



Broomfield and Kingswood Parish Council

<http://www.broomfieldandkingswood-pc.org.uk>



Public Notice of a Meeting of the Parish Council

To: All Councillors

You are hereby summonsed to attend a Meeting of the Broomfield and Kingswood Parish Council to be held virtually via the Zoom App on 16 November 2020 at 7.15pm.

To: All Residents

This meeting will take place virtually via the Zoom Application. Members of the public are welcome to join Cllrs for the meeting.

Please email the Parish Clerk at parishclerk@bandkpc.org in advance of the meeting, to advise that you wish to join the meeting

Dated: 10 November 2020

Signed: **Pam Bower**, Parish Clerk

A G E N D A

Chairman's Announcement: *Whilst it is permitted to record this meeting any person, Councillor or member of the public, wishing to do so is obliged to notify the meeting, before commencement of their intention to do so.*

Public Forum - *The Chairman welcomes members of the public and invites them to speak prior to the start of the Meeting, relating to the Agenda or local issues, (to a maximum of fifteen minutes and three minutes per speaker). You are requested to state your name and address prior to speaking.*

No	Item
1.	To receive and approve apologies for absence
2.	Councillors Declarations of interest in items on the agenda
2.1	Lobbying
2.2	Personal Interest
2.3	Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)
3.	Reports from Representatives of Outside Bodies
3.1	Kent County Council – County Councillor – Maidstone Rural East – Shellina Prendergast
3.2	Maidstone Borough Council – Ward Councillor – Gill Fort
4	Dog Mess in the Sports Field
4.1	To consider how to overcome the issue of dog mess in the Sports Field
5.	Planning Applications The following Planning Applications to be considered and resolved:
5.1	Application: 20/504899/FULL Proposal: Section 73: Application for Minor material amendment to approved plans condition 2 (to allow alterations to materials on elevations) pursuant to 19/50292/FULL for – demolition of existing dwelling and out-buildings and erection of a detached dwelling Location: Apple Blossom, Gravelly Bottom Road, Kingswood, ME17 3NU
5.2	Application: 20/504961/FULL Proposal: Erection of a free-standing wind turbine to provide power to existing dwelling Location: The Beeches, Broomfield Road, Kingswood, Kent ME17 3PZ
5.3	Ratification of decision not to withdraw or amend the previous decision with regards to Barnhall Lodge, Gravelly Bottom Road, Kingswood
6.	Planning Outcomes (for report only)
7.	To approve the minutes of the meetings of Broomfield & Kingswood Parish Council
7.1	Minutes of Parish Council Meeting held on 19 October 2020

8.	Actions & Outcomes (for report only)
9.	Finances and Payment of Accounts
9.1	Bank reconciliation – October 2020
9.2	Responsible Finance Officer's report October 2020
9.3	To approve the schedule of payments for November 2020
9.4	To ratify payments already made in October 2020
9.5	Reconciliation of invoices against cheques and ledger for October 2020
9.6	To consider performance against the 2020/21 budget
9.7	Ratification of decision taken under AOI at the October Parish Council meeting to purchase a wreath
9.8	To consider the second draft of the 2021/22 budget
9.9	To consider a letter received from Kingswood Pre-School
9.10	To consider undertaking a half year financial audit
10.	Community Building and Food Outlet in the Sports Field
10.1	To receive an update on a community building and food outlet in the Sports Field
11.	CCTV
11.1	To receive an update on progression of CCTV
12.	Sports Field
12.1	Review of the month's Sports Field Inspection Sheets
12.2	Update on fencing around the Sports Field
12.3	To receive an update on the Ledon See Saw and Spring Horse
13.	Policing
13.1	Crime Figures
14.	Communication between Councillors and Residents
14.1	To consider continued use of the OneDrive To consider the use of a Twitter feed as a means of communication with residents
15.	Remembrance Sunday 2021
15.1	To consider placing poppies on all telegraph poles in Kingswood and Broomfield
16.	Policies and Procedures
16.1	Yearly review of Risk Assessment
16.2	Risk Assessment for the Play Area and Sports Field
17.	Councillors
17.1	To resolve to accept Cllr Hoy's resignation
17.2	To resolve to co-opt Katherine Ross as a Parish Councillor
18.	Christmas Event in the Sports Field
18.1	Cllrs to consider holding a socially distanced and COVID safe Christmas event
19.	Zoom meeting details
19.1	Ratification of decision not to include Zoom meeting details on the published agenda
20.	December 2020 Parish Council Meeting
20.1	Councillors to resolve if there will be a December Parish Council meeting
21.	Any other information
	<ul style="list-style-type: none"> • Update on bottled water site in an emergency • Update on TPOs on all trees in Parish • Update on Boxing Club • Update on Litter Competition
22.	Items for next agenda
23.	Parish Council Meetings
	<p>The next meeting of the Parish Council is scheduled for Monday 14 December 2020. Subject to the resolution under Item 20 on this agenda, if it is felt to be appropriate the meeting will take place at The Village Hall, Gravelly Bottom Road, Kingswood from 19:15. If not, the meeting will take place virtually via the Zoom Application.</p>

