



# Broomfield and Kingswood Parish Council

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## Public Notice of a Meeting of the Parish Council

To: All Councillors

You are hereby summonsed to attend a Meeting of the Broomfield and Kingswood Parish Council to be held at the Village Hall, Gravelly Bottom Road, Kingswood on 20 January 2020 at 7.15pm.

Dated: 14 January 2020

Signed: *Pam Bower* Parish Clerk

## A G E N D A

**Chairman's Announcement:** *Whilst it is permitted to record this meeting any person, Councillor or member of the public, wishing to do so is obliged to notify the meeting, before commencement of their intention to do so.*

**Public Forum -** *The Chairman welcomes members of the public and invites them to speak prior to the start of the Meeting, relating to the Agenda or local issues, (to a maximum of fifteen minutes and three minutes per speaker). You are requested to state your name and address prior to speaking.*

No	Item
1.	<b>To receive and approve apologies for absence</b>
2.	<b>Councillors Declarations of interest in items on the agenda</b>
2.1	Lobbying
2.2	Personal Interest
2.3	Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)
3.	<b>Reports from Representatives of Outside Bodies</b>
3.1	Kent County Council – County Councillor – Maidstone Rural East – Shellina Prendergast
3.2	Maidstone Borough Council – Ward Councillor – Gill Fort
4.	<b>Presentation by John Leigh-Pemberton, owner of Kings Wood</b>
5.	<b>To approve the minutes of the meetings of Broomfield &amp; Kingswood Parish Council</b>
5.1	Minutes of the Parish Council meeting held on 18 November 2019
6.	<b>Actions &amp; Outcomes (for report only)</b>
7.	<b>Planning Applications</b>
	The following Planning Applications to be considered and resolved:
7.1	Application: 19/506292/FULL Proposal: Demolition of existing dwelling and outbuildings and erection of a detached dwelling. <b>Location: Apple Blossom, Gravelly Bottom Road Kingswood, Maidstone Kent ME17 3NU</b>
7.2	Application: 20/500021/FULL Proposal: Erection of a single storey side extension to improve existing facilities for disabled use, including change of existing flat roof over living room to pitched roof (revised scheme to 18/504913/FULL). <b>Location: Restavon 38 Charlesford Avenue Kingswood Maidstone Kent</b>

7.3	<p>Application: 19/506368/FULL</p> <p>Proposal: Proposed conversion of garage into habitable space with insertion of sun tubes, alterations to driveway and extension of drop kerb</p> <p><b>Location: 3 Tall Trees Close, Kingswood, Maidstone, Kent, ME17 3PT</b></p>
<b>8.</b>	<b>Planning Outcomes</b>
<b>9.</b>	<b>Finances and Payment of Accounts - RFO</b>
9.1	Bank reconciliation – November & December 2019
9.2	Responsible Finance Officer's report
9.3	To approve accounts for payment & ratify payments already made
9.4	To approve the schedule of payments for January 2020
9.5	Reconciliation of invoices against cheques and ledger for November & December 2019
9.6	To consider performance against the 2019/20 budget to date
9.7	To resolve to adopt the draft budget for 2020/21
9.8	To resolve Precept for 2020/21
9.9	To consider the draft precept flyer
9.10	To resolve to adopt the Reserves Policy
9.11	To ratify the decision taken at the November 2019 Parish Council Meeting to accept the increase in the hire fee for the Village Hall.
9.12	To ratify the decision taken by Councillors to hire a Refuse Collection Bin at a cost of £19.50/month for the Sports Field refuse and to get a padlock fitted at a on off cost of £22.50.
<b>10.</b>	<b>Grants</b>
10.1	To consider what action to be taken when the Council is approached for a grant.
10.2	To consider the draft Grants Policy and Grants application form
10.3	To consider an application from the Heart of Kent Hospice for a grant
<b>11.</b>	<b>Policing</b> Crime Figures
<b>12.</b>	<b>Working Groups</b>
12.1	To resolve to adopt the Terms of Reference for Working Groups
12.2	To receive a report from the Parish News Working Group – Cllr Darling
12.3	To receive a report from the Community Building Working Group – Cllr Hoy
<b>13.</b>	<b>Footpath along the Lenham Road</b>
13.4	To receive a report from Cllr Hubbard on conversations re a footpath along the Lenham Road
<b>14.</b>	<b>Parish Council Action Plan</b>
14.1	To consider the draft action plan for 2020
<b>15.</b>	<b>Sports field</b>
15.1	Councillors to resolve to accept quote for repair of Diablo net in play area
15.2	Councillors to consider and resolve to accept the quote received for the repair to the yellow gate into the play area close to the static rubbish bin.
15.3	Councillors to further consider how to resolve the opening and closing of the Sports Field Gates
<b>16.</b>	<b>CCTV</b>
16.1	To consider the report received from NH Security
16.2	To resolve if the CCTV system should be upgraded
<b>17.</b>	<b>Monthly Coffee Morning</b>
17.1	To resolve who will attend the coffee mornings in 2020
<b>18.</b>	<b>Damage being done to the road verges in Chartway Street/Lenham Road by the giant tractors</b>
18.1	To receive feedback on the letters sent to MBC and KCC

<b>19.</b> 19.1	<b>Parish Events 2020</b> To progress the events planned for 2020
<b>20.</b> 20.1	<b>Resignation of Cllr Darling</b> To resolve to accept Cllr Darling's resignation
<b>21.</b> 21.1	<b>Parish Council Committees and Working Groups</b> To consider members of Parish Council Committees and Working Groups following the resignation of Cllr Darling
<b>22.</b>	<b>Abuse of Councillors and the Parish Council Online – Cllr Davies</b>
<b>23.</b> 23.1	<b>Planters in Kingswood Village</b> To consider how to manage the damage being caused to the planters in Kingswood
<b>24.</b> 24.1	<b>Deer Warning Sign</b> To consider the enquiry received from Highways relating to Deer signs
<b>25.</b> 25.1	<b>OneDrive</b> To facilitate Councillors being able to access this
<b>26.</b>	<b>Any other information</b>
<b>28.</b>	<b>Items for next agenda</b>
<b>30.</b>	<b>Parish Council Meetings</b>  <b>The next meeting of the Parish Council will be on 17 February 2020, at The Village Hall, Gravelly Bottom Road, Kingswood from 19:15.</b>