



Broomfield and Kingswood Parish Council

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Public Notice of a Meeting of the Parish Council Staff Committee

To: All Councillors

You are hereby summonsed to attend a meeting of the Broomfield and Kingswood Parish Council Staff Committee to be via the Zoom Application on Thursday 19 November 2020 at 7.15pm.

Dated: 11 November 2020

Signed: Pam Bower Parish Clerk

AGENDA

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings Act) 1960, because of the confidential nature of the business to be transacted, the public and the press are excluded from this meeting

No	Item
1.	To receive and approve apologies for absence
2.	Councillors Declarations of interest in items on the agenda
2.1	Lobbying
2.2	Personal Interest
2.3	Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)
3	Clerks Annual Appraisal – Cllr Davies
4	Staff Pay Rates Consideration to be given to the pay rates of the Clerk and RFO
5.	Staff Roles and Responsibilities Consideration to be given to defining the responsibilities of the Clerk and RFO
6.	Training Opportunities for RFO and Clerk Consideration of the training opportunities available for the Clerk and RFO
7.	Annual Review of Home Working Conditions
8.	Any other information
9.	Items for next agenda
10.	Parish Council Staff Committee Meetings