</p>	
<p><b>213</b></p> <p>213.1</p>	<p><b>Actions and Outcomes (for report only)</b></p> <p>Councillors noted that all actions are either in progress, complete or on the agenda for discussion.</p>	
<p><b>214</b></p> <p>214.1</p>	<p><b>Planning Outcomes</b></p> <p>The following applications have been approved/refused by MBC:</p> <p>19/504216/LBC and 19/504215/FULL Park Gate Inn Ashford Road Hollingbourne Maidstone, Kent, ME17 1PG Listed building consent and application for internal and external works, consisting of the reinstatement of existing rear door, blocking up of internal doors and removal of screens, together with the external redecoration of the pub and beer store, Insertion of new entrance arbour and extended patio area Application permitted 21.10.19</p> <p>19/504381/FULL 2 Elder Close Kingswood Maidstone Kent ME17 3PR Erection of single storey rear extension to existing dwelling and erection of 1 no. new semi-detached dwelling Application refused 23.10.19</p> <p>19/504453/ADVL Park Gate Inn Ashford Road Hollingbourne Maidstone, Kent, ME17 1PG Advertisement consent for: 1 no. illuminated double sided timber post pictorial sign 2 no. illuminated house name letter signs 2 no. non-illuminated single sided post mounted sign 1 no. single sided curved post mounted sign with gates 3 no. single sided aluminium signs 1 no. sign written message sign Including installation of 1 no. black lantern light and 18no. low energy LED floodlights Application permitted 11.11.19</p> <p>19/504455/LBC Park Gate Inn Ashford Road Hollingbourne Maidstone, Kent, ME17 1PG Listed building consent for installation new signage 1 no. black lanternlight 19 no. low energy LED floodlights Application permitted 11.11.19</p> <p style="text-align: right;"><b>Signed</b> _____</p>	

<b>215</b>	<b>Finances and Payment of Accounts - RFO</b>	
215.1	Bank reconciliation – October 2019 This was circulated prior to the meeting, agreed by all and signed by a Councillor and the RFO.	
215.2	Responsible Finance Officer's report This item was circulated, agreed by all and signed by two Councillors.	
215.3	To approve accounts for payment & ratify payments already made Councillors resolved to approve the accounts for payment & ratified payments already made.	
215.4	To approve the schedule of payments for November 2019 Councillors resolved to approve the schedule of payments for November 2019 and the document was duly signed by 2 Councillors.	
215.5	Reconciliation of invoices against ledger for October 2019 Councillors reconciled the invoices against the ledger and initialled the invoices and ledger accordingly.	
215.6	To consider performance against the 2019/20 budget to date Councillors considered spend to date and noted potential areas for overspend and underspend.	
215.7	To consider the ½ year audit report of the Internal Auditor Councillor considered the report and were pleased to note that there were no issues. The RFO was congratulated on her work.	
215.8	To further consider the draft budget for 2020/21 The draft budget was considered, and further adjustments made. Councillors approved the budget subject to the further adjustments being made. An amended copy to be emailed to Councillors.	<b>RFO</b>
<p style="text-align: center;"><i>Cllr Hubbard joined the meeting at 20:20</i>  <i>The meeting closed for refreshments at 20:30 and restarted at 20:40</i></p>		
<b>216</b>	<b>Community Building</b>	
216.1	To consider the report produced by the Working Group The Report was considered by Councillors and it was agreed that a meeting of the Working Group would take place on Monday 2 December to progress this further.	
216.2	To consider KCC response re Lenham Road and the potential of a pavement Councillors noted that KCC had advised that the minimum width of a footpath must be at least 1.8m. KCC had also advised that several Deeds of Variation would be needed. Following discussion, it was agreed that informal discussion would take place with the landowners.	<b>Cllr Hubbard</b>
<b>217</b>	<b>Boxing Club</b>	
217.1	To discuss the potential of holding a Boxing Club in the Village Councillors were advised that the PCSO had spoken to Olympia boxing and been advised that all funding is currently on hold. Following discussion Councillor agreed this should be revisited in the New Year.	<b>Clerk</b>
<b>218</b>	<b>Resident's Correspondence</b>	
218.1	To consider correspondence received from residents. Councillors considered the relevant correspondence.	
<b>219</b>	<b>Policing</b>	
219.1	Crime Figures <ul style="list-style-type: none"> <li>Between 12:01am on Sunday 27th of October and 9:49am on Sunday 3rd of November in Ashford Road. Somebody broke into a residential property. They do not appear to have taken anything.</li> </ul> <p style="text-align: right;"><b>Signed</b> _____</p>	



