



Broomfield and Kingswood Parish Council

www.broomfieldandkingswood-pc.org.uk



Public Notice of a Meeting of the Parish Council

To: All Councillors

You are hereby summonsed to attend a meeting of the Broomfield and Kingswood Parish Council to be held at Broomfield and Kingswood Village Hall, Gravelly Bottom Road, Kingswood ME17 3PX on Monday 17 October 2022 at 7.30pm.

To: All Residents

Members of the public are welcome to join.

Dated: 11th October 2022

Signed: **Hayley Roberts**, Parish Clerk

A G E N D A

Chairman's Announcement: Whilst it is permitted to record this meeting any person, Councillor or member of the public, wishing to do so is obliged to notify the meeting, before commencement of their intention to do so.

Public Forum – The Chairman welcomes members of the public and invites them to speak prior to the start of the Meeting, relating to the Agenda or local issues, (to a maximum of fifteen minutes and three minutes per speaker). You are requested to state your name and address prior to speaking.

No	Item
1.	To receive and approve apologies for absence
2.	Councillors Declarations of interest in items on the agenda
2.1	Lobbying
2.2	Personal Interest
2.3	Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion)
3.	Reports from Representatives of Outside Bodies
3.1	Maidstone Borough Council – Ward Councillor – Gill Fort
4.	To approve the minutes of the meetings of Broomfield & Kingswood Parish Council Minutes of Parish Council Meeting held on 26 September 2022.
5.	Planning Applications The following Planning Application is to be considered and resolved:
5.1	Application Ref: 22/504711/FULL Proposal: Demolition of existing dwelling and erection of 1no. dwelling with associated parking and garden, including landscape and biodiversity enhancements (Resubmission of 22/501783/FULL). Address: Land Adjacent To Honeysuckle Lodge Gravelly Bottom Road Kingswood Kent ME17 3NX
6.	Planning Outcomes (for report only)
7.	Actions & Outcomes (for report only)
8.	Finances and Payment of Accounts
8.1	Bank reconciliation September 2022
8.2	Responsible Finance Officer's report September 2022
8.3	To approve the schedule of payments for October 2022
8.4	To ratify payments already made in September 2022
8.5	Reconciliation of invoices against cheques and ledger for September 2022
8.6	To consider performance against the 2022/23 budget
8.7	To discuss donation request from Three Suttons Helpline
9.	Sports Field
9.1	Review of the month's Sports Field Inspection Sheets
9.2	To review new guidance received from MBC in relation to changes to Parish play area inspections
10.	Policing
10.1	Crime Figures

11.	To discuss Remembrance Day 2022 and resolve whether to purchase items to mark the occasion
12.	To consider and resolve to create a Budget Committee to discuss the 2023/24 budget
13.	To consider and approve the purchase of the latest edition of Arnold-Baker on Local Council Administration 13th Edition
14.	To provide feedback from and discuss September Cluster Meeting
15.	To provide feedback from and discuss KCC Autumn Parish Seminar 2022
16.	To discuss outcome from informal Clerks and Councillors meeting
17.	To discuss implementation of an Emergency Plan for the Parish
18.	To discuss setting up a Community Transport Scheme
19.	To further consider ideas for an event to support the community with the cost of living crisis
20.	To consider use of wildlife cameras
21.	To receive an update on the Community Building project
22.	Residents' concerns
23.	Any other information
24.	Items for next agenda
	<p>Parish Council Meetings</p> <p>The next meetings of the Parish Council are scheduled for Monday 7 November and Monday 21 November 2022. The meeting will take place at Broomfield and Kingswood Village Hall, Gravelly Bottom Road, Kingswood ME17 3PX from 7.30pm.</p>