



Broomfield and Kingswood Parish Council

www.broomfieldandkingswoodpc.kentparishes.gov.uk



Public Notice of a Meeting of the Parish Council

To: All Councillors

You are hereby summonsed to attend a Meeting of the Broomfield and Kingswood Parish Council to be held at the Village Hall, Gravelly Bottom Road, Kingswood on 21 January 2019 at 7.30pm.

Dated 15 January 2019

Signed: *Pam Bower* Parish Clerk

AGENDA

No	Item
1.	To receive and approve apologies for absence
2.	Councillors Declarations of interest in items on the agenda
2.1	Lobbying
2.2	Personal Interest
2.3	Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)
3.	Reports from Representative Bodies
3.1	Kent County Council - County Councillor - Maidstone Rural East – Shellina Prendergast Maidstone Borough Council – Ward Councillor - Gill Fort
3.2	
4.	To approve the minutes of the meetings of Broomfield & Kingswood Parish Council
4.1	Minutes of the Parish Council Meeting held on 19 November 2018
4.2	Minutes of Planning Meeting held on 19 November 2018
4.3	Minutes of Planning Meeting held on 03 December 2018
4.4	Minutes of Planning Meeting held on 17 December 2018
4.5	Minutes of Planning Committee meeting held on 7 January 2019
4.6	Minutes of Parish Office Committee meeting held on 7 January 2019
5.	Actions & Outcomes (for report only)
6.	Finances and Payment of Accounts - RFO
6.1	Bank reconciliation – November 2018
6.2	Responsible Finance Officer's report
6.3	To approve accounts for payment & ratify payments already made
6.4	To resolve Precept for 2019/20
6.5	To ratify the payment for the repair of the Broomfield Green damaged notice board
7.	Policing
7.1	Crime Figures
8.	Parish Councillor Vacancy
8.1	To resolve to how to proceed following the resignation of Cllr Friend within 6 months of the Council Elections
9.	Parish Council Committees – Cllr Darling
9.1	To resolve which Committees should continue and which committees should cease or be subsumed into the Parish Council meetings
9.2	To determine Cllr Membership of the Committees

10.	APM/APCM Dates
10.1	To resolve a date for the APCM
10.2	To resolve a date and the format for the APM
11.	Parish Council Action Plan
11.1	To review and adopt a Parish Council Action Plan for 2019
12.	Cherry Tree
12.1	To resolve not to move the cherry tree by the finger post.
13.	Speeding in the Parish
13.1	To receive an update from Cllr Clark on the potential of a speed sign on the Lenham Road
13.2	To consider a joint speedwatch initiative with Hollingbourne Parish Council
14.	Joint Parish Council/PCSO Surgery
14.1	To resolve if a joint Parish Council/PCSO Surgery should happen.
14.2	To resolve if it should be a monthly or 3 monthly event
14.3	To determine a rota for Councillor attendance at these Surgeries
15.	Kingswood Primary School PTA Donations
15.1	To consider donating to Kingswood Primary School PTA
16.	Parish News – Cllr Darling
16.1	To resolve the number of issues of the Parish News in 2019
16.2	To resolve the rates for advertising in the Parish News in 2019
17.	Broomfield Green – Cllr Hoy
17.1	To resolve Parish Council responsibilities for Broomfield Green if the Parish Council or the Church register the green.
18.	Reports
18.1	Feedback from East of Maidstone Bus Group meeting 10.12.18 – Cllr Clerk
18.2	Feedback from the Biodiversity Strategy Workshop 12.01.19 – Cllr Clark
19.	Dynamic Councillor Course – Cllr Clark
19.1	To resolve if Councillors would like to host this course jointly with Sutton Valence Parish Council
20.	CiL Workshop on Neighbourhood Spend
20.1	To resolve if Councillors wish to attend this event
21.	Parish Liaison Meetings
21.1	To resolve which Councillor will attend these meetings
22.	Parish Events – Cllr Clark
22.1	To resolve to hold Parish Events rather than a Pensioners Outing
22.2	To resolve if a working group should be formed to organise the Parish Events
23.	Any other information
23.1	Clerks Monthly Update
23.2	Big Conversation Consultation Drop in Event, 9 February
24.	Items for next agenda
25.	Parish Council Meetings
	The next Meeting of the Parish Council will be on Monday 18 February 2019 at The Village Hall, Gravelly Bottom Road, Kingswood from 7.30pm.