



Broomfield and Kingswood Parish Council

www.broomfieldandkingswoodpc.kentparishes.gov.uk



Public Notice of a Meeting of the Parish Council

To: All Councillors

You are hereby summonsed to attend a Meeting of the Broomfield and Kingswood Parish Council to be held at the Village Hall, Gravelly Bottom Road, Kingswood on 19 August 2019 at 7.15pm.

Dated: 14 August 2019

Signed: Pam Bower Parish Clerk

A G E N D A

No	Item
1.	To receive and approve apologies for absence
2.	Councillors Declarations of interest in items on the agenda
2.1	Lobbying
2.2	Personal Interest
2.3	Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)
3.	Reports from Representatives of Outside Bodies
3.1	Kent County Council – County Councillor – Maidstone Rural East –Shellina Prendergast
3.2	Maidstone Borough Council – Ward Councillor – Gill Fort
4.	To approve the minutes of the meetings of Broomfield & Kingswood Parish Council
4.1	Minutes of the Parish Council Meeting held on 15 July 2019
5.	Actions & Outcomes (for report only)
6.	Planning Applications
6.1	The following Planning Application to be considered and resolved: Application: 19/503648/FULL Proposal: Demolition of the existing dwelling Loxley House and the erection of replacement dwelling with amenity space, parking, landscaping and access. Location: Loxley House, Gravelly Bottom Road Kingswood, Maidstone, Kent, ME17 3NT
7.	Planning Outcomes
8.	Delegation of powers to Clerk regarding planning applications
8.1	To resolve if, in specified circumstances, the Clerk should have delegated powers regarding planning applications
9.	Finances and Payment of Accounts - RFO
9.1	Bank reconciliation – July 2019
9.2	Responsible Finance Officer's report
9.3	To approve accounts for payment & ratify payments already made
9.4	Reconciliation of invoices against cheques for June 2019
9.5	Confirmation of authorised signatories for UTB bank account
9.6	Confirmation of action agreed in term of approving, authorising and paying invoices
9.7	To resolve to increase maximum invoice amount for immediate payment of village handyman invoices.
9.8	To resolve to purchase a projector to enable documents to be projected during the Parish Council and other Committee meetings

10. 10.1	Policing Crime Figures
11. 11.1	Parish Office To discuss how to progress acquiring a Parish Office
12. 12.1	Parish Council Action Plan To monitor the action plan and take appropriate actions
13. 13.1	Training for Councillors and Staff To consider training that is currently available and resolve if it should be accessed by Councillors/staff
14. 14.1	Football Team To resolve if a village football team should be allowed to use the football pitch in the sports field.
15. 15.1	Litter Picking To receive an update on the cost of purchasing the litter picking items
16 16.1	Permissive Footpath Sign To resolve what action should be taken with regard to the continued damage to the permissive footpath signs
17. 17.1	Single Track Road Signs To resolve further action to be taken in terms of these signs
18. 18.1	Finger Post To resolve how to address the repair of the finger post
19. 19.1	Members Allowances – Cllr Darling To resolve any action to be taken in terms of Member's Allowances
20. 20.1 20.2	Sports Field To resolve to use of metal post as the hitching post Sports Field Gates – Cllr Clark
21. 21.1 21.2	Reports Meet with KCC's Highways Steward, 13.08.19 – Clerk MBC's Parish Council meeting re Local Plan Review, 22.07.19 – Cllr Clark KALC Councillors Conference, 18.07.19 – Cllr Clark
22. 22.1 22.2 22.3 22.4 22.5 22.6 22.7	Clerks Update (for information) Donation to Scouts from raffle at Picnic in the Park Local Plan Review – Scoping, Themes & Issues Public Consultation 2019 PCC's Annual Policing Survey NALCs May 2019 Election Survey MBCs Review of Leisure provided by the Borough Bin collections Warmlake Crossroads
23.	Any other information
24.	Items for next agenda
25.	Parish Council Meetings The next meeting of the Parish Council will be on Monday 16 September 2019, at The Village Hall, Gravelly Bottom Road, Kingswood from 19:15.