



Broomfield and Kingswood Parish Council

www.broomfieldandkingswood-pc.org.uk



Public Notice of a Meeting of the Parish Council

To: All Councillors

You are hereby summonsed to attend a meeting of the Broomfield and Kingswood Parish Council to be held at Broomfield and Kingswood Village Hall, Gravelly Bottom Road, Kingswood ME17 3PX on Monday 18 September 2023 at 7.30pm.

To: All Residents

Members of the public are welcome to join.

Dated: 12th September 2023

Signed: **Hayley Roberts**, Parish Clerk

A G E N D A

Chairman's Announcement: Whilst it is permitted to record this meeting any person, Councillor or member of the public, wishing to do so is obliged to notify the meeting, before commencement of their intention to do so.

Public Forum – The Chairman welcomes members of the public and invites them to speak prior to the start of the Meeting, relating to the Agenda or local issues, (to a maximum of fifteen minutes and three minutes per speaker). You are requested to state your name and address prior to speaking.

No	Item
1.	To receive and approve apologies for absence
2.	Councillors Declarations of interest in items on the agenda
2.1	Lobbying
2.2	Personal Interest
2.3	Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)
3.	Reports from Representatives of Outside Bodies Maidstone Borough Council – Ward Councillor – Gill Fort
4.	To approve the minutes of the meeting of Broomfield & Kingswood Parish Council Minutes of Parish Council Meeting held on 21st August 2023
5.	Planning Applications
5.1	Application Ref: 23/503871/FULL Proposal: Enlargement of existing porch to form entrance hall. Address: 4 The Walk Kingswood Maidstone Kent ME17 3QQ
6.	Planning Outcomes (for report only)
7.	Actions & Outcomes (for report only)
8.	Finances and Payment of Accounts
8.1	Bank reconciliation August 2023
8.2	Responsible Finance Officer's report August 2023
8.3	To approve the schedule of payments for September 2023
8.4	To ratify payments already made in August 2023
8.5	Reconciliation of invoices against cheques and ledger for August 2023
8.6	To consider performance against the 2023/24 budget
9.	Sports Field
9.1	Review of the month's Sports Field Inspection Sheets
9.2	To discuss quotations for CCTV equipment and resolve how to proceed
9.3	To discuss car park and wooden bollards and resolve how to proceed
9.4	To discuss BBQ stations at the Sports Field
10.	Policing Crime Figures
11.	To consider and approve GDPR policy

12.	To receive an update on the Joint Village Hall Project
13.	To receive an update on the SEW Leeds six month road closure as per public meeting on Thursday 14 th of September 2023
14.	To receive feedback from the number 59 Parish Councils bus meeting
15.	To receive feedback from Ward Cluster meeting
16.	To consider donation request from Community Poppy Team
17.	To discuss Remembrance Day 2023 and resolve how to mark the occasion
18	To discuss damage to stone wall at Broomfield Green and resolve how to proceed with repair
19.	Residents' concerns
20.	Any other information
21.	Items for next agenda
22.	<p>Parish Council Meetings</p> <p>The next meeting of the Parish Council is scheduled for Monday 2nd and 16th of October 2023. The meeting will take place at Broomfield and Kingswood Village Hall, Gravelly Bottom Road, Kingswood ME17 3PX from 7.30pm.</p>