



Broomfield and Kingswood Parish Council

www.broomfieldandkingswood-pc.org.uk



Public Notice of a Meeting of the Parish Council

To: All Councillors

You are hereby summonsed to attend a meeting of the Broomfield and Kingswood Parish Council to be held at Broomfield and Kingswood Village Hall, Gravelly Bottom Road, Kingswood ME17 3PX on Monday 19 July 2021 at 7.30pm.

To: All Residents

Members of the public are welcome to join.

Whilst virtual meetings can no longer be held Councillors appreciate that not everyone is comfortable attending a face to face meeting yet. Please contact the Clerk, Hayley Roberts, before the meeting if you would like to raise any questions or concerns but do not wish to attend the meeting in person due to the pandemic.

Dated: 13 July 2021

Signed: **Hayley Roberts**, Parish Clerk

A G E N D A

Chairman's Announcement: *Whilst it is permitted to record this meeting any person, Councillor or member of the public, wishing to do so is obliged to notify the meeting, before commencement of their intention to do so.*

Public Forum – *The Chairman welcomes members of the public and invites them to speak prior to the start of the Meeting, relating to the Agenda or local issues, (to a maximum of fifteen minutes and three minutes per speaker). You are requested to state your name and address prior to speaking.*

No	Item
1.	To receive and approve apologies for absence
2.	Councillors Declarations of interest in items on the agenda
2.1	Lobbying
2.2	Personal Interest
2.3	Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)
3.	Reports from Representatives of Outside Bodies
3.1	Kent County Council – County Councillor – Maidstone Rural East – Shellina Prendergast
3.2	Maidstone Borough Council – Ward Councillor – Gill Fort
4.	Presentation from James Milton regarding Averting the Insect Apocalypse
5.	Planning Applications The following Planning Applications to be considered and resolved:
5.1	Application Ref: 21/503673/TPOA Proposal: TPO Application for 1 x (T1) Semi mature Oak tree - Fell to ground level. Address: 18 Peter Pease Close Kingswood Maidstone Kent ME17 3BZ
5.2	Application Ref: 21/503150/FULL Proposal: Demolition of existing buildings and erection of 3no. houses with associated amenity space, landscaping and access. Address: The Old Forge Chartway Street East Sutton Maidstone Kent ME17 3DW
5.3	Application Ref: 21/503015/FULL Proposal: Erection of a 25m x 2.75m rear boundary fence. Address: 2 The Wychlings Gravelly Bottom Road Kingswood Maidstone Kent ME17 3PZ
5.4	Application Ref: 21/503233/FULL Proposal: Demolition of existing dwelling and 3no. agricultural buildings and erection of a new dwelling with associated hard and soft Landscaping. Address: Summerfield Chartway Street Sutton Valence Maidstone Kent ME17 3HX
6.	Planning Outcomes (for report only)

7. 7.1	To approve the minutes of the meetings of Broomfield & Kingswood Parish Council Minutes of Parish Council Meeting held on 21 June 2021.
8.	Actions & Outcomes (for report only)
9. 9.1 9.2 9.3 9.4 9.5 9.6 9.7	Finances and Payment of Accounts Bank reconciliation – June 2021 Responsible Finance Officer's report June 2021 To approve the schedule of payments for June 2021 To ratify payments already made in July 2021 Reconciliation of invoices against cheques and ledger for June 2021 To consider performance against the 2020/21 budget To consider and approve signatories on bank accounts.
10. 10.1 10.2 10.3 10.4	Sports Field Review of the month's Sports Field Inspection Sheets To discuss chosen quotation and resolve to approve quotation for the replacement of the Multi Play Unit – Cllr Hubbard To consider height barrier quotations following site visit by companies. To review annual tree survey audit report and resolve to accept remedial work.
11. 11.1 11.2	Policing Crime Figures PCSO update
12. 12.1 12.2	Staff Committee To resolve who will be the third member after the resignation of Cllr Pattison. To resolve when the RFO and Clerks three month reviews will take place.
13.	To appoint a Data Protection Officer (DPO).
14.	To appoint second representative for KALC Maidstone Area Committee
15.	To consider and resolve to complete the Maidstone Borough Council Affordable Housing Developments Parish Survey
16.	To consider and resolve whether to renew Zoom license
17.	To consider enquiry from Roseacre Raiders Football team
18.	To discuss the placement of salt bins around the village
19.	To resolve to set a date for the next village litter pick
20. 20.1 20.2	The Queens Platinum Jubilee (2nd June 2022 – 5th June 2022). To consider and resolve to agree to a band for Saturday the 4 th of June 2022. To discuss a lighting of a beacon celebration.
21. 21.1 21.2 21.3	Residents' concerns To consider and resolve what if any action to be taken in respect of: Antisocial behaviour at the Sports Field. Overhanging hedges obstructing view at junction of Gravelly Bottom Road/The Village Hall.
22.	Any other information
23.	Items for next agenda
	Parish Council Meetings The next meeting of the Parish Council is scheduled for Monday 2 August and Monday 16 August 2021. The meetings will take place at Broomfield and Kingswood Village Hall, Gravelly Bottom Road, Kingswood ME17 3PX from 7.30pm.