



Broomfield and Kingswood Parish Council

www.broomfieldandkingswood-pc.org.uk



Public Notice of a Meeting of the Parish Council

To: All Councillors

You are hereby summonsed to attend a meeting of the Broomfield and Kingswood Parish Council to be held at Broomfield and Kingswood Village Hall, Gravelly Bottom Road, Kingswood ME17 3PX on Monday 21 November 2022 at 7.30pm.

To: All Residents

Members of the public are welcome to join.

Dated: 15th November 2022

Signed: **Hayley Roberts**, Parish Clerk

A G E N D A

Chairman's Announcement: *Whilst it is permitted to record this meeting any person, Councillor or member of the public, wishing to do so is obliged to notify the meeting, before commencement of their intention to do so.*

Public Forum – *The Chairman welcomes members of the public and invites them to speak prior to the start of the Meeting, relating to the Agenda or local issues, (to a maximum of fifteen minutes and three minutes per speaker). You are requested to state your name and address prior to speaking.*

No	Item
1.	To receive and approve apologies for absence
2.	Councillors Declarations of interest in items on the agenda
2.1	Lobbying
2.2	Personal Interest
2.3	Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)
3.	Reports from Representatives of Outside Bodies
3.1	Maidstone Borough Council – Ward Councillor – Gill Fort
4.	To approve the minutes of the meetings of Broomfield & Kingswood Parish Council Minutes of Parish Council Meeting held on 17 October 2022.
5.	Planning Applications The following Planning Applications are to be considered and resolved:
5.1	Application Ref: 22/504939/TPOA Proposal: TPO Application to Lift crown of One Pine Tree (T1) to 4m. Due to the canopy now becoming very low, which reduces the light and ground underneath the tree. Address: Pine Tree House Chartway Street Sutton Valence Kent ME17 3HZ
5.2	Application Ref: 22/505278/FULL Proposal: Erection of replacement dwellinghouse Address: The Meadow Chartway Street Sutton Valence Kent ME17 3JB
6.	Planning Outcomes (for report only)
7.	Actions & Outcomes (for report only)
8.	Finances and Payment of Accounts
8.1	Bank reconciliation October 2022
8.2	Responsible Finance Officer's report October 2022
8.3	To approve the schedule of payments for November 2022
8.4	To ratify payments already made in October 2022
8.5	Reconciliation of invoices against cheques and ledger for October 2022
8.6	To consider performance against the 2022/23 budget
8.7	To review and discuss draft budget for 2023/24
8.8	To discuss and approve renewal of Microsoft 365 Business Standard subscription
8.9	Clerk to provide update on Members Grant application for the repair of white finger post
8.10	To consider request from Heart of Kent Hospice

9.	Sports Field
9.1	Review of the month's Sports Field Inspection Sheets
9.2	To discuss request from Headcorn FC in relation to storage and height barrier
9.3	To discuss request from West Farleigh Village U12s FC
10.	Policing
10.1	Crime Figures
11.	To discuss and resolve whether to accept and implement NALC National Salary Award 2022
12.	To discuss implementation of an Emergency Plan for the Parish
13.	To receive an update on the Community Building project
14.	To discuss setting up a Community Transport Scheme
14.1	To receive an update on the outcome of the KCC bus funding reduction public consultation
14.2	To discuss Community Transport Grant Funding
15.	To resolve whether to hold a December Parish Council meeting
16.	To consider request from resident in relation to picket fencing around the Kingswood sign
17.	To discuss ideas for the Kings Coronation
18.	Residents' concerns
19.	Any other information
20.	Items for next agenda
	Parish Council Meetings The next meetings of the Parish Council are scheduled for Monday 19 December 2022. The meeting will take place at Broomfield and Kingswood Village Hall, Gravelly Bottom Road, Kingswood ME17 3PX from 7.30pm.