

Risk Assessment

Play Equipment & Sports Field

Playing field and play area – checked weekly by the Village Handyman

Playing field and play area – checked monthly by Village Handyman

Playing field and play area – annual inspection undertaken yearly in May

PARISH COUNCIL: BROOMFIELD AND KINGSWOOD

DATE OF RISK ASSESSMENT: 20/05/2024

What are the hazards	Who might be harmed	What are you already doing	Do you need to do anything else to control the risk?	Action by who?	Action by when?
Risk of injury by falling	Children under 5 – Sports Field & Play Area Children over 5 – Sports Field & Play Area All ages – Sports Field	Grass/Safety matting under all items of equipment in the enclosed play area and under items outside of the play area	Monitor wet pour to ensure no cracks or mission areas Mow area regularly	Village Handyman Contractor	Ongoing Ongoing
Vandalism	As above and parents	Regularly monitored and any issues immediately reported to Parish Clerk Repairs undertaken as soon as possible after being reported	Continue to monitor	Village Handyman/Clerk	Ongoing
Dog Fouling	All	Dog signs erected Children's Play Area fenced off		Village Handyman & residents	Ongoing
Litter/broken glass	All	3 litter bins provided in the sports field Litter bins emptied weekly		Village Handyman	Weekly
Teenage shelter	All	Checked weekly for sharp edges, loose, bolts, vandalism etc and repairs undertaken as soon as possible after being reported	Continue to monitor	Village Handyman	Weekly
MUGA	All users	Checked weekly for sharp edges, loose, bolts, vandalism etc and repairs undertaken as soon as possible after being reported	Continue to monitor <i>New signs being installed</i>	Village Handyman	Weekly

What are the hazards	Who might be harmed	What are you already doing	Do you need to do anything else to control the risk?	Action by who?	Action by when?
Gates	Employees and public may suffer from trapped fingers	Gates and closures inspected weekly and repairs made as soon as possible after being reported	Continue to monitor	Village Handyman	Weekly
Trees	Employees and public – injury from overhanging branches, falling trees, roots etc	Tree audit undertaken yearly, and necessary work undertaken a.s.a.p.	Continue to monitor	Village Handyman	Ongoing
Defective footpaths	Employees and public may be injured if they trip or slip on paths	Footpaths inspected regularly for potholes etc	Continue to monitor	Village Handyman/Cllrs	Ongoing
Litter Bins	Employees and public may suffer cuts or infection	Bins emptied once a week and inspected weekly for defects	Continue to empty bins and monitor for damage	Village Handyman	Weekly
Benches and picnic tables	Employees and public may suffer injury if benches/picnic tables is defective or collapses	Benches/picnic tables inspected as part of the annual Sports Field and play area inspection Seating/tables secured to the ground to minimise vandalism	Continue to monitor Replacement of defective tables/benches to be undertaken in 2021	Village Handyman/Clerk	Ongoing

C19 Risk Assessment - Play Equipment & Sports Field

What are the hazards	Who might be harmed	Risk	What are you already doing?	Does anything else need to be done to control the risk	Comments
Contamination – use of play equipment	General public Staff Contractors	M	Signage erected asking for social distancing, that hands are washed before and after visiting, and that users/parents carry hand sanitiser and a bottle of water with them	Monitor to ensure signage remain in situ and arrange replacement a.s.a.p. if damaged or removed	Risk assessment available on website
Unsafe equipment	General public	L	Weekly and monthly inspections undertaken		

Adopted by Broomfield & Kingswood Parish Council on: 20 May 2024