



Broomfield and Kingswood Parish Council

<http://www.broomfieldandkingswood-pc.org.uk/>



Public Notice of a Meeting of the Parish Council

To: All Councillors

You are hereby summonsed to attend the Parish Council Meeting of Broomfield and Kingswood Parish Council to be held at Broomfield and Kingswood Village Hall, Gravelly Bottom Road, Kingswood ME17 3PX on Monday 19 August at 7.30pm.

To: All Residents

Members of the public are welcome to join.

Dated 13 August 2024

Signed: **Hayley Roberts**, Parish Clerk

A G E N D A

Chairman's Announcement: *Whilst it is permitted to record this meeting any person, Councillor or member of the public, wishing to do so is obliged to notify the meeting, before commencement of their intention to do so.*

Public Forum - *The Chairman welcomes members of the public and invites them to speak prior to the start of the Meeting, relating to the Agenda or local issues, (to a maximum of fifteen minutes and three minutes per speaker). You are requested to state your name and address prior to speaking.*

| No | Item |
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| 1. | To receive and approve apologies for absence |
| 2. | Councillors Declarations of interest in items on the agenda |
| 2.1 | Lobbying |
| 2.2 | Personal Interest |
| 2.3 | Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion) |
| 3. | Reports from Representatives of Outside Bodies Maidstone Borough Council – Ward Councillor – Gill Fort |
| 4. | To approve the minutes of the meeting of Broomfield & Kingswood Parish Council Minutes of Parish Council Meeting held on 15th July 2024 |
| 5. | Planning Applications |
| 5.1 | Application Reference: 24/503137/TPOA Proposal: Tree Preservation Order application: T1 Yew - Reduce height by up to 1.5meters leaving a residual height of 3m. Reduce spread by 0m, leaving a residual spread of 2m. G1 Spruce and 2 conifers, Spruce - Reduce height by 1.5m leaving a residual height of 5.5m. Reduce spread by 0.25m leaving a residual spread of 2.25m and prune to a more cone shape. Trim both conifers hard but keeping green foliage all round. T2 Mullberry - Reduce in height by up to 1.5m to leave a residual height of 4m. Reduce spread by up to 2m to leave a residual spread of 3.5m to create more compact crown. Crown thin by up to 20% to remove some of the density. Lift canopy to 2m from ground level and remove deadwood. G2 Hollies and Oak Hollies - Prune and Trim back by 1.5m to leave a residual height of 4.5m. Reduce spread down by 1.5m to leave a residual spread 3m. Oak - No reduction in height. Reduce spread by up to 1m leaving a residual spread of 3m. Lift by 1m branches hanging over the top of the holly's to prune back in line by approximately 1.5m. Location: Kingsbroom Broomfield Road Kingswood Kent ME17 3NY |
| 6. | Planning Outcomes (for report only) |
| 7. | Actions & Outcomes (for report only) |
| 8. | Finances and Payment of Accounts |
| 8.1 | Bank reconciliation July 2024 |
| 8.2 | Responsible Finance Officer's report July 2024 |
| 8.3 | To approve the schedule of payments for August 2024 |
| 8.4 | To ratify payments already made in July 2024 |
| 8.5 | Reconciliation of invoices against cheques and ledger for July 2024 |
| 8.6 | To consider the performance against the 2024/25 budget |

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| 9. 9.1 9.2 | Sports Field Review of the month's Sports Field Inspection Sheets To review annual playground inspection quotations and resolve to purchase items required for repairs |
| 10. 10.1 | Policing Crime Figures |
| 11. | To receive an update on UK2 and email issue |
| 12. | To discuss Annual Clerks Conference and Annual Finance Conference and resolve whether the Clerk should attend |
| 13. | To receive an update on the Joint Village Hall Project |
| 14. | To discuss the possibility of installing a bleed/Stab kit at all defibrillator locations |
| 15. | To discuss the cracked Broomfield village sign |
| 16. | To receive an update on the Village Fete |
| 17. | To receive feedback from KALC meeting |
| 18. | To review safety sign designs and resolve how to proceed |
| 19. | Residents' concerns |
| 20. | Any other information |
| 21 | Items for next agenda |
| 22. | Parish Council Meeting The next meeting of the Parish Council is scheduled for Monday 16th September 2024. The meeting will take place at Broomfield and Kingswood Village Hall, Gravelly Bottom Road, Kingswood ME17 3PX from 7.30pm. |