



Broomfield and Kingswood Parish Council

www.broomfieldandkingswood-pc.org.uk



Public Notice of a Meeting of the Parish Council

To: All Councillors

You are hereby summoned to attend a meeting of the Broomfield and Kingswood Parish Council to be held at Broomfield and Kingswood Village Hall, Gravelly Bottom Road, Kingswood ME17 3PX on Monday 15th April 2024 at 7.30pm.

To: All Residents

Members of the public are welcome to join.

Dated: 9th April 2024

Signed: **Hayley Roberts**, Parish Clerk

A G E N D A

Chairman's Announcement: *Whilst it is permitted to record this meeting any person, Councillor or member of the public, wishing to do so is obliged to notify the meeting, before commencement of their intention to do so.*

Public Forum – *The Chairman welcomes members of the public and invites them to speak prior to the start of the Meeting, relating to the Agenda or local issues, (to a maximum of fifteen minutes and three minutes per speaker). You are requested to state your name and address prior to speaking.*

No	Item
1.	To receive and approve apologies for absence
2.	Councillors Declarations of interest in items on the agenda
2.1	Lobbying
2.2	Personal Interest
2.3	Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)
3.	Reports from Representatives of Outside Bodies Maidstone Borough Council – Ward Councillor – Gill Fort
4.	To approve the minutes of the meeting of Broomfield & Kingswood Parish Council Minutes of Parish Council Meeting held on 18th March 2024
5.	Ratification of Planning consultation application decided by email using Delegation Powers re Planning (Minute No 19/101.1) Delegation; Application Ref: 24/500581/FULL Proposal: Change of use of land to a residential caravan site for one gypsy family, including the stationing of 1no. mobile home and erection of a summerhouse, entrance gate and fencing (retrospective). Address: Orchard Farm Nursery Chartway Street Sutton Valence Kent ME17 3JB
6.	Planning Outcomes (for report only)
7.	Actions & Outcomes (for report only)
8.	Finances and Payment of Accounts
8.1	Bank reconciliation March 2024
8.2	Responsible Finance Officer's report March 2024
8.3	To approve the schedule of payments for April 2024
8.4	To ratify payments already made in March 2024
8.5	Reconciliation of invoices against cheques and ledger for March 2024
8.6	To consider the year end performance against the 2022/23 budget
8.7	To resolve to agree rent for Tall Trees and Scout Hut for the Financial year 2023/24.
8.8	To resolve to agree and renew Satswana renewal
8.9	To review O2 renewal and resolve how to proceed
8.10	To resolve to agree and renew KALC and NALC membership for 2023/24
9.	Sports Field
9.1	Review of the month's Sports Field Inspection Sheets
9.2	To review Headcorn FC contract for The Sports Field
9.3	To review request from Headcorn FC in relation to Sports Field use

10. 10.1	Policing Crime Figures
11.	To receive an update on the Joint Village Hall Project
12.	To resolve next step in the Tom Hoy Award process
13.	To discuss Silent Tommy correspondence
14.	To resolve to adopt the Parish Council Action Plan for 2024
15.	To discuss CCTV quotations and resolve how to proceed with car park
16.	To consider planter sign designs and resolve how to proceed
17.	Feedback from training Communicating with your Community Part 1 and 2: Engaging with your Community by Cllr Clarke
18.	To agree dates for the 2024 village litter picks
19.	To discuss request in relation to the Village Safari and resolve how to proceed
20.	To discuss correspondence received from the Scout Group and resolve how to proceed
21.	Residents' concerns Nuisance motorbikes
22.	Any other information
23.	Items for next agenda
24.	Parish Council Meetings The next meetings of the Parish Council are scheduled for Monday 20 th May 2024 and will be the Annual Parish Council Meeting. The Annual Parish Meeting will be held on Monday 6 th June 2024. The meetings will take place at Broomfield and Kingswood Village Hall, Gravelly Bottom Road, Kingswood ME17 3PX from 7.30pm.