



Broomfield and Kingswood Parish Council

<http://www.broomfieldandkingswood-pc.org.uk/>



Public Notice of a Meeting of the Parish Council

To: All Councillors

You are hereby summonsed to attend the Parish Council Meeting of Broomfield and Kingswood Parish Council to be held at Broomfield and Kingswood Village Hall, Gravelly Bottom Road, Kingswood ME17 3PX on Monday 20th April 2026 at 7.30pm.

To: All Residents

Members of the public are welcome to join.

Dated 14th April 2026

Signed: **Hayley Roberts**, Parish Clerk

AGENDA

Chairman's Announcement: *Whilst it is permitted to record this meeting any person, Councillor or member of the public, wishing to do so is obliged to notify the meeting, before commencement of their intention to do so.*

Public Forum - *The Chairman welcomes members of the public and invites them to speak prior to the start of the Meeting, relating to the Agenda or local issues, (to a maximum of fifteen minutes and three minutes per speaker). You are requested to state your name and address prior to speaking.*

No	Item
1.	To receive and approve apologies for absence
2.	Councillors Declarations of interest in items on the agenda
2.1	Lobbying
2.2	Personal Interest
2.3	Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)
3.	Reports from Representatives of Outside Bodies
3.1	Maidstone Borough Council – Ward Councillor – Gill Fort
3.2	Kent County Council – County Councillor – Cllr Sarah Emberson
4.	To approve the minutes of the meeting of Broomfield & Kingswood Parish Council Minutes of Annual Parish Council Meeting held on 16th March 2026
5.	Planning Applications
5.1	Application Ref: 26/501014/FULL Proposal: Demolition of outbuildings and erection of a single storey rear extension. Address: Bramley Acres Gravelly Bottom Road Kingswood Kent ME17 3NU
5.2	Application Ref: 26/501111/FULL Proposal: Demolition of the conservatory. Erection of a single storey rear extension, a porch to the front of the property and changes to fenestration. Address: 7 Cayser Drive Kingswood Kent ME17 3QD
5.3	Application Redf: 26/501151/FULL Proposal: Erection of a two storey side extension with front and rear dormers, replacement rear porch and new front porch. Address: 4 Ashford Drive Kingswood Kent ME17 3PB
6.	Ratification of Planning consultation applications decided by email using Delegation Powers re Planning (Minute No 19/101.1) Delegation; Application Ref: 26/500610/FULL Proposal: Removal of 3no. derelict outbuildings and the self-build erection of a 4 bedroom dwelling house at the rear of the existing house with shared access and associated landscaping. Address: 63 Charlesford Avenue Kingswood Kent ME17 3PH

7.	Planning Outcomes (for report only)
8.	Actions & Outcomes (for report only)
9.	Finances and Payment of Accounts
9.1	Bank reconciliation March 2026
9.2	Responsible Finance Officer's report March 2026
9.3	To approve the schedule of payments for April 2026
9.4	To ratify payments already made in March 2026
9.5	Reconciliation of invoices against cheques and ledger for March 2026
9.6	To consider the year end performance against the 2025/26 budget
9.7	To review authorised signatories on the Nationwide and UTB bank accounts and amend accordingly
9.8	To resolve to agree and renew KALC and NALC membership for 2026/27
9.9	To resolve to agree rent for Tall Trees and Scout Hut for the Financial year 2026/27
10.	Sports Field
10.1	Review of the month's Sports Field Inspection Sheets
10.2	To receive an update regarding the car park extension
10.3	To review Headcorn FC contract for The Sports Field
11.	Policing
	Crime Figures
12.	To discuss the placement of a village bench
13.	To discuss the holding of a Village Fete
14.	To receive an update on the new website
15.	Feedback from Mazars External Audit Training
16.	To discuss the Keep Britain Tidy dog fouling campaign and resolve whether to proceed
17.	To review and resolve to adopt the Accessibility Statement 2026
18.	Residents' concerns
19.	Any other information
20.	Items for next agenda
21.	Parish Council Meeting
	<p>The next meeting of the Parish Council is the Annual Parish Council Meeting and it is scheduled for Monday 18th May 2026. The meeting will take place at Broomfield and Kingswood Village Hall, Gravelly Bottom Road, Kingswood ME17 3PX from 7.30pm.</p> <p>The Annual Parish Meeting will be held on Saturday 23rd of May 2026. The meeting will take place at Broomfield and Kingswood Village Hall, Gravelly Bottom Road, Kingswood ME17 3PX from 2pm.</p>