



Broomfield and Kingswood Parish Council

<http://www.broomfieldandkingswood-pc.org.uk>



Minutes of the Meeting of the Parish Council

Minutes of the meeting of the Parish Council held virtually via Zoom
on Monday 07 December 2020

Present: Cllr Tina Clark (Chair); Cllr Gareth Davies; Cllr Chris Pink; Cllr Laura Hubbard; Cllr Kat Ross (4)

Pam Bower - Clerk

There was one members of the public present.

There were no declarations of intent to record the meeting by Cllrs or members of the public.

Cllr Clark opened the meeting at 19:21

Min No	Item	Action
147	To receive and approve apologies for absence Apologies were received and approved for: Jo Gosden, RFO – maternity leave Cllr Aimee Parker – personal matter Cllr Ken Pattison – illness	
148	Cllrs Declarations of interest in items on the agenda	
148.1	Lobbying – None	
148.2	Personal Interest – None	
148.3	Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion) – None	
149	Reports from Representatives of Outside Bodies	
149.1	Kent County Council – County Cllr – Maidstone Rural East – Shellina Prendergast – unable to attend	
149.2	Maidstone Borough Council – Ward Councillor – Gill Fort <ul style="list-style-type: none"> Local Plan – this is now out for consultation Hazlett Theatre – whilst MBC's Economic and Development Committee had agreed to suspend the agreement with the theatre company that runs the Hazlett, there has been so much concern raised that it has been decided to go out for a further consultation and it will come back to Committee in January, 	
150.	Planning Applications The following Planning Applications to be considered and resolved:	
150.1	Application: 20/505133/FULL Proposal: Erection of single storey front, side and rear extension, with erection of first floor with front and rear dormers, rear balcony and alterations to windows and doors Location: Dunrovin, 17 Charlesford Avenue, Kingswood, Maidstone, Kent ME17 3PE APPROVED Following due consideration, Cllrs approved this application.	
150.2	Application: 20/505399/FULL Proposal: Erection of additional polytunnels and associated drainage works. Location: Morry Farm, Morry Lane, East Sutton, Maidstone Kent ME17 3DR Cllrs were advised that whilst this does not fall within the Parish boundary, it is close to it and so could impact the Parish. Following due consideration, Cllrs raised concerns that if there was not adequate drainage put in, the building of the polytunnels could lead to increased flooding and requested that this be considered by Maidstone Borough Councils' Planning Officers	
151.	Planning Outcomes (for report only) Cllrs noted that MBC had approved two planning applications since the last Parish Council meeting: Application: 20/502507/FULL Signed _____	

	<p>Proposal: Coach and car park surfacing Location: Leeds Castle Ashford Road Hollingbourne Maidstone Kent ME17 1PL</p> <p>Application: 20/504382/FULL Proposal: Erection of single storey side extension Location: Miracle Cottage, Gravelly Bottom Road, Kingswood, Kent ME17 3PZ</p>	
152. 152.1	<p>To approve the minutes of the meetings of Broomfield & Kingswood Parish Council Minutes of Parish Council Meeting held on 16 November 2020 Minutes of Staff Committee Meeting held on 17 November 2020 The above amended minutes were approved. Cllrs resolved that as this meeting was a virtual one, the minutes could be signed as a true record by Cllr Clark outside of the meeting.</p>	Cllr Clark/Cllr Davies
153.	<p>Actions & Outcomes (for report only) Cllrs noted that most actions are either complete or on hold. Re Action 105 - speeding in the parish, it was suggested that a moveable speed indication sign be considered. Clerk to action accordingly.</p>	Clerk
154. 154.1 154.2 154.3 154.4 154.5 154.6 154.7	<p>Finances and Payment of Accounts - RFO Bank reconciliation – November 2020 This was circulated to Cllrs prior to the meeting and agreed by all at the meeting. As the meeting was a virtual one, Cllrs resolved that the documents could be signed by a Councillor and the Clerk outside of the meeting.</p> <p>Responsible Finance Officer's report November 2020 This was circulated to Cllrs prior to the meeting and agreed by all at the meeting. As the meeting was a virtual one, Cllrs resolved that the documents could be signed by two Councillor outside of the meeting.</p> <p>To approve the schedule of payments for December 2020 This was circulated to Cllrs prior to the meeting and Cllrs resolved to approve the schedule of payments.</p> <p>To ratify payments already made in November 2020 Cllrs resolved to ratify payments already made in November 2020.</p> <p>Reconciliation of invoices against cheques and ledger for November 2020 As the meeting was a virtual one, Cllrs resolved that the invoices could be reconciled against the ledger and the invoices and ledger initialled accordingly by a Councillor outside of the meeting.</p> <p>To consider the performance against the 2020/21 budget Cllrs noted the performance against the 2020/21 budget. Concern was raised that the planters are over budget. And it was suggested that the nursery on Gravelly Bottom Road be contacted re plants for the planters. Chair to provide link to the nursery to the Clerk and Clerk then to action accordingly.</p> <p>To consider the third draft of the 2021/22 budget Following discussion, Cllrs agreed the budget figure of £160,006 and resolved to adopt the budget for 2021/22</p>	<p>Cllr/Clerk</p> <p>Cllr/Clerk</p> <p>Cllr/Clerk</p> <p>Chair/Clerk</p>
155 155.1	<p>Maidstone Borough Council's Local Plan Review To review the plan and make comment as appropriate Cllrs considered the plan and requested that residents be reminded about the consultation via the website, email and the Facebook site. Clerk to action accordingly</p>	Clerk
156 156.1 156.2	<p>Sports Field Review of the month's Sports Field Inspection Sheets Cllrs were advised that in addition to the monitoring of the matting under the roundabout, the ropes are beginning to fray on the Basket Swing. This will be monitored</p> <p>To receive an update on the cost of Foot Grips for Ledon See Saw and Spring Horse After due consideration, Cllrs resolved to purchase 4 new foot grips. Clerk to action</p>	Clerk
157. 157.1	<p>Policing Crime Figures Cllrs were advised that there is a discrepancy between the figures published on the Police Data Hub and those reported on e-watch. Cllrs resolved that a letter be sent to Insp. Steve King expressing Cllrs' concerns at the lack of accurate information. Cllr Davies to draft the letter. Signed _____</p>	Cllr Davies

