



Broomfield and Kingswood Parish Council

www.broomfieldandkingswoodpc.kentparishes.gov.uk



Public Notice of a Meeting of the Parish Council

To: All Councillors

You are hereby summonsed to attend a Meeting of the Broomfield and Kingswood Parish Council to be held virtually via the Zoom App on 19 October 2020 at 7.15pm.

To: All Residents

This meeting will take place virtually via the Zoom Application. Members of the public are welcome to join Cllrs for the meeting:

Please email the Parish Clerk at parishclerk@bandkpc.org in advance of the meeting, to advise that you wish to join the meeting

Dated: 13 October 2020

Signed: **Pam Bower**, Parish Clerk

A G E N D A

Chairman's Announcement: *Whilst it is permitted to record this meeting any person, Councillor or member of the public, wishing to do so is obliged to notify the meeting, before commencement of their intention to do so.*

Public Forum - *The Chairman welcomes members of the public and invites them to speak prior to the start of the Meeting, relating to the Agenda or local issues, (to a maximum of fifteen minutes and three minutes per speaker). You are requested to state your name and address prior to speaking.*

| No | Item |
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| 1. | To receive and approve apologies for absence |
| 2. | Councillors Declarations of interest in items on the agenda |
| 2.1 | Lobbying |
| 2.2 | Personal Interest |
| 2.3 | Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion) |
| 3. | Reports from Representatives of Outside Bodies |
| 3.1 | Kent County Council – County Councillor – Maidstone Rural East –Shellina Prendergast |
| 3.2 | Maidstone Borough Council – Ward Councillor – Gill Fort |
| 4 | Planning Applications The following Planning Applications to be considered and resolved: |
| 4.1 | Application: 20/504382/FULL Proposal: Erection of single storey side extension Location: Miracle Cottage, Gravelly Bottom Road, Kingswood, Kent ME17 3PZ |
| 4.2 | Application: 20/504534/TPOA Proposal: TPO application to coppice Approx. 1.3 acres of mature sweet chestnut (including a small number of birch) as shown on tree location plan Location: 14 Cayser Drive (adjacent land east of) Kingswood, ME17 3QB |
| 4.3 | Ratification of the decision taken at the September Parish Council meeting regarding: Application: 20/504147/FULL Proposal: Erection of single storey rear extension Location: 4 Hunters Moon, Broomfield Road, Kingswood ME17 3NY |
| 5. | Planning Outcomes (for report only) |

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| 6. 6.1 | To approve the minutes of the meetings of Broomfield & Kingswood Parish Council Minutes of Parish Council Meeting held on 21 September 2020 |
| 7. | Actions & Outcomes (for report only) |
| 8. 8.1 8.2 8.3 8.4 8.5 8.6 8.7 | Finances and Payment of Accounts Bank reconciliation – September 2020 Responsible Finance Officer's report September 2020 To approve the schedule of payments for October 2020 To ratify payments already made in September t 2020 Reconciliation of invoices against cheques and ledger for September 2020 To consider performance against the 2020/21 budget To consider the first draft of the 2021/22 budget |
| 9. 9.1 | Community Building and Food Outlet in the Sports Field To receive an update on a community building and food outlet in the Sports Field |
| 10. 10.1 | Parish Council Action Plan To receive an update on progress of the Parish Council's 2020 Action Plan |
| 11. 11.1 11.2 | Sports Field To further consider fencing around the Sports Field and consider quotes received To consider an email received from a resident regarding continued dog mess in the Sports Field |
| 12. 12.1 | Policing Crime Figures |
| 13. 13.1 13.2 13.3 | Communication between Councillors and Residents To consider continued use of the OneDrive To consider the use of a Twitter feed as a means of communication with residents |
| 14. 14.1 | Reports To receive a report on the KALC Finance Conference - Clerk |
| 15. 15.1 | 59 Pilot Bus Service – Cllr Clark To receive an update on this pilot |
| 16. 16.1 | Litter around the Parish – Cllr Clark To consider a competition to design a litter poster |
| 18. | Any other information |
| 19. | Items for next agenda |
| | Parish Council Meetings The next meeting of the Parish Council will be on Monday 16 November 2020. If it is felt to be appropriate, the meeting will take place at The Village Hall, Gravelly Bottom Road, Kingswood from 19:15. If not, the meeting will take place virtually via the Zoom Application. |