



Broomfield and Kingswood Parish Council

<http://www.broomfieldandkingswood-pc.org.uk/>



Public Notice of a Meeting of the Parish Council

To: All Councillors

You are hereby summonsed to attend the Parish Council Meeting of Broomfield and Kingswood Parish Council to be held at Broomfield and Kingswood Village Hall, Gravelly Bottom Road, Kingswood ME17 3PX on Monday 7 April 2025 at 7.30pm.

To: All Residents

Members of the public are welcome to join.

Dated 31 March 2025

Signed: **Hayley Roberts**, Parish Clerk

AGENDA

***Chairman's Announcement:** Whilst it is permitted to record this meeting any person, Councillor or member of the public, wishing to do so is obliged to notify the meeting, before commencement of their intention to do so.*

***Public Forum -** The Chairman welcomes members of the public and invites them to speak prior to the start of the Meeting, relating to the Agenda or local issues, (to a maximum of fifteen minutes and three minutes per speaker). You are requested to state your name and address prior to speaking.*

No	Item
1.	To receive and approve apologies for absence
2.	Councillors Declarations of interest in items on the agenda
2.1	Lobbying
2.2	Personal Interest
2.3	Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)
3.	Reports from Representatives of Outside Bodies
3.1	Maidstone Borough Council – Ward Councillor – Gill Fort
3.2	Kent County Council – County Councillor – Cllr Shellina Prendergast
4.	To approve the minutes of the meeting of Broomfield & Kingswood Parish Council Minutes of Parish Council Meeting held on 17th March 2025
5.	Planning Applications
5.1	Application No: 25/501055/FULL Proposal: Erection of a two storey rear extension including insertion of 2no. roof lights and changes to fenestration. Address: Midway 47 Charlesford Avenue Kingswood Kent ME17 3PH
6.	Planning Outcomes (for report only)
7.	Actions & Outcomes (for report only)
8.	Finances and Payment of Accounts
8.1	Bank reconciliation March 2025
8.2	Responsible Finance Officer's report March 2025
8.3	To approve the schedule of payments for April 2025
8.4	To ratify payments already made in March 2025
8.5	Reconciliation of invoices against cheques and ledger for March 2025
8.6	To consider the year end performance against the 2024/25 budget
8.7	To review authorised signatories on the Nationwide and UTB bank accounts and amend accordingly
8.8	To resolve to agree and renew KALC and NALC membership for 2025/26
8.9	To resolve to agree rent for Tall Trees and Scout Hut for the Financial year 2025/26
9.	Sports Field
9.1	Review of the month's Sports Field Inspection Sheets
9.2	To review Headcorn FC contract for The Sports Field
9.3	To review newly installed CCTV at the Sports Field and resolve if a further camera is required

10.	Policing Crime Figures
11.	To review and adopt the Parish Council Action Plan for 2025
12. 12.1	Residents' concerns Dog Fouling
13.	Any other information
14.	Items for next agenda
15.	Parish Council Meeting The next meeting of the Parish Council is scheduled for Monday 19 th May 2025. The meeting will take place at Broomfield and Kingswood Village Hall, Gravelly Bottom Road, Kingswood ME17 3PX from 7.30pm.