



Broomfield and Kingswood Parish Council

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Minutes of the Meeting of the Parish Council

Minutes of the Parish Council Meeting held at
Broomfield and Kingswood Village Hall, Kingswood ME17 3PX on Monday 20th April 2026

Present at meeting: Cllr Tina Clark (Chairman), Cllr Gareth Davies (Vice Chairman), Cllr Malcom Clarke, Cllr Linda Blainey, Cllr Robert Mercer and Cllr Daren Moss

Hayley Roberts - Parish Clerk/RFO

There were three members of the public present.

There were no declarations of intent to record the meeting by Councillors or members of the public.

Cllr Clark opened the meeting at 7:30pm

Min No	Item	Action
583. 583.1	To receive and approve apologies for absence Cllr Chris Pink – illness	
584. 584.1 584.2 584.3	Councillors Declarations of interest in items on the agenda Lobbying – None Personal Interest – None Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion) - None	
585.	Welcome by the Parish Council Chairman, Cllr Tina Clark	
586. 586.1 586.2	Reports from Representatives of Outside Bodies Maidstone Borough Council – Ward Councillor – Cllr Gill Fort Local Plan – The new local plan review is due to start for the local plan 2030 onwards. There will be a call for sites again. Maidstone Gypsy, Traveller and Travelling Show People DPD – this is being worked on at the moment by MBC and more information is due in June. Kent County Council – County Councillor – Cllr Sarah Emberson – apologies received	
587.	Cllr Gill Fort left the meeting at 7.40pm	
588.	To approve the minutes of the meeting of Broomfield & Kingswood Parish Council held on Monday 16th March 2026 The above minutes were approved as a true copy and duly signed by Cllr Clark.	
589. 589.1 589.2 589.3	Planning Applications Application Ref: 26/501014/FULL Proposal: Demolition of outbuildings and erection of a single storey rear extension. Address: Bramley Acres Gravelly Bottom Road Kingswood Kent ME17 3NU After due consideration Cllrs had no objections to this application. Application Ref: 26/501111/FULL Proposal: Demolition of the conservatory. Erection of a single storey rear extension, a porch to the front of the property and changes to fenestration. Address: 7 Cayser Drive Kingswood Kent ME17 3QD After due consideration Cllrs had no objections to this application. Application Ref: 26/501151/FULL Proposal: Erection of a two storey side extension with front and rear dormers, replacement rear porch and new front porch. Address: 4 Ashford Drive Kingswood Kent ME17 3PB After due consideration Cllrs had no objections to this application.	
	Signed _____	

594.2	To receive an update regarding the car park extension MBC planning advised there may be restrictions due to the ancient woodland, Cllrs discussed and resolved that a pre-planning application meeting should be arranged to discuss plans with MBC. Clerk to arrange.	
594.3	To review Headcorn FC contract for The Sports Field Cllrs reviewed and confirmed they are happy for Headcorn FC to continue to hire the Sports Field for another season on the current terms.	
595.	Policing Crime Figures No new crimes showing on database. If residents have any reported crimes that have not been shown and they wish the Parish Council to be made aware of please do contact the Parish Clerk.	
596.	Meeting paused at 7.58pm and resumed at 8pm	
597.	Cllr Malcolm Clark left the meeting due to illness	
598.	To discuss the placement of a village bench Cllrs discussed and Clerk to look at the ownership of some land on Cayser Drive. Still await a response from the Primary School. Clerk to chase.	Clerk
599.	To discuss the holding of a Village Fete Cllrs discussed various options and resolved that it might be nice to hold something at The Sports Field, for example a Party in the Park type event. Clerk to research to see if viable.	Clerk
600.	To receive an update on the new website Clerk attended website training for the new site. The new website is still under construction with a launch date due in May. Photographs are being taken at the weekend of the local area so that these can be used on the website.	
601.	Feedback from Mazars External Audit Training Clerk attended training session and provided feedback.	
602.	To discuss the Keep Britain Tidy dog fouling campaign and resolve whether to proceed Cllrs discussed and resolved to proceed with the purchase of the campaign material. Dog fouling is a big issue around the Parish, hopefully this nationwide campaign will help people to remember to pick up their dogs poo. Clerk to action. Cllr Mercer has offered to spray paint the no dog fouling signs on pavements again. Clerk to arrange paint and stencil.	Clerk Cllr Mercer Clerk
603.	To review and resolve to adopt the Accessibility Statement 2026 Cllrs reviewed and resolved to adopt the Accessibility Statement 2026. Cllr Clark initialled.	
604.	Residents' concerns No new concerns, dog fouling and catapults continue to be an issue.	
605.	Any other information	
605.1	Litter Pick Dates: 26 th April, 31 st May, 28 th June, 26 th July and 6 th September. Meet at the Scout Hut at 10am on the above dates. Refreshments provided afterwards.	
605.2	Pop Up Café: Next Pop Up Café is on Thursday the 28 th of May. 10.30am at Kingswood Village Hall. All welcome!	
581.	Items for next agenda	
581.1	To discuss the placement of a village bench	
581.2	To receive an update on the new website	
581.3	To receive an update on the proposed Village Event	
582.	Parish Council Meeting The next meeting of the Parish Council is the Annual Parish Council Meeting and it is scheduled for Monday 18th May 2026. The meeting will take place at Broomfield and Kingswood Village Hall, Gravelly Bottom Road, Kingswood ME17 3PX from 7.30pm. The Annual Parish Meeting will be held on Saturday 23rd of May 2026. The meeting will take place at Broomfield and Kingswood Village Hall, Gravelly Bottom Road, Kingswood ME17 3PX from 2pm. Cllr Clark closed the meeting at 8.35pm. Signed _____	

