



# Broomfield and Kingswood Parish Council

[www.broomfieldandkingswood-pc.org.uk](http://www.broomfieldandkingswood-pc.org.uk)



## Public Notice of a Meeting of the Parish Council

To: All Councillors

You are hereby summonsed to attend a Meeting of the Broomfield and Kingswood Parish Council to be held virtually via the Zoom App on 18 January 2021 at 7.15pm.

To: All Residents

This meeting will take place virtually via the Zoom Application. Members of the public are welcome to join Cllrs for the meeting.

Please email the Parish Clerk at [parishclerk@bandkpc.org](mailto:parishclerk@bandkpc.org) in advance of the meeting, to advise that you wish to join the meeting

Dated: 12 January 2021

Signed: **Pam Bower**, Parish Clerk

## A G E N D A

**Chairman's Announcement:** *Whilst it is permitted to record this meeting any person, Councillor or member of the public, wishing to do so is obliged to notify the meeting, before commencement of their intention to do so.*

**Public Forum -** *The Chairman welcomes members of the public and invites them to speak prior to the start of the Meeting, relating to the Agenda or local issues, (to a maximum of fifteen minutes and three minutes per speaker). You are requested to state your name and address prior to speaking.*

No	Item
1.	<b>To receive and approve apologies for absence</b>
2.	<b>Councillors Declarations of interest in items on the agenda</b>
2.1	Lobbying
2.2	Personal Interest
2.3	Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)
3.	<b>Reports from Representatives of Outside Bodies</b>
3.1	Kent County Council – County Councillor – Maidstone Rural East – Shellina Prendergast
3.2	Maidstone Borough Council – Ward Councillor – Gill Fort
4	<b>Planning Applications</b> The following Planning Applications to be considered and resolved:
4.1	Application: 20/505261/FULL : Single storey rear extension and first floor side extension over existing garage <b>Location:</b> Wylendra Lenham Road Kingswood Maidstone Kent ME17 1LZ
4.2	Application: 20/505114/FULL Proposal: Erection of a single storey side extension to form larger kitchen. <b>Location:</b> 1 Estate Yard Cottages Upper Street Broomfield Maidstone Kent ME17 1PP
4.3	Application: 20/505917/FULL Proposal: Erection of front porch extension and insertion of front and rear dormers. <b>Location:</b> Honeysuckle House 50 Chestnut Drive Kingswood Maidstone Kent ME17 3PJ
4.4	Application: 20/506083/FULL Proposal: Erection of a first floor side extension. <b>Location:</b> 46 Cayser Drive Kingswood Maidstone Kent ME17 3QD

<b>5.</b>	<b>Planning Outcomes (for report only)</b>
<b>6.</b> 6.1	<b>To approve the minutes of the meetings of Broomfield &amp; Kingswood Parish Council</b> Minutes of Parish Council Meeting held on 07 December 2020
<b>7.</b>	<b>Actions &amp; Outcomes (for report only)</b>
<b>8.</b> 8.1 8.2 8.3 8.4 8.5 8.6 8.7 8.9	<b>Finances and Payment of Accounts</b> Bank reconciliation – December 2020 Responsible Finance Officer's report December 2020 To approve the schedule of payments for January 2021 To ratify payments already made in December 2020 Reconciliation of invoices against cheques and ledger for December 2020 To consider performance against the 2020/21 budget To resolve the level of precept for 2021/22 To consider a request for a grant from the Heart of Kent Hospice
<b>9.</b> 9.1 9.2  9.3	<b>Sports Field</b> Review of the month's Sports Field Inspection Sheets To consider the CCTV in the Sports Field <ul style="list-style-type: none"> <li>• Power to Sports Field</li> <li>• Cabinets at the gate</li> <li>• Trench work for replacement cables and poles</li> </ul> To consider the Scouts request to erect a pole outside the scout hut to facilitate internet access to the hut
<b>10.</b> 10.1	<b>Policing</b> Crime Figures
<b>11.</b> 11.1	<b>Moveable SID</b> To consider KCC's response to potential sites for a moveable SID
<b>12.</b> 12.1 12.2	<b>Staff Committee</b> To appoint 2 substitute members of the Staffing Committee To consider the recruitment of a new Parish Clerk
<b>13.</b> 13.1	<b>Co-option of Ron Kemp</b> To resolve to co-opt Ron Kemp onto the Parish Council
<b>14.</b> 14.1 14.2	<b>Community Award Scheme</b> To resolve to proceed with a Parish Council Community Award Scheme To resolve if Cllrs wish to nominate anyone for the KALC community Award Scheme
<b>15.</b> 15.1	<b>Reports</b> Report on the Charing Virtual Meetings training – Cllr Clark
<b>16.</b>	<b>Any other information</b> <ul style="list-style-type: none"> <li>• Village Bird Watching Group</li> </ul>
<b>17.</b>	<b>Items for next agenda</b>
<b>18.</b>	<b>Parish Council Meetings</b>  <b>The next meeting of the Parish Council is scheduled for Monday 15 February 2021. If it is felt to be appropriate the meeting will take place at The Village Hall, Gravelly Bottom Road, Kingswood from 19:15. If not, the meeting will take place virtually via the Zoom Application.</b>