	Clerk to make this amendment and this to be an agenda item at the January 2020 Parish Council meeting.	<b>Clerk</b>
<b>224</b> 224.1	<b>Website</b> Councillors to consider new website being built within Clerks working hours Councillors were advised that 2 requests had been received from Councillors to change the website being built in the Clerk's own time to be built within her working hours. Following consideration, Councillors resolved that this work should be done during parish hours.	
<b>225</b> 225.1	<b>Feedback from the Coffee Morning, 02.11.19 – Cllr Hoy</b> Cllr Hoy fed back on his conversations at the last Coffee Morning in the Village Hall. Concerns had been raised as to whether the buses used in the pilot scheme would have disabled access and about the damage being done to the Lenham Road by tractors and lorries. The Clerk advised that all buses have disabled access either via a ramp or by the bus lowering. Concern was also raised about damage being done to the verges by tractors and lorries (see Item 226.1).	
<b>226</b>	<b>Damage being done to the road verges in Chartway Street/ Lenham Road by the giant tractors – Cllr Hoy</b> Following discussion, Councillor resolved that a letter should be sent to KCC and MBC raising the issue. Clerk to draft a letter and also report the issue online.	<b>Clerk</b>
<b>227</b> 227.1	<b>Feedback from Village Hall Committee meeting – Cllr Tandy</b> Councillors noted the feedback from the Village Hall Committee meeting.	
<b>228</b> 228.1	<b>Reports</b> Bus meeting, 28.10.19 – Cllr Tandy Councillors noted the feedback from the Bus meeting	
<i>Cllr Hubbard left the meeting at 22:10 and Jo Gosden left at 22:20</i>		
<b>229</b> 229.1	<b>Any other information</b> John Leigh Pemberton and Kings Woods – Cllr Clark Councillor were advised that the chair has received an email from the owner of part of Kings Woods. Councillors resolved he should be invited to attend a PC meet in the New Year to talk about his plans for the woods	
229.2	<b>Increase in Village Hall Hire Fees</b> Councillors were advised that the Clerk has received a letter advising that the Village Hall Fees will increase in the New Year by 0.50p/hour. Councillors resolved to accept this increase with this decision being ratified at the next PC meet.	<b>Clerk</b>
229.3	Councillors to consider the quote for the repair of the Teenage Shelter Councillors considered the quote for the repair of the teenage table and the ground underneath the shelter. Councillors felt the quote was too high. Clerk to investigate rubber matting and to ask the Village Handyman if this was a job he could undertake.	<b>Clerk</b>
229.4	<b>JPG meeting, 19.11.19 – Cllr Hoy</b> Cllr Hoy advised that he was attending a meeting of the JPG on 19 November to consider MBC's Call for Sites. They are asking Parishes for any issues. Councillors agreed that the Parish Council response could be shared with the Group.	<b>Cllr Hoy</b>
229.5	<b>Letter received from a resident</b> The Clerk read out a letter received from residents concerning flooding near the junction of Gravelly Bottom Road and the Lenham Road and damage being done to the verges from tractors and lorries. The Clerk was asked to acknowledge receipt of the letter and to stress to residents that if there are problems, whilst the Parish Council can report the issue the residents must also report it as this will add more weight with the authorities.	<b>Clerk</b>
229.6	<b>Councillors OneDrive</b> Concerns were raised that some Councillors are having trouble in accessing the OneDrive. It was resolved that those Councillors would meet with the Clerk to resolve the issue.	<b>Cllrs/Clerk</b>
<b>Signed _____</b>		

230	<b>Items for next agenda</b> Items arising from this meeting would be included on the January 2020 agenda	
231	<b>Parish Council Meetings</b>  <b>The next meeting of the Parish Council will be on Monday 20 January 2020, at The Village Hall, Gravelly Bottom Road, Kingswood from 19:15.</b>  There was no further business, Cllr Clark closed the meeting at 22.32.  Signed _____	