



Broomfield and Kingswood Parish Council

www.broomfieldandkingswood-pc.org.uk



Public Notice of a Meeting of the Parish Council

To: All Councillors

You are hereby summonsed to attend a meeting of the Broomfield and Kingswood Parish Council to be held at Broomfield and Kingswood Village Hall, Gravelly Bottom Road, Kingswood ME17 3PX on Monday 17 July 2023 at 7.30pm.

To: All Residents

Members of the public are welcome to join.

Dated: 11th July 2023

Signed: **Hayley Roberts**, Parish Clerk

A G E N D A

Chairman's Announcement: Whilst it is permitted to record this meeting any person, Councillor or member of the public, wishing to do so is obliged to notify the meeting, before commencement of their intention to do so.

Public Forum – The Chairman welcomes members of the public and invites them to speak prior to the start of the Meeting, relating to the Agenda or local issues, (to a maximum of fifteen minutes and three minutes per speaker). You are requested to state your name and address prior to speaking.

No	Item
1.	To receive and approve apologies for absence
2.	Councillors Declarations of interest in items on the agenda
2.1	Lobbying
2.2	Personal Interest
2.3	Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)
3.	Reports from Representatives of Outside Bodies Maidstone Borough Council – Ward Councillor – Gill Fort
4.	To approve the minutes of the meetings of Broomfield & Kingswood Parish Council Minutes of Annual Parish Council Meeting held on 19th June 2023
5.	Planning Applications The following Planning Application to be considered and resolved: 5.1 Application Ref: 23/502825/FULL Proposal: Erection of front dormer with 2no front roof lights and alterations to fenestration. Address: Honeysuckle House 50 Chestnut Drive Kingswood Kent ME17 3PJ 5.2 Application Ref: 23/502949/FULL Proposal: Extension to existing building to provide a general purpose agricultural storage/packhouse building, with associated drainage and landscaping. Address: Street Farm Chartway Street East Sutton Kent ME17 3DW
6.	Planning Outcomes (for report only)
7.	Actions & Outcomes (for report only)
8.	Finances and Payment of Accounts
8.1	Bank reconciliation June 2023
8.2	Responsible Finance Officer's report June 2023
8.3	To approve the schedule of payments for July 2023
8.4	To ratify payments already made in June 2023
8.5	Reconciliation of invoices against cheques and ledger for June 2023
8.6	To consider performance against the 2023/24 budget
8.7	To consider and resolve whether to accept UK2 renewal
8.8	To consider and resolve whether to renew SLCC subscription
8.9	Cllr Moss and Cllr Whitcombe to sign form to add Cllrs as signatories on the UTB bank account

9.	Sports Field
9.1	Review of the month's Sports Field Inspection Sheets
9.2	To discuss and resolve whether to accept quotation for permissive footpath maintenance
9.3	To discuss damage to picnic bench and resolve whether to accept quotation for replacement bench
9.4	To review CCTV equipment and resolve whether to upgrade
9.5	To discuss quotations for work following Annual Playground Inspection and resolve whether to proceed
9.6	To discuss car park and wooden bollards and resolve how to proceed
10.	Policing Crime Figures
11.	To review and adopt code of conduct policy
12.	To receive an update on the Joint Village Hall Project
13.	To discuss Highways Improvement Plan updates
14.	To discuss 80th Anniversary of the D Day Landings and resolve whether to mark the occasion
15.	To review proposed Neighbourhood Plan for the Parish of Headcorn and resolve whether to comment
16.	To receive an update on the SEW Leeds six month road closure
17.	To discuss dates for the First Aid Course and consider next steps
18.	Residents' concerns To consider and resolve what if any action to be taken in respect of: Anti Social Behaviour at Sports Field
19.	Any other information
20.	Items for next agenda
21.	Parish Council Meetings The next meeting of the Parish Council is scheduled for Monday 7th and 21st of August 2023. The meeting will take place at Broomfield and Kingswood Village Hall, Gravelly Bottom Road, Kingswood ME17 3PX from 7.30pm.