



Broomfield and Kingswood Parish Council

www.broomfieldandkingswood-pc.org.uk



Public Notice of a Meeting of the Parish Council

To: All Councillors

You are hereby summonsed to attend a Meeting of the Broomfield and Kingswood Parish Council to be held virtually via either the Zoom App or Microsoft Teams on 15 March 2021 at 7.15pm.

To: All Residents

This meeting will take place virtually via the Zoom Application or Microsoft Teams. Members of the public are welcome to join Cllrs for the meeting.

Please email the Parish Clerk at parishclerk@bandkpc.org in advance of the meeting, to advise that you wish to join the meeting

Dated: 09 March 2021

Signed: **Pam Bower**, Parish Clerk

A G E N D A

Chairman's Announcement: *Whilst it is permitted to record this meeting any person, Councillor or member of the public, wishing to do so is obliged to notify the meeting, before commencement of their intention to do so.*

Public Forum - *The Chairman welcomes members of the public and invites them to speak prior to the start of the Meeting, relating to the Agenda or local issues, (to a maximum of fifteen minutes and three minutes per speaker). You are requested to state your name and address prior to speaking.*

No	Item
1.	To receive and approve apologies for absence
2.	Councillors Declarations of interest in items on the agenda
2.1	Lobbying
2.2	Personal Interest
2.3	Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)
3.	Reports from Representatives of Outside Bodies
3.1	Kent County Council – County Councillor – Maidstone Rural East – Shellina Prendergast
3.2	Maidstone Borough Council – Ward Councillor – Gill Fort
4.	Planning Applications The following Planning Applications to be considered and resolved:
4.1	Application: 21/500546/FULL Proposal: Erection of a single storey, flat roof rear extension and front porch, including loft conversion with rear dormer Location: 18 Tall Trees Close Kingswood Maidstone Kent ME17 3PT
4.2	Application: 21/501111/FULL Proposal: Erection of front porch and insertion of front dormer (resubmission of 20/505917/FULL) Location: Honeysuckle House 50 Chestnut Drive Kingswood Maidstone Kent ME17 3PJ
5.	Planning Outcomes (for report only)
6.	To approve the minutes of the meetings of Broomfield & Kingswood Parish Council
6.1	Minutes of Parish Council Meeting held on 15 February 2021
7.	Actions & Outcomes (for report only)

8.	Finances and Payment of Accounts
8.1	Bank reconciliation – February 2021
8.2	Responsible Finance Officer's report February 2021
8.3	To approve the schedule of payments for February 2021
8.4	To ratify payments already made in March 2021
8.5	Reconciliation of invoices against cheques and ledger for February 2021
8.6	To consider performance against the 2020/21 budget
8.7	To resolve to renew the Parish Council's membership of Rural Kent
8.8	To consider the quotes for the Annual Playground Inspection and resolve who will undertake the work
8.9	To consider a request from the Samaritans of Maidstone and Weald for a donation
9.	Sports Field
9.1	Review of the month's Sports Field Inspection Sheets
9.2	To receive feedback on the damage to the Ship
9.3	To consider quotes received for the Sports Field and Village Verge Maintenance and resolve which company to proceed with- Cllr Clark
9.4	To receive an update on the Junior Play Unit – Cllr Parker
9.5	To receive an update on the potential of a disabled swing – Cllr Parker
10.	Policing
10.1	Crime Figures
10.2	PCSO update
11.	Staff Committee
11.1	Feedback from the Staff Committee regarding the interviews for a new Parish Clerk
11.2	To resolve to accept the staff committee's recommendations for a new Parish Clerk
12.	Remote Parish Council meetings
12.1	To consider advice from NALC re remote meetings
12.2	To resolve when the APM and APCM will be held this year
13.	PC Action Plan
13.1	To resolve to adopt the 2021 Parish Council Action Plan
14.	Sip Phone
14.1	To resolve to move forward with a Sip Phone rather than a landline
15.	Storage of Parish Council Files
15.1	To receive an update on the storage of the Parish Council Files - Cllr Clark
16.	Salt Bins around the village
16.1	To consider and resolve to place some more salt bins around the village
17.	Residents' concerns
	To consider and resolve what if any action to be taken in respect of:
17.1	Dog Fouling
17.2	Inconsiderate parking
17.3	To receive an update re Chartway Cottage
18.	'Bring Tommy Home'
18.1	To consider and resolve whether to purchase a Tommie Product from the Royal British Legion
19.	Any other information
20.	Items for next agenda
	Parish Council Meetings The next meeting of the Parish Council is scheduled for Monday 5 April and Monday 19 April 2021. If it is felt to be appropriate the meetings will take place at The Village Hall, Gravelly Bottom Road, Kingswood from 19:15. If not, the meetings will take place virtually via the Zoom Application or Microsoft Teams.