



Broomfield and Kingswood Parish Council

www.broomfieldandkingswood-pc.org.uk



Public Notice of a Meeting of the Parish Council

To: All Councillors

You are hereby summonsed to attend a meeting of the Broomfield and Kingswood Parish Council to be held at Broomfield and Kingswood Village Hall, Gravelly Bottom Road, Kingswood ME17 3PX on Monday 20 September 2021 at 7.30pm.

To: All Residents

Members of the public are welcome to join.

Whilst virtual meetings can no longer be held Councillors appreciate that not everyone is comfortable attending a face to face meeting yet. Please contact the Clerk, Hayley Roberts, before the meeting if you would like to raise any questions or concerns but do not wish to attend the meeting in person due to the pandemic.

Dated: 14 September 2021

Signed: **Hayley Roberts**, Parish Clerk

A G E N D A

Chairman's Announcement: *Whilst it is permitted to record this meeting any person, Councillor or member of the public, wishing to do so is obliged to notify the meeting, before commencement of their intention to do so.*

Public Forum – *The Chairman welcomes members of the public and invites them to speak prior to the start of the Meeting, relating to the Agenda or local issues, (to a maximum of fifteen minutes and three minutes per speaker). You are requested to state your name and address prior to speaking.*

No	Item
1.	To receive and approve apologies for absence
2.	Councillors Declarations of interest in items on the agenda
2.1	Lobbying
2.2	Personal Interest
2.3	Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)
3.	Reports from Representatives of Outside Bodies
3.1	Kent County Council – County Councillor – Maidstone Rural East – Shellina Prendergast
3.2	To discuss SID and 30mph scheme with Shellina Prendergast
3.2	Maidstone Borough Council – Ward Councillor – Gill Fort
4.	To approve the minutes of the meetings of Broomfield & Kingswood Parish Council Minutes of Parish Council Meeting held on 16 August 2021.
5.	Planning Outcomes (for report only)
6.	Actions & Outcomes (for report only)
7.	Finances and Payment of Accounts
7.1	Bank reconciliation – August 2021
7.2	Responsible Finance Officer's report August 2021
7.3	To approve the schedule of payments for August 2021
7.4	To ratify payments already made in September 2021
7.5	Reconciliation of invoices against cheques and ledger for August 2021
7.6	To consider performance against the 2020/21 budget.
7.7	To discuss and approve the adding of the Clerk as a Programme Administrator
7.8	To discuss and approve virement document for Multiplay Equipment.
8.	Sports Field
8.1	Review of the month's Sports Field Inspection Sheets
8.2	Antisocial behaviour
8.3	Disabled Swing Set
8.4	To receive an update regarding the damage to the new fencing.

9. 9.1 9.2	Policing Crime Figures PCSO update
10.	Feedback from Data Protection for Councillors.
11.	Feedback from Visions Zero Launch Event.
12. 12.1 12.2	The Community Building Public Consultation To provide feedback from and discuss the meeting on Saturday the 11 th of September. To approve the next steps.
12. 12.1 12.2	Tall Trees Close To discuss request from resident in relation to the purchase or lease of the old footpath. To consider and resolve appropriate action in relation to possible diseased trees.
14.	To discuss the organisation of The Queens Platinum Jubilee Event.
15.	To approve the purchase of and set a budget for winter flowers for the Village Planters.
19. 19.1 19.2	Residents' concerns To consider and resolve what if any action to be taken in respect of: Antisocial behaviour
20.	Any other information
21.	Items for next agenda
	Parish Council Meetings The next meeting of the Parish Council is scheduled for Monday 4 and Monday 18 October 2021. The meetings will take place at Broomfield and Kingswood Village Hall, Gravelly Bottom Road, Kingswood ME17 3PX from 7.30pm.