158. 158.1	<p>Dog Mess</p> <p>Update on action being taken re this</p> <p>Cllrs were advised that the Parish has been given permission to spray the pavements within the Parish as previously undertaken by the Community Warden. Suitable temporary paint and a relevant stencil are currently being sourced. It was suggested and agreed that this could also be sprayed in the Sports Field area.</p>	Clerk/Cllr Clark
159. 159.1	<p>KALC Community Award Scheme</p> <p>To consider this scheme</p> <p>Cllrs were advised that only one nomination can be put forward. Cllrs agreed to consider this over the coming month and this to be an agenda item at the Jan 21 Parish Council Meeting. Clerk to investigate Award Schemes run by other Parish Councils.</p>	Clerk
160. 160.1	<p>Any other information</p> <ul style="list-style-type: none"> • New Website <p>Cllrs were advised that if Broomfield and Kingswood Parish Council is put into Google then the new website now shows.</p>	
160.2	<ul style="list-style-type: none"> • Update on being a Cllr and a Governor <p>Cllr Pink has become a Governor of the East Kent Health Trust and was concerned that this might conflict with being a Parish Councillor. Cllrs were advised that advice had been taken and this is not an issue unless it is a paid post.</p>	
160.3	<ul style="list-style-type: none"> • Feedback from Maidstone Area KALC meeting – Cllr Clark <ul style="list-style-type: none"> ○ Insp Steve King fed back on the PCSOs in the Maidstone area. <ul style="list-style-type: none"> ▪ There are currently 16 and Parish Clerks will be asked to feed back on their visibility and communication with parishes. The PSCOs are supporting the Rural Task Team re theft of farm equipment. ▪ The PCC and Assistant Chief Constable have committed their involvement to the HGV pilot scheme when it goes live in the future although this is waiting the go-ahead from the Department of Transport still. ○ Covid 19 Update and Recovery <ul style="list-style-type: none"> ▪ Whilst the extremely vulnerable can request support and help only 284 residents have used the Government's National Support shielding system to register support and needs and so there is limited take up so far. ▪ Re the Government tiering allocated to Kent, Business support grants are available, and details are on the Borough Council website, as well as details of individual grants available for the low-income families who are required to self-isolate. Clerk to circulate the link to residents. ○ Brexit <ul style="list-style-type: none"> ▪ The contra-flow on the M20 between junctions 8 and 9 is now designed and can be erected within a matter of hours. This will allow trucks to be held stationary but allow a free flow of non-channel traffic in both directions. ▪ On 1 January 2021, the Kent Access permit will come into force which hauliers will be need to come into Kent. ▪ Maidstone may be affected by traffic movements especially on the A20 between junctions 8 and 9 of the M20 if the traffic is being diverted off the M20, and also the A249 (north and southbound) if traffic is diverted off the M20 at junction 7 up to the M2. This will have a knock-on affect into Maidstone Town Centre. ▪ The Kent Resilience Forum has Operation Fennel in place, and an overall plan for management of traffic will be published shortly. ○ Parish Services Scheme 2021/22 – the basic framework will be kept with very minor tweaks. 	
160.4	<ul style="list-style-type: none"> • Update on Community Building for Sports Field <p>A further building quote had been previously circulated to Cllrs and Cllrs agreed that this was the sort of building that was required. Cllr Pink advised that Network Power have said that there cannot be an electricity supply to the building as the relevant power cable already has 16 buildings feeding off it and is at maximum capacity. Cllrs to visit Passmores' showroom in Stroud and this to be agenda item at the January Parish Council meeting The Clerk to write to Passmores acknowledging receipt of the quote.</p>	Cllrs/Clerk
160.5	<ul style="list-style-type: none"> • Police & Crime Commissioner Annual Survey <p>Clerk to re-email the document to Cllrs. Cllrs to respond to the Clerk with their thoughts by Monday 14 December.</p>	Clerk/Cllrs
160.6	<ul style="list-style-type: none"> • Cayser Drive Road Sign <p>Cllrs were advised that this is disintegrating, Clerk and Cllr Ross to report this online.</p> <p style="text-align: center;">Signed _____</p>	Clerk/Cllr Ross

160.7	<ul style="list-style-type: none"> Pre-School Grant Cllrs were advised that the Pre-School had emailed to thank Cllrs for the donation towards their Village Hall Fees and had advised that this would make a huge difference. 	
106.8	<ul style="list-style-type: none"> Tom Hoy Cllrs were advised that his funeral will take place on 18 December @ 2pm. Cllrs wished to commemorate Tom and it was suggested that a tree be planted in the Sports Field in his honour, possibly a Silver Birch. Clerk to investigate accordingly. 	Clerk
161.	Items for next agenda <ul style="list-style-type: none"> Community Building KALC Community Award Scheme 	Clerk
162.	Parish Council Meetings <p>The next meeting of the Parish Council will be on Monday 18 January 2021. If it is felt to be appropriate, the meeting will take place at The Village Hall, Gravelly Bottom Road, Kingswood from 19:15. If not, the meeting will take place virtually via the Zoom Application.</p> <p>There was no further business, Cllr Clark closed the meeting at 20:49</p> <p style="text-align: right;">Signed _____</p>	