



Broomfield and Kingswood Parish Council

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Minutes of the meeting of the Parish Council Staff Committee held at Ulcombe Village Hall, Headcorn Road, Ulcombe ME17 1EB on Tuesday 10 March 2023 at 11.30am

Present: Cllr Gareth Davies; Cllr Steve Lakin; Cllr Simon Pearce (3)

Hayley Roberts – Clerk/RFO

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings Act) 1960, because of the confidential nature of the business to be transacted, the public and the press were excluded from this meeting

There were no declarations of intent to record the meeting by Councillors

Cllr Davies opened the meeting at 11.09am.

No	Item
187.	To receive and approve apologies for absence Cllr Aimee Parker – personal commitment
188. 188.1 188.2 188.3	Councillors Declarations of interest in items on the agenda Lobbying – None Personal Interest – None Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion) – None
189.	Election of the Chair of the Staff Committee Cllr Davies was unanimously elected Chair of the Staff Committee
190.	Clerks Annual Appraisal – Cllr Davies An update on the Clerks Annual Appraisal was provided and noted by Cllrs.
191.	Staff Pay Rates Consideration to be given to the pay rates of the Clerk/RFO Councillors considered and resolved to accept staff pay rates for the year 2023/24 in line with those to be agreed by the National Joint Council (NJC) Cllrs agreed an increase to the 'room rent' received with immediate effect.
192.	Annual Review of Home Working Conditions Home Working Self-Assessment completed prior to the meeting and reviewed and approved by Cllrs.
193.	Any other information There was no other information
194.	Items for next agenda
195.	Parish Council Meetings The next meeting of the Parish Council Staff Committee will be held as and when required. There was no further business, Cllr Davies closed the meeting at 11.35am. <div style="text-align: right;">Signed _____</div>