



Broomfield and Kingswood Parish Council

<http://www.broomfieldandkingswood-pc.org.uk>



Minutes of the Meeting of the Parish Council

Minutes of the Parish Council Meeting held at
Broomfield and Kingswood Village Hall, Kingswood ME17 3PX on Monday 17th April 2023

Present at meeting: Cllr Tina Clark (Chairman); Cllr Gareth Davies; Cllr Chris Pink; Cllr Simon Pearce,
Cllr Aimee Parker and Cllr Malcolm Clarke

Hayley Roberts - Parish Clerk/RFO

There was one member of the public present.

There were no declarations of intent to record the meeting by Councillors or members of the public.

Cllr Clark opened the meeting at 7:31pm

Min No	Item	Action
788.	To receive and approve apologies for absence None	
789.	Councillors Declarations of interest in items on the agenda 789.1 Lobbying – None 789.2 Personal Interest – None 789.3 Prejudicial Interest (Councillor to leave meeting table whilst such item is under discussion) - None	
790.	Welcome by the Parish Council Chairman, Tina Clark	
791.	Reports from Representatives of Outside Bodies Maidstone Borough Council – Ward Councillor – Gill Fort 791.1 SEW Leeds road closure meeting – Cllr Fort was in attendance and raised the many issues that this road closure will cause. More details are given further in these minutes in relation to the meeting. SEW are holding a public drop in session at Leeds and Broomfield Memorial Hall on Tuesday 16 May between 4.00pm and 7.00pm. 791.2 Election – Elections are taking place on 4 th of May 2023 remember to take your photo ID in order to vote. This will be for a one year post and then there will be another election next year for a four year term. Gill Fort confirmed she is standing for re election 791.3 Waste Collection Service – Cllr Davies raised concerns regarding the waste collection service, there have been reports of missed bins and rubbish being left on roads. Cllr Fort will investigate and report back. Cllr Fort advised all missed bins should be reported on the MBC website.	
	Cllr Gill Fort left the meeting at 7.36pm	
792.	To approve the minutes of the meeting of Broomfield & Kingswood Parish Council held on 3 April 2023 The above minutes were approved as a true copy and duly signed by Cllr Clark.	
793.	Planning Outcomes (for report only) Cllrs noted that MBC had determined the following planning applications: 793.1 Application Ref: 23/500501/FULL Address: The Finches Caravan And Camping Site Chartway Street East Sutton Maidstone Kent ME17 3DW Proposal: Use of land for the stationing of 1no. glamping pod (retrospective). MBC Decision: Application Permitted 31.03.23 793.2 Application Ref: 23/500109/FULL Address: Go Ape Leeds Castle Ashford Road Hollingbourne Maidstone Kent ME17 1PL Proposal: Replace existing cabin with the erection of a detached reception/office building. MBC Decision: Application Permitted 05.04.23 793.3 Application Ref: 23/500711/FULL Address: The Putlogs Broomfield Road Kingswood Maidstone Kent ME17 3NY Proposal: Erection of a single storey rear extension to the existing bungalow. MBC Decision: Application Permitted 11.04.23	
	Signed _____	

794.	Actions & Outcomes (for report only) Cllrs discussed outstanding actions. New litter pick equipment has been ordered and received. <i>A lot of items are still ongoing as it has only been two weeks since the last meeting and Easter.</i>	
795.	Finances and Payment of Accounts	
795.1	Bank reconciliation March 2023 This was circulated to Cllrs prior to the meeting and agreed by all at the meeting. Signed by Cllr Clark and RFO.	
795.2	Responsible Finance Officer's report March 2023 This was circulated to Cllrs prior to the meeting and agreed by all at the meeting. Signed by Cllr Parker and Cllr Pink.	
795.3	To approve the schedule of payments for April 2023 This was circulated to Cllrs prior to the meeting and agreed by all at the meeting. Signed by Cllr Parker and Cllr Pink.	
795.4	To ratify payments already made in March 2023 This was circulated to Cllrs prior to the meeting and agreed by all at the meeting. Signed by Cllr Parker and Cllr Pink.	
795.5	Reconciliation of invoices against cheques and ledger for March 2023 Councillors reconciled the invoices against the ledger and Cllr Pearce initialled the invoices and ledger accordingly.	
795.6	To consider the year end performance against the 2022/23 budget Cllrs considered and reviewed the end of year budget performance for 2022/23.	
795.7	To resolve to agree rent for Tall Trees and Scout Hut for the Financial year 2022/23. Cllrs resolved to increase the rent for Tall Trees by RPI. The Scout Hut rent is to remain the same due to the continued use of electricity for the CCTV equipment. Clerk to invoice accordingly.	Clerk
795.8	To resolve to agree and renew Satswana renewal Cllrs resolved to accept the renewal from Satswana. Clerk to action.	Clerk
796.	Sports Field Review of the month's Sports Field Inspection Sheets Clerk advised nothing to report, Clerk is in the process of obtaining pot hole repair quotations.	
797.	Policing Crime Figures The Parish Clerk advised that between the period of the 20 th of February and the 17 th of April there are no crimes showing as reported. Cllrs want to remind residents that <u>everything must be reported to the police</u> so that they can build a case. The following link can be used https://www.kent.police.uk/ro/report or alternatively you can call 111 or 999 for emergencies.	
798.	To resolve to adopt the Parish Council Action Plan for 2023 Cllrs reviewed changes and resolved to adopt version two of the Parish Council Action Plan 2023.	
799.	To receive an update on the Joint Village Hall Project Cllr Clark updated Cllrs in relation to this ongoing project. Discussions are ongoing with the Village Hall Committee.	
800.	To discuss Kings Coronation plans Clerk updated Cllrs in relation to the plans for the Kings Coronation Event. Clerk advised that the Village Hall Committee have waved the hire fee for the event. Cllrs wish to thank the Village Hall Committee for this very generous offer. Cllrs however resolved that they would like to still pay the hire fee as the event will be using a significant amount of electricity and money has been received from the SEW Community Fund to help fund this event. A reminder that everyone is welcome 2pm – 8pm at Kingswood and Broomfield Village Hall. Free entry, come along and enjoy some music and entertainment. Bar supplied by Ye Old Thirsty Pig and food supplied by Stu's Food. tea, Coffee and cake also available! There will be no parking available at the Village Hall but we will have a drop off area. Parking is available at the Sports Field along Lenham Road. <div style="text-align: right;">Signed _____</div>	

<p>801.</p> <p>801.1</p> <p>801.2</p> <p>801.3</p> <p>801.4</p>	<p>To discuss nuisance motorbikes further and consider actions the Parish Council could take</p> <p>Cllrs discussed concerns in relation to nuisance motorbikes in the woods and along roads in the village. There is also a concern for the safety of the riders as they appear to not be wearing helmets and be very young.</p> <p>Kent Police are working in partnership with Maidstone Borough Councils Community Protection Team conducting both high visibility and plain clothes patrols in an attempt to target, seize and fine any offenders in and around Maidstone districts.</p> <p>Cllrs discussed and resolved to contact the owners of the woods with regards to extra signs. Two new signs will also be erected at the Sports Field. Clerk to speak to PCSO and Maidstone Borough Council Community Warden again with regards to what further action can be taken.</p> <p>Cllrs want to ask residents to continue reporting ALL incidents they see as this will assist the police in building up a case in relation to this problem... the following link can be used https://www.kent.police.uk/ro/report or alternatively you can call 111 or 999 for emergencies.</p>	<p>Clerk</p>
<p>802.</p> <p>802.1</p>	<p>Residents' concerns</p> <p>To consider and resolve what if any action to be taken in respect of: Leeds Village six month road closure</p> <p>Councillors met with SEW, KCC, Highways and other local Parish Councils on Friday 14th April 2023 to discuss the upcoming Leeds road closure for six months. Key points from the meeting are as follows...</p> <ul style="list-style-type: none"> • There is a dedicated website with details of the closure www.southeastwater.co.uk/leeds • SEW are holding a public drop in session at Leeds and Broomfield Memorial Hall on Tuesday 16 May between 4.00pm and 7.00pm. • Work to begin on 24 July 2023 with a road closure in Upper Street between the junctions with Horseshoes Lane and Forge Lane. Work will be phased within this closure to allow access to be maintained for residents and businesses. There will always be no through access. • Due to the width of Upper Street, the safety zones needed, and the speed and type of traffic using the road SEW are unable to legally undertake this work under traffic lights therefore a full road closure is being implemented. • At present, SEW will work Saturdays where required but not on Sundays to give residents a break from construction noise. Where longer days can be utilised SEW will look to do this. Standard working hours are 7.30am to 5.00pm and SEW may continue longer in the summer days up to 7.00pm where possible. • Signage to have a dedicated 24/7 contact number. • Cllrs raised school bus and emergency service access concerns. SEW are in contact with emergency services and the bus companies and more information is to be provided to parents in relation to school buses shortly. • SEW have reviewed signage with the view to adding a number of other bespoke signs stating roads are not suitable for diverted traffic, no through road or no turning areas. • There will be three electronic signs in place for the duration of the project at locations agreed with Kent Highways. • SEW are contacting the Port of Dover to discourage HGVs using the route, leaflets will be produced and bespoke HGV signage used. • Cllrs advised that the diversions do not work and something needs to be done in relation to the small side roads. Cllrs asked that Broomfield Road/Chegworth Road and Back Street/Caring Lane/Forge Lane be made into one way systems. KCC Highways advised that this is not something that can be implemented as in their experience people do not follow the signage for one way systems and travel faster. This in turn leads to accidents and is a greater risk. Cllrs advised that Broomfield Road is already dangerous when used as a diversion route and that the road is a 60mph road and with all the bends and blind corners it is not possible to speed along there. Cllrs asked that a further meeting be held with KCC Highways to discuss the one way system further as this is something residents and the Parish Council feel very strongly about. KCC Highways agreed to have a follow up meeting to discuss this further. <p>Cllrs discussed the meeting and all agreed that a follow up meeting between Parish Councils, SEW and KCC Highways needs to happen.</p> <p>Clerk to contact and chase KCC Highways in relation to a meeting with regards to a one way system.</p> <p>Although the Parish Council has no powers in relation to Highways and road closures Cllrs are here to represent the views and concerns of residents and the Leeds road closure is something that will hugely impact residents. Rest assured that the Parish Council are taking residents' concerns very seriously. Cllrs also want to encourage any residents who have concerns to attend the public drop in session at Leeds and Broomfield Memorial Hall on Tuesday 16 May between 4.00pm and 7.00pm. It is important that residents' are heard.</p> <p style="text-align: right;">Signed _____</p>	<p>Clerk/Cllrs</p> <p>Clerk</p>

803.	Any other information	
786.. 786.1	Items for next agenda To receive an update on the Joint Village Hall Project	
787.	<p>Parish Council Meetings The next meetings of the Parish Council are scheduled for Monday 15 May 2023 and will be the Annual Parish Council Meeting and the Annual Parish Meeting. The meeting will take place at Broomfield and Kingswood Village Hall, Gravelly Bottom Road, Kingswood ME17 3PX from 7.30pm.</p> <p>There was no further business, Cllr Clark closed the meeting at 8.50pm</p> <p style="text-align: right;">Signed _____</p>	